**July 9,2024 BERGEN TOWN BOARD REGULAR MEETING**

Draft

The Bergen Town Board convened in a regular session at 6:45 pm audit of the bills; convened in a regular session in the Town Hall with Supervisor Haywood presiding at 7:00 pm.

**PRESENT:**  **ALSO PRESENT:**

Supervisor Ernie Haywood Teresa Robinson, Town Clerk

Councilperson Belinda Grant Joel Pocock, Highway Superintendent

Councilperson James Starowitz

Councilperson Karen Ely

Councilperson Mark Swanson

**ABSENT:**

**OTHER ATTENDENCE:**  None

**PRAYER:**

**PLEDGE TO THE FLAG:**

**PRIVILEGE OF THE FLOOR:**

**APPROVAL OF MINUTES FOR:** Board Meeting 06/11/2024; *Councilperson Ely made a motion to approve the Town Board Minutes of June 11,2024; seconded by Councilperson Swanson, with the following corrections: Councilperson Ely did not abstain from the Resolution Declaring the automatic gate from the transfer station as surplus and authorizing Highway Superintendent to solicit bids. Councilperson Ely did not abstain from the vote; Resolution establishing energy benchmarking requirements for certain municipal buildings and policies and procedures.*

Ayes: Haywood, Grant, Ely, Swanson, Starowitz

Nays: None

Abstained: None

APPROVED by: Unanimous vote (5-0)

**COMMUNICATIONS:**

1. Supervisors Report for June 2024, if available
2. Summary spreadsheets for June 2024, if available
3. Town Clerks report for June 2024
4. ZEO/CEO Report for June 2024
5. Mercy EMS report for May 2024
6. Charter Communications dates 6/14/2024 and 6/21/2024
7. D.O.T Notification of Route 19 Bridge Replacement
8. Budget Modification and Transfers
9. Accounting Adjustments/Corrections
10. Town of Batavia and Bergen Corrected Assessment Service Agreement for July 1, 2024 – June 30, 2025.

**BOARD MEMBERS’ ITEMS FOR THE AGENDA:** Nothing to add

**REPORTS:**

**SUPERVISOR**: Councilperson Grant, Gary Fink, and Supervisor Haywood met with a company called Savion who are looking into installing a solar farm in the town. They currently have 950 acres and looking for a 100 more in a neighboring town. They won’t be applying to the Planning Board until next year. They will hold Community meetings and meet with New York State. The project won’t start until approximately 2026.

In the process of the 2nd audit for the water district with MMB.

Electric – Had a phone conference with the company for the charging stations, waiting to hear back from National Grid.

Cyber Security – updates have been done and The Town is in compliance.

ISO – Insurance rating is 4 for The Town of Bergen – 10 being the worst and 1 being the best.

**TOWN CLERK**: Website – Received an estimate for our website. The site would have all forms printable, fee schedule, calendar of events, will be set up to take payments for building permits, dog licenses etc.

I met with our ZEO/CEO Gerry, Gary Fink, Kim Donley at the end of the month to discuss the new forms. Kim is working on the new forms.

Finished all of the utility bills for the Grant; we are at 1200 points

Calling Humphrey Electric to set up the upgrades to the security system.

**BOARD MEMBERS**: Nothing to report

**HIGHWAY**: Electric and water at park – Cory at National Grid has all of the documents needed for the electric at the park, we need 2 separate bids. The first bid will be for the charging stations and the second for the electric for the park. We will need to go out to bid for the materials needed as well. Town of Batavia will dig the ditch for the water lines; need to know the cost from MCWA to tap into the line.

Went out to bid for the fencing at the park; we received the 2nd bid for the fence at the park; $7,999 from All American Fence. Didn’t receive anything from the 3rd vendor.

Councilperson Grant made a motion to award the bid to H & S Fence in the amount of $7600.00 for 270’ of fence and installed by them; seconded by Councilperson Ely.

 Ayes: Supervisor Haywood, Councilpersons Grant, Ely, Swanson, Starowitz

 Nays: None

 Abstained:

 APPROVED by: vote (5-0)

The Intern Jake, is about 70-75% done with roads and about 65-70% done with the signs. Supervisor Haywood made a request to have Jake attend the next Board Meeting to discuss his work and findings.

