

Town Board Meeting
Town of Bergen
June 11th, 2024
Town Hall- 10 Hunter Street, Bergen New York
Agenda

I. Audit of Bills 6:45 pm Call to Order of Organizational Meeting 7:00 pm to be followed by Regular meeting of the Board.

Prayer Almighty God, as we meet today to conduct matters of Town business, grant us the wisdom to remember as we work that we are servants of our constituency. Assist us to be sure our decisions should be in the best interests of the Town and its citizens, entirely unblemished by any thoughts of personal benefit. Amen.

Pledge to the flag

II. Privilege of the Floor:

III. Approval of meeting Minutes for: - Board Meeting 5/14/2024

IV. Communications/Information included with this agenda:

1. Supervisor Report for May 2024, if available
2. Summary Spreadsheets for May 2024, if available
3. Town Clerks Report for May 2024
4. ZEO/CEO Report- for May 2024
5. Mercy EMS report for April 2024
6. Charter Communication dated 5/28/2024
7. NYSERDA Clean Energy Communities Scorecard – list of activities for Town of Bergen
8. Resolution Establishing Energy Benchmarking Requirements for Certain Municipal Buildings- and Policy/Procedures
9. Budget Calendar for 2025

V. Board Members' items for addition to the agenda

VI. Reports:

Supervisor

Clerk

Website, Day of Caring

Board Members

Highway

Surplus -Gate

Committees

-Building, Grounds, Cemeteries and Facilities:

- Update on Planning for Utilization of Buildings – Sub-group/summer help
- Discussion of NYSERDA Clean Energy Communities and Grant funding -

-Parks:

- Bathroom Update- Recommendations from Sub-Committee

-Local History & Museum:

-Policy and Personnel:

VII. Old Business:

- Update on gate on Evans Road

VIII. New Business:

- Resolution -Declaring the automatic gate from the transfer station as surplus and authorizing Highway Superintendent to solicit bids.
- Resolution Establishing Energy Benchmarking Requirements for Certain Municipal Buildings- and Policy/Procedures
- Action to file the Town Clerks report for May 2024
- Action to file Supervisors Report for May 2024
- Approval to pay bills and authorizing the bookkeeper to transfer of funds necessary to the checking account to pay the bills.

IX. Meeting and Other Upcoming Dates:

- Town Board Meeting: Regular meeting of the board 7/9/2024 6:45 audit of bills, regular meeting at 7 pm

X. Adjournment

DRAFT

The Bergen Town Board convened in a regular session at 6:45 pm audit of the bills; convened in a regular session as well as Public Hearing in the Town Hall with Supervisor Haywood presiding.

PRESENT:

Supervisor Ernie Haywood
Councilperson Belinda Grant
Councilperson Karen Ely
Councilperson Mark Swanson

ALSO PRESENT:

Teresa Robinson, Town Clerk
Joel Pocock, Highway Superintendent

ABSENT: Councilperson James Starowitz

OTHER ATTENDANCE: Lee Blair, Harris Busmire, John Frederick, Christine Volkmar, Kevin Bruton, Kim Donley

PRAYER:

PLEDGE TO THE FLAG:

PRIVILEGE OF THE FLOOR: Lee Blair – The gate on Evans Rd slows traffic down, they have to stop to open the gate and a trail camera takes a photo of who stopped and vehicle helps to detour negative activity. Large number of syringes (2 ½ gallon bucket – in a 4-month period) plastic bags and garbage. Bergen Swamp Society has concerns of poaching of wildlife and protecting the flowers (orchids) in the swamp. The Swamp Society has concerns of people entering the swamp from the location and becoming lost. Currently the road does not have a posted speed limit sign – requesting the speed limit on the road to be 35mph. The gate has been in place since Oct. 2023 and it has helped reduce the traffic, but with Spring comes more traffic now that the gate is open.

APPROVAL OF MINUTES FOR: Board Meeting 4/9/2024;

COMMUNICATIONS:

1. Supervisor Report for April 2024, if available
2. Summary Spreadsheets for April. 2024, if available
3. Town Clerks Report for April, 2024
4. ZEO/CEO Report- for April 2024
5. Mercy EMS report for March 2024
6. Charter Communication 4/19/2024 and 4/23/2024
7. SEQR Determination resolution for amending local law Chapter 118 of Personal Policy
8. Resolution amending local law Chapter 118 Personnel Policy
9. SEQR Determination resolution for amending local law Chapter 398 Records Public Access
10. Resolution amending local law Chapter 398 Records Public Access
11. SEQR Determination resolution for amending local law Chapter 132 Procurement Policy
12. Resolution amending local law Chapter 398 Records Public Access
13. Correspondence from NYS Agriculture and Markets Re: MCWA installation of water main between South Lake Road and Clinton Street. Dated 5/11/2024.

BOARD MEMBERS' ITEMS FOR THE AGENDA: Nothing to report

SUPERVISOR – The Town insurance renewal process has been completed – the premium will go down with some duplicate coverage that has been in place. Comptroller audit will be completed by May 31; the SAM grant application has been completed; cyber security insurance is being working on, out IT will be patching of software system not to exceed \$2,000. May 10 the Clerk and I attended the Inter-County Association of Western New York hosted by Liberty Pumps.

TOWN CLERK: We will be receiving a refund from the Desmond hotel for the clerk's conference in Albany – incident with my room. I have been checking with other towns regarding the new website, encourage board members to look at other municipalities websites (Village of Churchville, Pittsford) reached out to our current website provider to have him look at the design and let me know if we could mimic the design. Working with a member of the library board to have them purchase workers comp, disability, and AFLAC separate from the town. Joel and I went last Thursday to pick up supplies for the Day of Caring on May 23rd. Looking into working with the planning board secretary and CEO/ZEO for new building permit forms.

BOARD MEMBERS: Nothing to report

HIGHWAY: Road Construction standards- Working on updating - the road for OXBO coming onto Rt 19 needs to be specific to the Towns requirements.

Intern – Met with Jake he is a 3rd year civil engineer at RIT – he will be mapping out the roads, buildings, and signs throughout the town -checking conditions putting the information into a software program to determine longevity and upcoming repairs. It's a 10-week program possibly longer.

Sealing of parking lot – Proposals came back from Suit-Kote Corp. for Micro Paving \$15,405.00. Micro paving will last 7 to 8 years, does not include the parking stripes. Grippo Asphalt came in at \$9,625.00; Speed Pro Sealers came in at \$10,950. Both Grippo and Speed Pro would need to be done in approx. 3 years. The paving of the parking lot has been included in the budget; the Board is recommending the Micro Paving.

CHIPS – we received our funding; the guidelines for using the CHIP money have become strict.

Robbins Brook Park - The Village of Bergen has quoted \$11,285.31 for materials to run electric to the pavilion at Robbins Brook Park; with the inter-municipality agreement the Village electric crew would complete the work. (Thank you). National Grid would need to "sign off" allowing the Village to complete the work. The panel box would still need to be installed. The water line to the pavilion, MRB Group is recommending a 3" water line and we don't have to go under the creek. No price on the water line installation at this point. H & S Fence – to install 270' of fence in the front of the park came in at \$7600.00 will be getting another estimate. The trees we received from the DEC have been planted at the park.

Will be sealing the following roads: Dublin, Maple Ave, Bovee, and Lyman.

COMMITTEES:

Buildings, Grounds, and Facilities (Cemeteries): Update on Planning for utilization of buildings
Nothing new to report.

Parks: Bathroom Update – waiting for final prices on utilities.

Local History & Museum: Nothing new to report.

Policy & Personnel: Nothing new to report

OLD BUSINESS: Update on gate on Evans Rd – checking with attorney about speed limit signs and is it possible to turn the road over to the neighbors.

