

**Town Board Meeting  
Town of Bergen  
September 10th , 2024  
Town Hall- 10 Hunter Street, Bergen New York  
Agenda**

**I. Audit of Bills 6:45 pm Call to Order 7:00 pm**

**Prayer** Almighty God, as we meet today to conduct matters of Town business, grant us the wisdom to remember as we work that we are servants of our constituency. Assist us to be sure our decisions should be in the best interests of the Town and its citizens, entirely unblemished by any thoughts of personal benefit. Amen.

**Pledge to the flag**

**II. Privilege of the Floor:** Bill Gauthier, President, and CEO of JACOMB Lighting and Jim Bittker, Valuestack Energy-Electric Charging Stations

**III. Approval of meeting Minutes for:** -Regular Board Meeting of 8/13/2024

**IV. Communications included with this agenda:**

1. Supervisor Report for August 2024
2. Summary Spreadsheets for August 2024
3. Town Clerks Report for August 2024
4. ZEO/CEO Report for August 2024
5. Mercy EMS report for July 2024
6. Correspondence from Charter Communication dated- 8/6/2024
7. Resolution- Approval of acquisition of an easement by the MCWA at 0 North Lake Road and 7711 West Bergen Road.
8. Proposed Change in Employee handbook for Milage
9. Proposed resolution for MOU With Teamsters Local 264 regarding uniforms.
10. Proposed Fire Department 2025 budget- if available

**V. Board Members' items for addition to the agenda**

**VI. Reports:**

**Supervisor**

**Clerk**

Web Site update

**Board Members**

**Highway**

Genesee County Snow and Ice, contract, Evans Road,

**Committees**

-Building, Grounds, and Facilities (cemeteries) - Update on planning for building utilization

-Parks

-Local History & Museum

-Policy and Personnel:

**VII. Old Business:**

-MMB –2023 Audit of the Water Improvement Benefit Area #1

**VII. New Business:**

- Resolution- Approval of acquisition of easements by the MCWA at 0 North Lake Road and 7711 West Bergen Road.
- Approval of Junk Yard Permits for Demos, John Cole and Metalico
- Resolution to set the public hearing for Local Law to override the Tax Levy Limit in General Municipal Law (7pm), for the Proposed Fire Protection Contract for 2025 (7:15pm) and the Preliminary 2025 Town Budget for the Town of Bergen (7:30) on 11/12/2024
- Approval of purchase of Computer Equipment and Software.
- Approval of proposed changes to Employee Handbook in regards to Milage Reimbursement
- Resolution Authorizing Memorandum of Understanding with Teamsters Local 264 regarding uniforms
- Approval of the appointment of Lesia Strabel as Secretary to the Supervisor at \$30.00 per hour.
- Action to file Town Clerks Report- August 2024
- Action to file Supervisor's Report- August 2024
- Approval to pay bills.

**IX. Meeting and Other Upcoming Dates:**

- Town Board Meeting: 10/8/2024 6:45 Audit of bills and 7:00 pm Town Board Meeting
- Budget Workshop 9/14/ 2024 9 am town hall.

**X. Adjournment**

**TOWN OF BERGEN**  
**AUGUST 2024**  
**EXECUTIVE SUMMARY**

**BALANCE SHEET**

- Bank accounts were reconciled as of 8/31/24.
- The Town has \$2,315,954.95 in the bank.

**REVENUES AND EXPENSES**

• **REVENUES**

- Total receipts for the month were: \$49,180.77
- Major receipts were:
  - Town Clerk Report (July) - \$1,189.00
  - Justice Fees (July) – \$12,327.00
  - Monroe Cty Waste Tonnage (Q2) - \$17,387.66
  - Franchise Fees - \$5,342.54
  - Broadway Group - \$3,980.00
  - Interest - \$7,986.17
  - Other Revenue: \$968.40

• **EXPENSES**

Expenditures through August on average should equal 63.67% of the annual budget.

General Fund Townwide (A):

- Year to date expenses are \$425,332.77 compared to the annual budget of \$810,098.00 or 52.50% of the budget.

General Fund Outside Village (B):

- Year to date expenses are \$294,625.99 compared to the annual budget of \$317,718.00 or 92.73% of the budget.

Highway Townwide (DA):

- Year to date expenses are \$259,309.71 compared to the annual budget of \$514,494.00 or 50.40% of the budget.

Highway Outside Village (DB):

- Year to date expenses are \$279,851.44 compared to the annual budget of \$383,078.00 or 73.05% of the budget.