**COMMITTEES**:

Buildings, Grounds, and Facilities (Cemeteries): Councilperson Swanson spoke to the Board of Directors at the Bergen Fire Dept. regarding the space at the Town Hall and toured all of the Town Buildings.

Councilperson Grant spoke to BBCA about them possibly donating player benches or T-ball back stop at Robbins Brook Park. She will follow up with them.

Local History & Museum: Nothing to report

 Policy & Personnel: Nothing to report

**OLD BUSINESS:**

2025 Budget Development Timeline – Changing of Board Budget Workshops from Saturday 9/7/2024 to Saturday 9/14/2024.

Councilperson Grant made a motion to change the date of the Board Budget Workshop to 9/14/2024 at 9:00 am; seconded by Councilperson Swanson.

 Ayes: Supervisor Haywood, Councilpersons Grant, Ely, Swanson, Starowitz

 Nays: None

 Abstained:

 APPROVED by: vote (5-0)

**NEW BUSINESS:**

Approval of Towns of Batavia and Bergen corrected Assessment Services Agreement; *Motion was made by Councilperson Grant; Seconded by Councilperson Swanson*

Ayes: Haywood, Grant, Starowitz, Swanson, Ely

Nays: None

Abstained:

APPROVED by: vote (5-0)

Action to file the Town Clerk’s Report for June, 2024: Councilperson Ely; made a motion to file the Town Clerk’s report for May 2024; seconded by Councilperson Starowitz

Ayes: Haywood, Grant, Starowitz, Ely, Swanson

Nays: None APPROVED by: Unanimous vote (5-0)

Action to File the Supervisor’s Report for June, 2024: Councilperson Swanson; made a motion to file the Supervisor’s Report for June 2024; seconded by Councilperson Starowitz

Ayes: Haywood, Grant, Starowitz, Ely, Swanson

Nays: None

APPROVED by: Unanimous vote (5-0)

Approval to pay the bills and authorizing the board to pay the bills and authorizing the bookkeeper to transfer of funds necessary to the checking account to pay the bills:

Councilperson Grant made a motion to pay the bills; seconded by Councilperson Starowitz

Ayes: Haywood, Grant, Starowitz, Ely, Swanson

Nays: None

APPROVED by: Unanimous vote (5-0)

Accounting Adjustments and Corrections: Motion was made by Councilperson Starowitz; seconded by Councilperson Grant to make the following accounting adjustments and corrections

Ayes: Haywood, Grant, Starowitz, Ely, Swanson

Nays: None

APPROVED by: Unanimous vote (5-0)

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**Budget Modification and Transfer**

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Supervisor is hereby authorized to make the following modifications to the 2024 Town Budget:

 $1,040 from A1990.4 Contingency to

 A6420.4 Promotion of Industrial Contractual

Sec. 2. That the Supervisor is hereby authorized to make the following transfers as

 as appropriated in the 2024 budget:

 $256,072.000 from B.9901.900 Interfund Transfer (Out) to

 DB.5031.000 Interfund Transfer (In)

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by: Councilperson Grant;

 Seconded by: Councilperson Starowitz

Discussion: None

VOTE BY ROLL CALL AND RECORD:

 Councilperson Ely -AYE

 Councilperson Grant - AYE

 Councilperson Starowitz - AYE

 Councilperson Swanson - AYE

 Supervisor Haywood - AYE

**MEETING AND OTHER UPCOMING DATES** – Town Board Meeting: Regular meeting of the board 08/13/2024 6:45 audit of the bills, regular meeting at 7:00 pm.

**ADJOURNMENT** Was at 8:30 pm on a motion made by councilperson Grant*;* seconded by councilperson Starowitz

Ayes: Haywood, Grant, Starowitz, Ely, Swanson

Nays: None

APPROVED by: Unanimous vote (5-0)

**EXECUTIVE SESSION**: Councilperson Grant made a motion to go into executive session regarding contract negotiations at 8:30 pm; seconded by Councilperson Starowitz.

Ayes: Haywood, Grant, Starowitz, Ely, Swanson

Nays: None

APPROVED by: Unanimous Vote (5-0)

Councilperson Grant made a motion to adjourn the Executive Session at 8:38; seconded by councilperson Starowitz.

Ayes: Haywood, Grant, Starowitz, Ely, Swanson

Nays: None

APPROVED by: Unanimous Vote (5-0)

Respectfully submitted

**Teresa Robinson**

Teresa Robinson, Town Clerk