Councilperson Swanson made a motion to remove the gate on Evans Rd within 30 days; seconded by councilperson Ely

Ayes: Supervisor Haywood, Grant, Ely, Swanson

Nays: None

Abstained:

APPROVED by: vote (4-0)

Supervisor Haywood will be sending the letter out advising the residents they will have 30 days from the letter to remove the fence. Supervisor Haywood will report back to the Board with the attorneys' recommendations.

NEW BUSINESS:

- SEQR Determination resolution for amending local law Chapter 118 of Personal Policy
- Resolution amending local law Chapter 118 Personnel Policy
- SEQR Determination resolution for amending local law Chapter 398 Records Public Access
- Resolution amending local law Chapter 398 Records Public Access
- SEQR Determination resolution for amending local law Chapter 132 Procurement Policy
- Resolution amending local law Chapter 132 Records Public Access
- Resolution to set wages for Highway Department Seasonal Worker – Jake Vazquez at a rate \$19.00 per hour
- Approval of Mobile Home Park Permits for Hidden Meadows, Barbary Coast Affordable Homes, and Mar-Lu
- Participation in the Park Day's Parade- June 8th 11:45 am for noon March.
- Approval to seal town hall parking lot
- Approval of Town of Bergen Road Specification
- Action to file the Town Clerks report for April, 2024
- Action to file Supervisors Report for April, 2024
- Approval to pay bills and authorizing the bookkeeper to transfer of funds necessary to the checking account to pay the bills

- WHEREAS, the Bergen Town Board has determined that it is in the best interests of the Town of Bergen to amend Chapter 118 Personnel Policies of the Bergen Town Code; and
- WHEREAS, a duly advertised Public Hearing was held by the Town Board at the Town Hall, 10 Hunter Street, Bergen on May 14, 2024 at 7 pm to hear all persons interested in the adoption of Local Law No. ___ of 2024 Amending Chapter 118 Personnel Policies of the Bergen Town Code; and
- WHEREAS, all persons desiring to be heard were heard and due deliberation having been had.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That Chapter 118 Personnel Policies of the Bergen Town Code be amended as follows:

118-2. Reimbursement for mileage.

Examples of mileage reimbursement request:

2-10-2008: GAM meeting in Batavia and return, 15 miles each way, 30 miles total.

~~Month of 3-20-2008: five trips to Broekport to HSBC Bank, 16 miles each, 80 miles total.~~

118-5. Reimbursement for meals.

The maximum reimbursement for meals is \$50 a day/~~\$70~~ **\$100** a day NYC....A gratuity of up to ~~15%~~ **20%** may be added to the above.

~~118-8. Reimbursement for telephone calls.~~

~~Requests for reimbursement for telephone calls from home telephones must be itemized by place and totaled per month.~~

~~Example: January telephone calls~~

~~8 calls to Batavia _____ \$1.80~~

~~4 calls to Albany _____ \$4.56~~

~~Total _____ \$6.36~~

Sec. 2. That the Town Board of the Town of Bergen hereby adopts Local Law No. ___ of 2024 – Amending Chapter 118 Personnel Policies of the Bergen Town Code.

Sec. 3. That the Town Clerk is authorized and directed to file a complete copy of Local Law No. ___ of 2024 with the Secretary of State, as required by law.

Sec. 4. That this resolution shall take effect immediately.

Motion for adoption: Councilperson Ely

Second: Councilperson Swanson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Ayes: Councilperson Ely; Deputy Supervisor Grant; Councilperson Swanson; Supervisor Haywood;

Nays: None Abstained: None Approved by: Vote (4-0)

Policies

WHEREAS, the Town Board of the Town of Bergen intends to amend Chapter 118 Personnel Policies; and

WHEREAS, such a Local Law is defined by 6 NYCRR §617.5 as a Type II action for which no environmental review is necessary.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Bergen Town Board does hereby designate the proposed Local Law as a Type II action.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution

Seconded by

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Ely

Councilperson Grant

Councilman Swanson

Supervisor Haywood

Submitted – February 13, 2024

WHEREAS, the Town Board of the Town of Bergen intends to amend Chapter 398 Records, Public Access;
and

WHEREAS, such a Local Law is defined by 6 NYCRR §617.5 as a Type II action for which no
environmental review is necessary.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Bergen Town Board does hereby designate the proposed Local Law as a Type II action.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution: Councilperson Swanson
Seconded by Councilperson Grant

Discussion:

VOTE BY ROLL CALL AND RECORD:

Ayes: Councilperson Ely
Councilperson Grant
Councilman Swanson
Supervisor Haywood

Nays: None

Abstained: None

Approved by: vote (4-0)

Submitted – February 13, 2024

WHEREAS, the Bergen Town Board has determined that it is in the best interests of the Town of Bergen to Amend Chapter 398 Records, Public Access of the Bergen Town Code; and

WHEREAS, a duly advertised Public Hearing was held by the Town Board at the Town Hall, 10 Hunter Street, Bergen on May 14, 2024 at 7 pm to hear all persons interested in the adoption of Local Law No. ____ of 2024 Amending Chapter 398 Records, Public Access of the Bergen Town Code; and

WHEREAS, all persons desiring to be heard were heard and due deliberation having been had.

NOW THEREFORE BE IT RESOLVED:

Sec. 1. That Chapter 398 Records, Public Access to of the Bergen Town Code be amended as follows:

398-2. Designation of Records Access Officer.

A.

Town Clerk

~~13 S. Lake Avenue~~ **10 Hunter Street**

Bergen, NY 14416

~~tn-bergen-Clerk@rochester.rr.com~~

398-3. Location.

Bergen Town hall

~~13 S. Lake Avenue~~ **10 Hunter Street**

Bergen, NY 14416

398-4. Hours for public inspection.

Requests for public access to records shall be accepted and records produced during all hours regularly open for business, **as posted in the Town Clerk's office, 10 Hunter Street.** ~~These hours are: Monday, Tuesday, Wednesday and Friday, 8:00 a.m. to 4:00 p.m.; Saturday, 9:00 a.m. to 12:00 noon.~~

Sec. 2. That the Town Board of the Town of Bergen hereby adopts Local Law No. ____ of 2024 Amending Chapter 398 Records, Public Access to of the Bergen Town Code.

Sec. 3. That the Town Clerk is authorized and directed to file a complete copy of Local Law No. ____ of 2024 with the Secretary of State, as required by law.

Sec. 4. That this resolution shall take effect immediately.

Motion for adoption: Councilperson Swanson

Second: Grant

Discussion:

VOTE BY ROLL CALL AND RECORD:

Ayes: Councilperson Ely; Deputy Supervisor Grant; Councilperson Swanson; Supervisor Haywood

Nays: None

Abstained:

APPROVED by: vote (4-0)

RESOLUTION NO. 2024-21 SEQRA Determination – Local Law Amending Chapter 132 Procurement Policy

WHEREAS, the Town Board of the Town of Bergen intends to amend Chapter 132 Procurement Policy; and

WHEREAS, such a Local Law is defined by 6 NYCRR §617.5 as a Type II action for which no environmental review is necessary.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Bergen Town Board does hereby designate the proposed Local Law as a Type II action.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution Councilperson Grant; Seconded by Councilperson Ely
Discussion:

VOTE BY ROLL CALL AND RECORD:

Ayes: Councilperson Ely; Councilperson Grant; Councilman Swanson; Supervisor Haywood

Nays: None

Abstained:

APPROVED by: vote (4-0)

Submitted – February 13, 2024

WHEREAS, the Bergen Town Board has determined that it is in the best interests of the Town of Bergen to amend Chapter 132 Procurement Policy of the Bergen Town Code; and

WHEREAS, a duly advertised Public Hearing was held by the Town Board at the Town Hall, 10 Hunter Street, Bergen on May 14, 2024 at 7 pm to hear all persons interested in the adoption of Local Law No. ____ of 2024 Amending Chapter 132 Procurement Policy of the Bergen Town Code; and

WHEREAS, all persons desiring to be heard were heard and due deliberation having been had.