*Eugene H. Hays, Supervisor of Brg 9/5/2024*

ALJ 11-047071010

received and disbursed by me during the month of:

Statement of Activity - MTD and YTD by Fund w/ Variance  
Town of Bergen  
For 8/31/2024

General Townwide

Revenues

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	Variance Percentage
AA.1001.000.000 Real Property Taxes	\$ 0.00	\$ 298,445.00	\$ 298,445.00	\$ 0.00	100.00
AA.1081.000.000 Other Payments in Lieu of Taxes	0.00	16,267.50	8,920.00	7,347.50	182.37
AA.1090.000.000 Interest & Penalties on Real Property Taxes	0.00	911.23	2,000.00	(1,088.77)	45.56
AA.1120.000.000 County Sales Tax Distribution	0.00	232,408.46	228,576.00	3,832.46	101.68
AA.1255.000.000 Clerk Fees	316.00	1,977.49	2,500.00	(522.51)	79.10
AA.2130.000.000 Landfill Host Revenue	17,387.66	44,436.17	57,000.00	(12,563.83)	77.96
AA.2401.000.000 Interest & Earnings	2,474.56	21,490.83	10,000.00	11,490.83	214.91
AA.2410.000.000 Rental of Real Property	0.00	1,200.00	1,500.00	(300.00)	80.00
AA.2530.000.000 Games of Chance	0.00	10.00	10.00	0.00	100.00
AA.2544.000.000 Dog Licenses	368.00	1,290.00	2,400.00	(1,110.00)	53.75
AA.2610.000.000 Fines and Forfeited Bail	10,159.00	63,822.48	65,000.00	(1,177.52)	98.19
AA.3001.000.000 State Aid, AIM / Revenue Sharing	0.00	0.00	11,020.00	(11,020.00)	0.00
AA.3005.000.000 State Aid, Mortgage Tax	0.00	14,849.50	30,000.00	(15,150.50)	49.50
AA.3089.000.000 State Aid, Justice Grant	771.00	771.00	0.00	771.00	0.00
AA.5999.000.000 Unexpended Balance	0.00	0.00	92,727.00	(92,727.00)	0.00

Total Revenues

31,476.22	697,879.66	810,098.00	(112,218.34)	86.15
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Expenses

AA.1010.100.000 Town Board Personal Services	1,339.00	10,712.00	16,068.00	5,356.00	66.67
AA.1010.400.000 Town Board Contractual	139.99	469.25	1,200.00	730.75	39.10
AA.1110.100.000 Justices Personal Services	2,562.00	20,496.00	30,744.00	10,248.00	66.67
AA.1110.102.000 Justice Pers Svc, Clerk	2,062.16	17,856.33	26,322.00	8,465.67	67.84
AA.1110.200.000 Justice Equipment	0.00	0.00	600.00	600.00	0.00
AA.1110.400.000 Justices Contractual	1,653.88	4,067.63	14,250.00	10,182.37	28.54
AA.1220.100.000 Supervisor Personal Services	1,040.66	8,325.28	12,488.00	4,162.72	66.67
AA.1220.102.000 Deputy Supervisor Personal Services	132.75	1,062.00	1,593.00	531.00	66.67
AA.1220.103.000 Supervisor's Secretary Personal Services	705.60	5,266.68	9,136.00	3,869.32	57.65
AA.1220.400.000 Supervisor Contractual	0.00	3,668.65	5,000.00	1,331.35	73.37
AA.1310.400.000 Bookkeeper, Contr Expend	1,440.00	18,330.00	32,410.00	14,080.00	56.56
AA.1355.200.000 Assessor Equipment	0.00	0.00	200.00	200.00	0.00
AA.1355.400.000 Assessor Contractual	0.00	11,875.00	28,000.00	16,125.00	42.41
AA.1410.100.000 Town Clerk Personal Services	3,530.30	31,772.70	45,894.00	14,121.30	69.23
AA.1410.102.000 Deputy Town Clerk Personal Services	765.00	4,381.23	6,240.00	1,858.77	70.21
AA.1410.200.000 Town Clerk Equipment	0.00	52.21	500.00	447.79	10.44
AA.1410.400.000 Town Clerk Contractual	0.00	2,402.69	5,000.00	2,597.31	48.05
AA.1420.400.000 Attorney Contractual	0.00	1,800.00	5,000.00	3,200.00	36.00
AA.1420.401.000 Court Prosecutor	800.00	6,400.00	9,600.00	3,200.00	66.67
AA.1440.400.000 Engineer Contractual	9,710.00	10,357.50	2,500.00	(7,857.50)	414.30
AA.1450.400.000 Elections Contractual	0.00	0.00	5,200.00	5,200.00	0.00
AA.1460.400.000 Records Management Contractual	5,236.09	6,431.09	3,000.00	(3,431.09)	214.37