NOW THEREFORE BE IT RESOLVED:

- Sec. 1. That Chapter 132 Procurement Policy of the Bergen Town Code be amended as follows:
- 132-1. Guidelines
- B. Guideline 2. All purchases of:
- (1) Public works contracts over ~~\$20,000~~ **\$35,000**.
- (2) Supplies or equipment which will exceed ~~\$10,000~~ **\$20,000** shall be formally bid...
- C. Guideline 3.
- (1) All estimated public works contracts of less ~~that~~ **than** ~~\$20,000~~ **\$35,000** but greater than ~~\$30,000~~ **\$20,000** require a written request for proposals (RFP) and a written/~~fax~~ proposal from ~~three~~ **two** or more contractors.
- (2) All estimated purchases of less than \$10,000 but greater than ~~\$3,000~~ **\$5,000** require a written RFP and a written/~~fax~~ proposal from ~~three~~ **two** or more vendors unless purchased from valid state or county **or municipal bids**.
- (3) All public works contracts or purchase of less than ~~\$3,000~~ **\$5,000** but greater ~~that~~ **than** \$500 require.... and;
- Sec. 2. That the Town Board of the Town of Bergen hereby adopts Local Law No. ____ of 2024 Amending Chapter 132 Procurement Policy of the Bergen Town Code.
- Sec. 3 That the Town Clerk is authorized and directed to file a complete copy of Local Law No. ____ of 2024 with the Secretary of State, as required by law.
- Sec. 4. That this resolution shall take effect immediately.

Motion for adoption: Councilperson Grant

Second: Councilperson Swanson

Discussion:

VOTE BY ROLL CALL AND RECORD:

AYES: Councilperson Ely, Deputy Supervisor Grant, Councilperson Swanson, Supervisor Haywood

NAYS: None

Abstained:

APPROVED by: vote (4-0)

Councilperson Grant made a motion to set wages for Highway Department seasonal worker – Jake Vazquez at a rate \$19.00 per hour; seconded by councilperson Ely

Ayes: Haywood, Grant, Swanson, Ely
Nays: None
Abstained:
APPROVED by: vote (4-0)

Councilperson Grant made a motion to approve the Mobile Home Park Permits for Hidden Meadows, Barbary Coast Affordable Homes, and Mar-Lu; seconded by councilperson Ely

Ayes: Haywood, Grant, Swanson, Ely
Nays: None
Abstained:
APPROVED by: vote (4-0)

Participation in the Park Day's Parade June 8th; 11:45 am for noon parade

Councilperson Grant made a motion to approve the Town Clerks report for April; seconded by Councilperson Swanson

Ayes: Haywood, Grant, Swanson, Ely
Nays: None
Abstained:
APPROVED by: vote (4-0)

-Action to file Supervisors Report for April 2024

Councilperson Grant made a motion to file the Supervisor's report for April 2024; seconded by Councilperson Swanson

Ayes: Haywood, Grant, Swanson, Ely
Nays: None
Abstained:
APPROVED by: vote (4-0)

-Approval to pay bills and authorizing the bookkeeper to transfer of funds necessary to the checking account to pay the bills

Councilperson Grant made a motion to approve and pay the bills; seconded by Councilperson Ely

Ayes: Haywood, Grant, Swanson, Ely
Nays: None
Abstained:
APPROVED by: vote (4-0)

MEETING AND OTHER UPCOMING DATES – Town Board Meeting: Regular meeting of the board
06/11/2024 6:45 audit of the bills, regular meeting at 7pm

ADJOURNMENT Was at 8:40 pm on a motion made by councilperson Grant; seconded by councilperson Ely

Ayes: Haywood, Grant, Ely, Swanson

Nays: None

APPROVED by: Unanimous vote (4-0)

Respectfully submitted,

Teresa Robinson

Teresa Robinson, Town Clerk

**TOWN OF BERGEN
MAY 2024
EXECUTIVE SUMMARY**

BALANCE SHEET

- Bank accounts were reconciled as of 5/31/24.
- The Town has \$2,635,594.71 in the bank.

REVENUES AND EXPENSES

• **REVENUES**

- Total receipts for the month were: \$46,374.83
- Major receipts were:
 - Town Clerk Report (April) - \$1,293.12
 - Justice Fees (April) – \$13,723.00
 - Mortgage Tax - \$14,849.50
 - Franchise Fees - \$5,256.59
 - Interest - \$9,930.39
 - Other Revenue: \$1,322.23

• **EXPENSES**

Expenditures through May on average should equal 41.67% of the annual budget.

General Fund Townwide (A):

- Year to date expenses are \$267,969.18 compared to the annual budget of \$810,098.00 or 33.08% of the budget.

General Fund Outside Village (B):

- Year to date expenses are \$27,675.52 compared to the annual budget of \$317,718.00 or 8.71% of the budget.

Highway Townwide (DA):

- Year to date expenses are \$225,095.23 compared to the annual budget of \$514,494.00 or 43.75% of the budget.

Highway Outside Village (DB):

- Year to date expenses are \$53,061.23 compared to the annual budget of \$383,078.88 or 13.85% of the budget.

Eugene L. Sipes - for T. B. 6/6/2024

FUND Account		4/30/2024			5/31/2024			#9970	#4277	#1040-0001	#1040-0002	#1040-0003	#9988
		BALANCES	Increases	Decreases	BALANCES	Joint Checking	Joint Savings	NYCLASS Savings	NYCLASS WIBA	NYCLASS ARPA	Trust & Agency		
A	200.000 General TW Checking	5,710.99	62,148.61	61,252.92	6,606.68	6,606.68							
A	201.000 General TW Savings	30,851.69	280,584.39	84,008.79	227,427.29		227,427.29						
A	230.000 NYS Class Savings	633,867.04	1,893.72	250,000.00	385,760.76			185,995.84	199,764.92				
A	230.001 NYS Class ARPA	206,054.41	911.99	-	206,966.40					206,966.40			
B	200.000 General OV Checking	176,086.55	67,955.22	4,538.13	239,503.64	239,503.64							
B	201.000 General OV Savings	321,327.26	6,399.71	69,999.05	257,727.92		257,727.92						
B	230.000 NYS Class Savings	142,770.27	622.82	-	143,393.09			143,393.09					
DA	200.000 Highway TW Checking	71,538.82	5,700.36	55,501.78	21,737.40	21,737.40							
DA	201.000 Highway TW Savings	36,515.80	-	15,892.67	20,623.13		20,623.13						
DA	230.000 NYS Class Savings	566,156.68	2,469.80	-	568,626.48			568,626.48					
DB	200.000 Highway OV Checking	40,006.59	-	13,615.67	26,390.92	26,390.92							
DB	201.000 Highway OV Savings	(28,450.40)	35,500.00	4,721.10	2,328.50		2,328.50						
DB	230.000 NYS Class Savings	48,830.99	213.02	35,500.00	13,544.01			13,544.01					
HH	200.004 Water District #4 Checking	47,698.00	-	-	47,698.00	47,698.00							
HH	201.004 WIBA #1 Savings	0.00	-	-	0.00		0.00		4,391.09				
HH	230.004 WIBA#1 NY Class	3,491.45	899.64	-	4,391.09								
HH	231.000 WIBA #1 NY Class	843.52	3.68	-	847.20			847.20					
SM	200.000 Special District Fire Checking	-	104,959.56	104,959.56	-	-	-						
SM	201.000 Special District Fire Savings	-	104,959.56	104,959.56	-								
SM	230.000 NYS Class Savings	105,795.21	461.52	104,959.56	1,297.17			1,297.17					
SW	200.002 Water District Checking	-	-	-	-	-	(0.20)						
SW	201.002 Water District Savings	(0.20)	-	-	(0.20)								
SW	200.003 Water Peachey Rd Checking	-	-	-	-	-							
SW	201.003 Water Peachey Rd Savings	0.01	-	-	0.01		0.01						
SW	230.003 NYS Class Savings	57,125.90	249.21	-	57,375.11			57,375.11					
SW	200.004 Water WIBA#1 Checking	-	-	-	-	-							
SW	201.004 Water WIBA#1 Savings	(44,009.08)	44,500.00	-	490.92		490.92						
SW	230.004 NYS Class Savings	381,746.16	1,665.33	44,500.00	338,911.49			338,911.49					
TA	200.000 Trust & Agency	38,377.34	36,578.53	35,883.93	39,071.94							39,071.94	
VV	200.005 Peachey Water Checking	-	-	-	-	-							
VV	201.005 Peachey Water Savings	24,875.76	-	-	24,875.76		24,875.76						
		2,867,210.76	758,676.67	990,292.72	2,635,594.71	341,936.64	533,473.33	1,309,990.39	204,156.01	206,966.40		39,071.94	
	Reconciliation												
	Bank Statement Balances				2,648,845.68	354,461.18	168,513.77	1,674,949.95	204,156.01	206,966.40		39,798.37	
	Outstanding Transfer				-		364,959.56	(364,959.56)					
	Deposits In Transit												
	Outstanding Checks				(13,250.97)	(12,524.54)							

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Bergen
For 5/31/2024

Exp'd 6/6/2024

		M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	Variance Percentage
Revenues						
AA.1001.000.000 Real Property Taxes	\$	0.00	298,445.00	298,445.00	0.00	100.00
AA.1081.000.000 Other Payments in Lieu of Taxes		0.00	18,707.35	8,920.00	9,787.35	209.72
AA.1090.000.000 Interest & Penalties on Real Property Taxes		911.23	911.23	2,000.00	(1,088.77)	45.56
AA.1120.000.000 County Sales Tax Distribution		0.00	116,204.23	228,576.00	(112,371.77)	50.84
AA.1255.000.000 Clerk Fees		20.00	763.99	2,500.00	(1,736.01)	30.56
AA.2130.000.000 Landfill Host Revenue		0.00	27,048.51	57,000.00	(29,951.49)	47.45
AA.2401.000.000 Interest & Earnings		3,345.37	14,170.39	10,000.00	4,170.39	141.70
AA.2410.000.000 Rental of Real Property		0.00	1,200.00	1,500.00	(300.00)	80.00
AA.2530.000.000 Games of Chance		0.00	10.00	10.00	0.00	100.00
AA.2544.000.000 Dog Licenses		130.00	587.00	2,400.00	(1,813.00)	24.46
AA.2610.000.000 Fines and Forfeited Bail		6,178.99	39,523.02	65,000.00	(25,476.98)	60.80
AA.3001.000.000 State Aid, AIM / Revenue Sharing		0.00	0.00	11,020.00	(11,020.00)	0.00
AA.3005.000.000 State Aid, Mortgage Tax		14,849.50	14,849.50	30,000.00	(15,150.50)	49.50
AA.5999.000.000 Unexpended Balance		0.00	0.00	92,727.00	(92,727.00)	0.00
Total Revenues		25,435.09	532,420.22	810,098.00	(277,677.78)	65.72
Expenses						
AA.1010.100.000 Town Board Personal Services		1,339.00	6,695.00	16,068.00	9,373.00	41.67
AA.1010.400.000 Town Board Contractual		78.15	274.72	1,200.00	925.28	22.89
AA.1110.100.000 Justices Personal Services		2,562.00	12,810.00	30,744.00	17,934.00	41.67
AA.1110.102.000 Justice Pers Svc, Clerk		2,136.30	11,730.93	26,322.00	14,591.07	44.57
AA.1110.200.000 Justice Equipment		0.00	0.00	600.00	600.00	0.00
AA.1110.400.000 Justices Contractual		48.05	1,667.62	14,250.00	12,582.38	11.70
AA.1220.100.000 Supervisor Personal Services		1,040.66	5,203.30	12,488.00	7,284.70	41.67
AA.1220.102.000 Deputy Supervisor Personal Services		132.75	663.75	1,593.00	929.25	41.67
AA.1220.103.000 Supervisor's Secretary Personal Services		246.40	2,959.48	9,136.00	6,176.52	32.39
AA.1220.400.000 Supervisor Contractual		0.00	3,243.79	5,000.00	1,756.21	64.88
AA.1310.400.000 Bookkeeper, Contr Expend		1,440.00	15,450.00	32,410.00	16,960.00	47.67
AA.1355.200.000 Assessor Equipment		0.00	0.00	200.00	200.00	0.00
AA.1355.400.000 Assessor Contractual		0.00	1,000.00	28,000.00	27,000.00	3.57
AA.1410.100.000 Town Clerk Personal Services		3,530.30	19,416.65	45,894.00	26,477.35	42.31
AA.1410.102.000 Deputy Town Clerk Personal Services		120.00	3,076.23	6,240.00	3,163.77	49.30
AA.1410.200.000 Town Clerk Equipment		0.00	52.21	500.00	447.79	10.44
AA.1410.400.000 Town Clerk Contractual		(1,036.37)	2,031.05	5,000.00	2,968.95	40.62
AA.1420.400.000 Attorney Contractual		800.00	4,300.00	5,000.00	700.00	86.00
AA.1420.401.000 Court Prosecutor		0.00	0.00	9,600.00	9,600.00	0.00
AA.1440.400.000 Engineer Contractual		647.50	647.50	2,500.00	1,852.50	25.90
AA.1450.400.000 Elections Contractual		0.00	0.00	5,200.00	5,200.00	0.00
AA.1460.400.000 Records Management Contractual		0.00	0.00	3,000.00	3,000.00	0.00
AA.1480.400.000 Public Info Services OARS Contractual		0.00	0.00	1,200.00	1,200.00	0.00

Statement of Activity - MTD and YTD by Fund w/ Variance

Town of Bergen

For 5/31/2024

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	Variance Percentage
AA.1620.100.000 Buildings Personal Services	499.88	2,289.13	10,432.00	8,142.87	21.94
AA.1620.400.000 Building Operation Contractual	(16,998.25)	23,186.80	40,000.00	16,813.20	57.97
AA.1620.401.000 Building Operation Lease Fire Hall	19,753.00	19,753.00	20,149.00	396.00	98.03
AA.1660.400.000 Central Storeroom Contractual	0.00	182.25	500.00	317.75	36.45
AA.1670.400.000 Central Printing & Mailing Contractual	1,051.18	3,223.59	5,500.00	2,276.41	58.61
AA.1680.200.000 Computers Equipment	754.75	754.75	10,000.00	9,245.25	7.55
AA.1680.400.000 Computers Contractual	1,253.22	6,086.39	8,000.00	1,913.61	76.08
AA.1910.400.000 Unallocated Insurance	34,399.64	35,662.64	37,000.00	1,337.36	96.39
AA.1920.400.000 Municipal Association Dues	0.00	900.00	900.00	0.00	100.00
AA.1950.400.000 Taxes and Assessments on Property	0.00	6,043.91	6,500.00	456.09	92.98
AA.1990.400.000 Contingency	0.00	0.00	15,000.00	15,000.00	0.00
AA.3120.100.000 Constables Personnel Services	758.50	1,383.75	5,200.00	3,816.25	26.61
AA.3120.400.000 Constables Contractual	0.00	0.00	400.00	400.00	0.00
AA.3310.400.000 Traffic Control Contractual	0.00	0.00	7,500.00	7,500.00	0.00
AA.5010.100.000 Supt. of Highways Personal Services	5,615.20	28,076.00	70,190.00	42,114.00	40.00
AA.5010.102.000 Supt. of Highways, Pers Svc, Deputy	0.00	0.00	1,592.00	1,592.00	0.00
AA.5010.103.000 Supt. of Highways, Pers Svc, Clerk	0.00	0.00	8,000.00	8,000.00	0.00
AA.5010.200.000 Superintendent of Highways Equipment	0.00	995.72	1,500.00	504.28	66.38
AA.5010.400.000 Superintendent of Highways Contractual	2,288.62	765.97	1,200.00	434.03	63.83
AA.5132.400.000 Garage Contractual	224.57	1,146.08	40,000.00	28,853.92	27.87
AA.5182.400.000 Street Lighting Contractual	60.34	1,241.44	7,000.00	5,758.56	17.73
AA.6410.400.000 Publicity - Newsletter Contractual	2,439.85	274.06	6,500.00	6,225.94	4.22
AA.6420.400.000 Promotion of Industry Contractual	276.00	3,039.85	2,000.00	(1,039.85)	151.99
AA.7110.100.000 Parks Person Services	1,227.69	276.00	2,500.00	2,224.00	11.04
AA.7110.400.000 Parks Contractual	0.00	1,461.23	52,500.00	51,038.77	2.78
AA.7510.100.000 Historian Personal Services	0.00	756.25	3,025.00	2,268.75	25.00
AA.7510.200.000 Historian Equipment	0.00	0.00	500.00	500.00	0.00
AA.7510.400.000 Historian Contractual	277.14	341.14	500.00	158.86	68.23
AA.7550.400.000 Celebrations Contractual	500.00	500.00	1,000.00	500.00	50.00
AA.8810.100.000 Cemetery Services	0.00	0.00	2,500.00	2,500.00	0.00
AA.8810.400.000 Cemetery Contractual	0.00	0.00	5,000.00	5,000.00	0.00
AA.9010.800.000 NYS Retirement	0.00	0.00	27,945.00	27,945.00	0.00
AA.9030.800.000 Social Security & Medicare	1,364.30	7,215.90	19,273.00	12,057.10	37.44
AA.9040.800.000 Worker's Compensation	0.00	1,426.00	7,602.00	6,176.00	18.76
AA.9050.800.000 Unemployment Insurance	0.00	27.03	0.00	(27.03)	0.00
AA.9055.800.000 Disability Insurance	60.48	120.96	150.00	29.04	80.64
AA.9060.800.000 Medical Insurance	3,079.74	16,429.61	39,020.00	22,590.39	42.11
AA.9720.600.000 Debt Principal Highway Garage	0.00	0.00	75,000.00	75,000.00	0.00
AA.9720.700.000 Interest on Debt Highway Garage	3,187.50	3,187.50	6,375.00	3,187.50	50.00
Total Expenses	75,158.09	267,969.18	810,098.00	542,128.82	33.08

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Bergen
For 5/31/2024

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	Variance Percentage
-					
Excess Revenue Over (Under) Expenditures	\$ 49,723.00	\$ (264,451.04)	\$ 0.00	\$ 819,806.60	\$ 0.00

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Bergen
For 5/31/2024

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	Variance Percentage
Revenues					
BB.1120.000.000 County Sales Tax Distribution	\$	123,403.27	\$ 236,241.00	\$ (112,837.73)	\$ 52.24
BB.1170.000.000 Franchise Fees	5,256.59	10,718.90	24,500.00	(13,781.10)	43.75
BB.1560.000.000 Safety Inspection Fees	0.00	0.00	75.00	(75.00)	0.00
BB.2110.000.000 Zoning Fees	918.12	2,888.12	3,000.00	(111.88)	96.27
BB.2115.000.000 Planning Board Fees	0.00	970.00	400.00	570.00	242.50
BB.2401.000.000 Interest & Earnings	622.82	3,375.29	3,500.00	(124.71)	96.44
BB.2590.000.000 Permits, Others	225.00	225.00	0.00	225.00	0.00
BB.2701.000.000 Refund of Prior Year Expense	0.00	975.00	0.00	975.00	0.00
BB.5999.000.000 Unexpended Balance	0.00	0.00	50,002.00	(50,002.00)	0.00
Total Revenues	7,022.53	142,555.58	317,718.00	(175,162.42)	44.87
Expenses					
BB.1420.400.000 Attorney, Contractual	0.00	0.00	2,000.00	2,000.00	0.00
BB.1440.400.000 Engineer Contractual	0.00	0.00	2,000.00	2,000.00	0.00
BB.1990.400.000 Contingency	0.00	0.00	10,000.00	10,000.00	0.00
BB.6772.400.000 Programs for the Aging Contractual	0.00	4,000.00	4,000.00	0.00	100.00
BB.7110.400.000 Parks Contractual	117.97	117.97	0.00	(117.97)	0.00
BB.7310.400.000 Youth Programs Contractual	0.00	4,500.00	4,500.00	0.00	100.00
BB.8010.100.000 Zoning Pers Svc	59.80	299.00	887.00	588.00	33.71
BB.8010.400.000 Zoning Contractual	0.00	93.59	1,240.00	1,146.41	7.55
BB.8020.100.000 Planning Personal Services	292.33	1,461.65	5,542.00	4,080.35	26.37
BB.8020.400.000 Planning Contractual	0.00	2,556.63	3,000.00	443.37	85.22
BB.8160.400.000 Refuse & Garbage Contractual	0.00	0.00	1,000.00	1,000.00	0.00
BB.8664.100.000 Code Enforcement Personnel Services	1,546.46	8,505.53	20,104.00	11,598.47	42.31
BB.8664.400.000 Code Enforcement Contractual	320.16	1,546.59	4,400.00	2,853.41	35.15
BB.9030.800.000 Social Security & Medicare	145.24	785.35	2,029.00	1,243.65	38.71
BB.9040.800.000 Workers Compensation	0.00	282.00	944.00	662.00	29.87
BB.9050.800.000 Unemployment Insurance	0.00	3,527.21	0.00	(3,527.21)	0.00
BB.9901.900.000 Interfund Transfers	0.00	0.00	256,072.00	256,072.00	0.00
Total Expenses	2,481.96	27,675.52	317,718.00	290,042.48	8.71
Excess Revenue Over (Under) Expenditures	\$ (4,540.57)	\$ (114,880.06)	\$ 0.00	\$ 465,204.90	\$ 0.00

Statement of Activity - MTD and YTD by Fund w/ Variance

Town of Bergen

For 5/31/2024

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	Variance Percentage
Revenues					
DA.1001.000.000 Property Taxes	\$ 0.00	\$ 292,620.00	\$ 292,620.00	\$ 0.00	100.00
DA.2300.000.000 Services to Other Gov't	0.00	76,361.04	130,000.00	(53,638.96)	58.74
DA.2401.000.000 Interest & Earnings	2,469.80	10,759.35	5,000.00	5,759.35	215.19
DA.3589.000.000 St. Aid, Other Transportation	0.00	108,530.67	40,000.00	68,530.67	271.33
DA.5999.000.000 Appropriated Fund Balance	0.00	0.00	46,874.00	(46,874.00)	0.00
Total Revenues	2,469.80	488,271.06	514,494.00	(26,222.94)	94.90
Expenses					
DA.5130.100.000 Machinery, Pers Serv	0.00	2,514.80	12,309.00	9,794.20	20.43
DA.5130.200.000 Machinery, Equip & Cap Outlay	49,200.00	49,200.00	125,000.00	75,800.00	39.36
DA.5130.400.000 Machinery, Contr Expend	2,514.33	12,907.42	40,000.00	27,092.58	32.27
DA.5140.100.000 Brush & Weeds, Pers Serv	7,308.65	7,308.65	12,060.00	4,751.35	60.60
DA.5140.400.000 Brush & Weeds, Contr Expend	0.00	0.00	1,500.00	1,500.00	0.00
DA.5142.100.000 Snow & Ice, Pers Serv	2,192.80	70,370.34	128,102.00	57,731.66	54.93
DA.5142.400.000 Snow & Ice, Contr Expend	223.85	51,568.63	113,000.00	61,431.37	45.64
DA.9010.800.000 NYS Retirement, Empl Bnfts	0.00	0.00	20,965.00	20,965.00	0.00
DA.9030.800.000 Social Security & Medicare, Empl Bnfts	690.86	5,870.41	11,664.00	5,793.59	50.33
DA.9040.800.000 Workers Compensation, Empl Bnfts	0.00	2,820.00	4,274.00	1,454.00	65.98
DA.9055.800.000 Disability Insurance, Empl Bnfts	30.00	60.00	150.00	90.00	40.00
DA.9060.800.000 Hospital & Medical (Dental) Ins, Empl Bnfts	3,533.60	22,474.98	45,470.00	22,995.02	49.43
Total Expenses	65,694.09	225,095.23	514,494.00	289,398.77	43.75
Excess Revenue Over (Under) Expenditures	\$ 63,224.29	\$ (263,175.83)	0.00	\$ 315,621.71	0.00

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Bergen
For 5/31/2024

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	Variance Percentage
Revenues					
DB.2401.000.000 Interest & Earnings	\$ 213.02	\$ 1,642.52	\$ 2,000.00	\$ (357.48)	\$ 82.13
DB.3501.000.000 Consolidated Highway Aid	0.00	0.00	75,000.00	(75,000.00)	0.00
DB.5031.000.000 Interfund Transfers	0.00	0.00	256,072.00	(256,072.00)	0.00
DB.5999.000.000 Unexpended Balance	0.00	0.00	50,006.00	(50,006.00)	0.00
Total Revenues	213.02	1,642.52	383,078.00	(381,435.48)	0.43
Expenses					
DB.5110.100.000 General Highway Repairs Personal Services	4,385.60	4,385.60	93,648.00	89,262.40	4.68
DB.5110.400.000 General Highway Repairs Contractual	11,424.46	11,552.46	93,500.00	81,947.54	12.36
DB.5112.200.000 Permanent Highway Improvements	0.00	0.00	75,000.00	75,000.00	0.00
DB.9010.800.000 NYS Retirement	0.00	0.00	12,869.00	12,869.00	0.00
DB.9030.800.000 Social Security & Medicare	335.50	335.50	7,164.00	6,828.50	4.68
DB.9040.800.000 Workers Compensation	0.00	1,112.00	1,112.00	0.00	100.00
DB.9055.800.000 Disability Insurance	24.45	45.60	120.00	74.40	38.00
DB.9060.800.000 Medical Insurance	2,166.76	13,776.01	27,870.00	14,093.99	49.43
DB.9785.600.000 Installment Purchase Debt, Principal	0.00	20,297.53	67,736.00	47,438.47	29.97
DB.9785.700.000 Installment Purchase Debt, Interest	0.00	1,556.53	4,059.00	2,502.47	38.35
Total Expenses	18,336.77	53,061.23	383,078.00	330,016.77	13.85
Excess Revenue Over (Under) Expenditures	\$ 18,123.75	\$ 51,418.71	\$ 0.00	\$ 711,452.25	\$ 0.00

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Bergen
For 5/31/2024

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	Variance Percentage
Revenues					
HH.2401.000.004 Interest & Earnings, Water Capital #4	\$ 903.32 \$	5,238.29 \$	0.00 \$	5,238.29 \$	0.00
Total Revenues	903.32	5,238.29	0.00	5,238.29	0.00
Expenses					
HH.1380.200.004 Fiscal Agents Capital Outlay	0.00	14,375.00	0.00	(14,375.00)	0.00
Total Expenses	0.00	14,375.00	0.00	(14,375.00)	0.00
Excess Revenue Over (Under) Expenditures	\$ (903.32)\$	9,136.71 \$	0.00 \$	(19,613.29)\$	0.00

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Bergen
For 5/31/2024

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	Variance Percentage
Revenues					
SM.1001.000.000 Real Property Taxes	\$ 0.00 \$	205,722.00 \$	205,722.00 \$	0.00 \$	100.00
SM.2401.000.000 Interest & Earnings	461.52	2,530.33	1,500.00	1,030.33	168.69
SM.5999.000.000 Unexpended Balance	0.00	0.00	2,000.00	(2,000.00)	0.00
Total Revenues	461.52	208,252.33	209,222.00	(969.67)	99.54
Expenses					
SM.3410.400.000 Fire Contract Contractual	104,959.56	209,222.00	209,222.00	0.00	100.00
Total Expenses	104,959.56	209,222.00	209,222.00	0.00	100.00
Excess Revenue Over (Under) Expenditures	\$ 104,498.04 \$	969.67 \$	0.00 \$	969.67 \$	0.00

Statement of Activity - MTD and YTD by Fund w/ Variance

Run: 6/05/2024 at 2:51 PM

Town of Bergen
For 5/31/2024

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	Variance Percentage
Revenues					
SW.1001.000.003 Real Property Taxes - Peachey Rd District 3	\$ 0.00	\$ 43,863.00	\$ 43,863.00	\$ 0.00	100.00
SW.2401.000.003 Interest & Earnings	249.21	917.61	1,500.00	(582.39)	61.17
SW.5031.000.003 Interfund Transferr - Peachey Road	0.00	0.00	5,000.00	(5,000.00)	0.00
SW.5999.000.003 Unexpended Balance - District 3	0.00	0.00	1,000.00	(1,000.00)	0.00
Total Revenues	249.21	44,780.61	51,363.00	(6,582.39)	87.18
Expenses					
SW.9720.600.003 Debt Principal, Install Bonds - Peachey Rd District 3	0.00	0.00	20,000.00	20,000.00	0.00
SW.9720.700.003 Debt Interest, Install Bonds - Peachey Rd District 3	0.00	0.00	29,363.00	29,363.00	0.00
SW.9950.900.003 Interfund Transfer	0.00	0.00	2,000.00	2,000.00	0.00
Total Expenses	0.00	0.00	51,363.00	51,363.00	0.00
Excess Revenue Over (Under) Expenditures	\$ (249.21)	\$ (44,780.61)	0.00	\$ 57,945.39	0.00

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Bergen
For 5/31/2024

		M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	Variance Percentage
Revenues						
SW.1001.000.004 Property Taxes	\$	0.00	\$ 252,060.00	\$ (252,060.00)	\$ 504,120.00	\$ 100.00
SW.2140.001.004 Out of District User		0.00	2,951.50	(2,900.00)	5,851.50	101.78
SW.2401.000.004 Interest & Earnings		1,665.33	7,422.37	(8,000.00)	15,422.37	92.78
Total Revenues		1,665.33	262,433.87	(262,960.00)	525,393.87	99.80
Expenses						
SW.9710.600.004 Bond Principal (\$5,615,000), Water #4		0.00	0.00	110,000.00	110,000.00	0.00
SW.9710.601.004 Bond Principal (\$935,000), Water #4		0.00	0.00	15,000.00	15,000.00	0.00
SW.9710.700.004 Bond Interest (\$5,615,000), Water #4		0.00	0.00	116,770.00	116,770.00	0.00
SW.9710.701.004 Bond Interest (\$935,000), Water #4		0.00	0.00	12,650.00	12,650.00	0.00
SW.9950.900.004 Interfund Transfer		0.00	0.00	8,540.00	8,540.00	0.00
Total Expenses		0.00	0.00	262,960.00	262,960.00	0.00
Excess Revenue Over (Under) Expenditures	\$	(1,665.33)	(262,433.87)	525,920.00	(262,433.87)	(49.90)

Town of Bergen
Permit Monthly Report
 05/01/2024 - 05/31/2024

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
May	2024					
BP-0012-2024	05/09/2024	Wolfgang Hofer	Res-Acc Structure	7626 gilbert rd (Wolfgang Hofer) SBL#: 16.-1-25.11	\$58,000.00	\$75.00
BP-0013-2024	05/16/2024	phil scarlata	Res-Swimming Pool	2103 2103 reed rd (phil scarlata) SBL#: 8.-1-1.12	\$2,000.00	\$50.00
BP-0014-2024	05/16/2024	Hidden Meadows Cooperative	Mobile Home Park	7289 South Lake Rd SBL#: 17.-1-16.11		\$690.00
BP-0016-2024	05/23/2024	Brian Bater	Res-Acc Structure	2339 Reed Rd SBL#: 9.-1-31	\$12,000.00	\$75.00
BP-0017-2024	05/23/2024	Jeffrey Cook	Res-Generator	7446 North Bergen Rd SBL#: 9.-1-17.112	\$12,000.00	\$40.00
BP-0018-2024	05/23/2024	George Sardou	Res-Deck	8339 Merriman Rd SBL#: 13.-1-44	\$4,000.00	\$50.00
SP-2024-004	05/23/2024	Genesee county	Site Plan	(GCEDC) SBL#: 13.-1-63.1	\$35,000,000.00	\$200.00
May 2024 Total:					\$35,088,000.00	\$1,180.00
Reporting Period Total:					\$35,088,000.00	\$1,180.00

Genesee County 911
Response Times Report

GEN BERGEN FIRE

Report Date Range from: 4/1/2024 to 4/30/2024

Mercy Flight EMS

Report includes Emergent First On Scene Responses.

Response Time Minutes	Call Count	Cumulative Call Count	Percentage of Total Calls	Cumulative Percentage
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Response Zone: GEN BERG 17

17:00 - 17:59	1	1	33.33%	33.33%
20:00 - 20:59	1	2	33.33%	66.67%
21:00 - 21:59	1	3	33.33%	100.00%
Total Calls:	3	3	100%	

Response Zone: GEN BERG 22

12:00 - 12:59	1	1	33.33%	33.33%
20:00 - 20:59	2	3	66.67%	100.00%
Total Calls:	3	3	100%	

Call Source Total Calls: 6

May 28, 2024

RE: Charter Communications Notification

Dear Municipal Official:

Spectrum Northeast, LLC ("Spectrum") is noticing its customers that on or around June 28, 2024, PAC-12 Network will discontinue service on the channel lineup serving your community and a slate message will be placed on the channel with "programming no longer available". PAC-12 team coverage will move to the Big Ten Network or ACC Network.

This letter will serve as notice that on or around July 1, 2024, Spectrum Northeast, LLC ("Spectrum"), will launch Comedy.TV on channel 196 (490 in Plattsburgh) in high definition on SPP Tier 1 and SPP3 Entertainment View on the channel lineup serving your community.

This letter will serve as notice that on or around July 1, 2024, Spectrum Northeast, LLC ("Spectrum"), will launch Weather en Espanol on channel 835 (241 in Plattsburgh) in high definition on SPP Latino View on the channel lineup serving your community.

If you have any questions, please feel free to contact me at 212-379-5123 or via email at Alex.Camarda@charter.com.

Sincerely,



Alex Camarda
Associate VP, State Government Affairs
Charter Communications

Town of Bergen Road Map

NYSERDA Clean Energy Communities Scorecard

Thank you for participating in NYSERDA's Clean Energy Communities Program. This scorecard shows your community's accomplishments and how they compare to others in your region and across New York State.

Select Your Community: Town of Bergen

Accomplishments

Town of Bergen



Not Participating

0

ACTIONS COMPLETED

High Impact Actions

0

POINTS EARNED

Count Points

3,120
POPULATION (2010 CENSUS)

Finger Lakes
REGION

Genesee
COUNTY

70
DESIGNATED COMMUNITIES
IN THE REGION

39
ADVANCED (v3.0) COMMUNITIES
IN THE REGION

557
DESIGNATED COMMUNITIES

Leaderboard

Regional Leaders

	Points
City of Canandaigua	7,800
Town of Geneva	7,000
Town of Brighton (Monroe County)	5,800

Next Steps: Short Term

- **LED Streetlights: 700 Points**

o To Complete:

- Send me the total number of LEDs Converted in the Community
- I'll put together submission

- **Code Enforcement Training: 300 Points**

o To Complete:

- Send Code Officer to Training June 12th in Brighton
- Hours Count Toward Code Officer CEUs
- MUST BE THIS TRAINING
 - There is no equivalency
 - NYSERDA will only Provide Credit For This Training
- Potentially Last Time it's Being Offered
- **Completion of Training = \$5,000 Match-Free Grant**

o Registration Link:

- <https://events.eventzilla.net/e/energy-code-enforcement-training-finger-lakes-region-q2-2024-2138605557>

Completing these two items will earn the Town of Bergen 1,000 Points and a Match-Free \$10,000 Grant

Next Steps: Medium Term

- Municipal Fleet Inventory: 200 Points

- To Complete:
 - Using NYSERDA Spreadsheet, list all vehicles in Village Rolling Stock
 - All Required Information Columns must be completed
 - Send Back to me, I'll review and submit

- Complete Benchmarking: 300 Points

- To Complete:
 - Step 1:
 - Adopt Resolution Attached to E-mail
 - Step 2:
 - Send Utility Data for Municipally Owned Buildings over 1,000 sq ft. from Jan 2022-Now
 - I'll build EnergyStar Portal, Complete HIA.
 - MUST be completed before looking at Clean Energy Upgrades

Completing These w/ Short Term Items= 1,500 Points*, \$5,000 (\$15,000 in Total), Halfway to \$50,000 Grant

Next Steps: Long Term

- EV Charging Stations: 200-1,200 Points

- To Complete:
 - Meet w/ Value Stack
 - Project Process is Turn-Key
 - Value Stack Writes All Grants, Handles All Rebates
 - Cost for Services Rolled Into Project
 - Includes 5-years of Software
 - Built for Future Capacity
 - IN MOST CASES Projects @ No Cost to Community

- Clean Energy Upgrade: 500-1,000 Points

- To Complete:
 - Once Benchmarking Complete, Look at Interior Light Upgrade a Highway Barn
 - Have you done other energy efficiency projects?
 - Keep EnergyStar Portal Current
 - After Project Completion, we submit data showing the reduction in utilities\ul style="list-style-type: none;"> - 10% Reduction = 500 Points
 - 15% Reduction = 700 Points
 - 20% Reduction = 1,000 Points

- Solar Project: 600-2,100 Points

- To Complete:
 - Install Municipally Owned Solar Array
- Solar Project Would Bring Substantial Value
 - Remove Commodity Variability From Municipal Budget
 - NetZero Municipal Operations
 - Big Points in CEC = Big Money

- **Heat Pump on Municipal Building: 1,200-4,000 Points**
 - o To Complete:
 - Replace Existing Boiler/Furnace w/ Heat Pumps as Primary Source for Building
 - May maintain gas back up
 - Qualifies as Clean Energy Upgrade
 - 500-1,000 Points
 - Size of Building Determines Points:
 - 1,000-14,999 sq ft. = 700 Points
 - >15,000 sq ft. = +1,000 Points, 1,700 Points Total
 - If the Building is **NetZero (Solar Panels Powering Building):**
 - 1,000-14,999 sq ft. = 1,200 Points
 - >15,000 sq ft. = +1,800 Points, 3,000 Points

Total of These Items: 2,500-8,300 Points

Combined w/ Other Points: 4,000-9,800 Points, Additional \$50,000-\$575,000 in Funding If available.

RESOLUTION NO. ____ ESTABLISHING ENERGY BENCHMARKING REQUIREMENTS

WHEREAS, buildings are the single largest user of energy in the State of New York. The poorest performing buildings typically use several times the energy of the highest performing buildings—for the exact same building use; and

WHEREAS, collecting, reporting, and sharing building energy data on a regular basis allows municipal officials and the public to understand the energy performance of municipal buildings relative to similar buildings nationwide, and equipped with this information the Town of Bergen is able to make smarter, more cost-effective operational and capital investment decisions, reward efficiency, and drive widespread, continuous improvement; and

WHEREAS, the Town of Bergen Town Board desires to use Building Energy Benchmarking - a process of measuring a building's energy use, tracking that use over time, and comparing performance to similar buildings - to promote the public health, safety, and welfare by making available good, actionable information on municipal building energy use to help identify opportunities to cut costs and reduce pollution in the Town of Bergen; and

WHEREAS, the Town of Bergen Town Board desires to establish procedure or guideline for Town of Bergen staff to conduct such Building Energy Benchmarking; and

NOW THEREFORE, IT IS HEREBY RESOLVED AND DETERMINED, that the following specific policies and procedures are hereby adopted;

BUILDING ENERGY BENCHMARKING POLICY/PROCEDURES

1. DEFINITIONS

(A) “Benchmarking Information” shall mean information generated by Portfolio Manager, as herein defined including descriptive information about the physical building and its operational characteristics.

(B) “Building Energy Benchmarking” shall mean the process of measuring a building’s Energy use, tracking that use over time, and comparing performance to similar buildings.

(C) “Commissioner” shall mean the head of the Department.

(4) “Covered Municipal Building” shall mean a building or facility that is owned or occupied by the Town of Bergen that is 1,000 square feet or larger in size.

(5) “Department” shall mean the Town Clerk.

(6) “Energy” shall mean electricity, natural gas, steam, hot or chilled water, fuel oil, or other product for use in a building, or renewable on-site electricity generation, for purposes of providing heating, cooling, lighting, water heating, or for powering or fueling other end-uses in the building and related facilities, as reflected in Utility bills or other documentation of actual Energy use.

(7) “Energy Performance Score” shall mean the numeric rating generated by Portfolio Manager that compares the Energy usage of the building to that of similar buildings.

(8) “Energy Use Intensity (EUI)” shall mean the kBtUs (1,000 British Thermal Units) used per square foot of gross floor area.

(9) “Gross Floor Area” shall mean the total number of enclosed square feet measured between the exterior surfaces of the fixed walls within any structure used or intended for supporting or sheltering any use or occupancy.

(11) “Portfolio Manager” shall mean ENERGY STAR Portfolio Manager, the internet-based tool developed and maintained by the United States Environmental Protection Agency to track and assess the relative Energy performance of buildings nationwide, or successor.

(12) “Utility” shall mean an entity that distributes and sells Energy to Covered Municipal Buildings.

(13) “Weather Normalized Site EUI” shall mean the amount of Energy that would have been used by a property under 30-year average temperatures, accounting for the difference between average temperatures and yearly fluctuations.

2. APPLICABILITY

(1) This policy is applicable to all Covered Municipal Buildings as defined in Section 2 of this policy.

(2) The Commissioner may exempt a particular Covered Municipal Building from the benchmarking requirement if the Commissioner determines that it has characteristics that make benchmarking impractical.

3. BENCHMARKING REQUIRED FOR COVERED MUNICIPAL BUILDINGS

(1) No later than August 1, 2024, and no later than August 1 every year thereafter, the Commissioner or his or her designee from the Department shall enter into Portfolio Manager the total Energy consumed by each Covered Municipal Building, along with all other descriptive information required by Portfolio Manager for the previous calendar year.

(2) For new Covered Municipal Buildings that have not accumulated 12 months of Energy use data by the first applicable date following occupancy for inputting Energy use into Portfolio Manager, the Commissioner or his or her designee from the Department shall begin inputting data in the following year.

4. DISCLOSURE AND PUBLICATION OF BENCHMARKING INFORMATION

(1) The Department shall make available to the public on the internet Benchmarking Information for the previous calendar year:

(a) no later than August 1, 2024 and by August 1 of each year thereafter for Covered Municipal Buildings; and

(2) The Department shall make available to the public on the internet and update at least annually, the following Benchmarking Information:

(a) Summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information; and

(b) For each Covered Municipal Building individually:

(i) The status of compliance with the requirements of this Policy; and

(ii) The building address, primary use type, and gross floor area; and

(iii) Annual summary statistics, including site EUI, Weather Normalized Source EUI, annual GHG emissions, and an Energy Performance Score where available; and

(iv) A comparison of the annual summary statistics (as required by Section 5(2)(b)(iii) of this Policy) across calendar years for all years since annual reporting under this Policy has been required for said building.

5. MAINTENANCE OF RECORDS

The Department shall maintain records as necessary for carrying out the purposes of this Policy, including but not limited to Energy bills and other documents received from tenants and/or Utilities. Such records shall be preserved by the Department for a period of three (3) years.

6. ENFORCEMENT AND ADMINISTRATION

(1) The Commissioner or his or her designee from the Department shall be the Chief Enforcement Officer of this Policy.

(2) The Chief Enforcement Officer of this Policy may promulgate regulations necessary for the administration of the requirements of this Policy.

(3) Within thirty days after each anniversary date of the effective date of this Policy, the Chief Enforcement Officer shall submit a report to the Town of Bergen including but not limited to summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information, a list of all Covered Municipal Buildings identifying each Covered Municipal Building that the Commissioner determined to be exempt from the benchmarking requirement and the reason for the exemption, and the status of compliance with the requirements of this Policy.

7. EFFECTIVE DATE

This policy shall be effective immediately upon passage.

MOTION for adoption of this resolution

Seconded by

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Ely

Councilperson Grant

Councilperson Starowitz

Councilman Swanson

Supervisor Haywood

Submitted – June 11, 2024

TOWN OF BERGEN

* ESTABLISHED APRIL 2, 1813 *

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JOEL POCKOCK

TOWN CLERK/TAX COLLECTOR
TERESA ROBINSON

JUSTICES
ROBERT SWAPCEINSKI
VINCENT PULCINI

ZONING & CODE ENFORCEMENT OFFICER
GERALD WOOD

ASSESSOR
RHONDA SAULSBURY



TOWN OF BERGEN 2025 Budget Development Timeline

<u>Date</u>	<u>Activity</u>
June 11	Adoption of budget timeline
July 15	Budget request forms to department heads and board members
August 16	Budget requests due to Supervisor
September 7	Board Budget Workshop – Saturday @ 9 am
September 24	Supervisor files Tentative Budget with Town Clerk to Present to Town Board*
October 8	Adopt Preliminary Budget and set Public Hearing
November 12	Hold Public Hearing and Adopt 2025 Budget (must adopt by 11/20)

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