Statement of Activity - MTD and YTD by Fund w/ Variance  
Town of Bergen  
For 8/31/2024

General Townwide

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	Variance Percentage
AA.1480.400.000 Public Info Services OARS Contractual	0.00	0.00	1,200.00	1,200.00	0.00
AA.1620.100.000 Buildings Personal Services	558.00	3,839.13	10,432.00	6,592.87	36.80
AA.1620.200.000 Buildings Equip & Cap Outlay	0.00	14,658.91	0.00	(14,658.91)	0.00
AA.1620.400.000 Building Operation Contractual	2,421.74	30,392.66	40,000.00	9,607.34	75.98
AA.1620.401.000 Building Operation Lease Fire Hall	0.00	19,753.00	20,149.00	396.00	98.03
AA.1660.400.000 Central Storeroom Contractual	0.00	241.84	500.00	258.16	48.37
AA.1670.400.000 Central Printing & Mailing Contractual	680.30	4,245.46	5,500.00	1,254.54	77.19
AA.1680.200.000 Computers Equipment	1,269.90	2,024.65	10,000.00	7,975.35	20.25
AA.1680.400.000 Computers Contractual	1,333.63	12,617.76	8,000.00	(4,617.76)	157.72
AA.1680.400.000 Computers Contractual	0.00	36,960.65	37,000.00	39.35	99.89
AA.1910.400.000 Unallocated Insurance	0.00	900.00	900.00	0.00	100.00
AA.1920.400.000 Municipal Association Dues	0.00	6,043.91	6,500.00	456.09	92.98
AA.1950.400.000 Taxes and Assessments on Property	0.00	0.00	15,000.00	15,000.00	0.00
AA.1990.400.000 Contingency	0.00	0.00	5,200.00	3,724.00	28.38
AA.3120.100.000 Constables Personnel Services	0.00	0.00	400.00	400.00	0.00
AA.3120.400.000 Constables Contractual	0.00	0.00	7,500.00	7,500.00	0.00
AA.3310.400.000 Traffic Control Contractual	0.00	0.00	70,190.00	22,460.80	68.00
AA.5010.100.000 Supt. of Highways Personal Services	5,615.20	0.00	1,592.00	1,592.00	0.00
AA.5010.102.000 Supt. of Highways, Pers Svc, Deputy	0.00	228.00	8,000.00	7,772.00	2.85
AA.5010.103.000 Supt. of Highways, Pers Svc, Clerk	0.00	995.72	1,500.00	504.28	66.38
AA.5010.200.000 Superintendent of Highways Equipment	102.47	868.44	1,200.00	331.56	72.37
AA.5010.400.000 Superintendent of Highways Contractual	945.10	13,177.36	40,000.00	26,822.64	32.94
AA.5132.400.000 Garage Contractual	229.59	1,887.46	7,000.00	5,112.54	26.96
AA.5182.400.000 Street Lighting Contractual	0.00	274.06	6,500.00	6,225.94	4.22
AA.6410.400.000 Publicity - Newsletter Contractual	0.00	600.00	2,000.00	1,400.00	30.00
AA.6420.400.000 Promotion of Industry Contractual	0.00	1,845.75	2,500.00	654.25	73.83
AA.7110.100.000 Parks Person Services	529.00	10,802.26	52,500.00	41,697.74	20.58
AA.7110.400.000 Parks Contractual	7,915.00	1,512.50	3,025.00	1,512.50	50.00
AA.7510.100.000 Historian Personal Services	0.00	0.00	500.00	500.00	0.00
AA.7510.200.000 Historian Equipment	0.00	892.86	500.00	(392.86)	178.57
AA.7510.400.000 Historian Contractual	0.00	1,692.11	1,000.00	(692.11)	169.21
AA.7550.400.000 Celebrations Contractual	546.25	1,362.75	2,500.00	1,137.25	54.51
AA.8810.100.000 Cemetery Services	0.00	0.00	5,000.00	5,000.00	0.00
AA.8810.400.000 Cemetery Contractual	0.00	0.00	27,945.00	27,945.00	0.00
AA.9010.800.000 NYS Retirement	1,477.39	12,090.29	19,273.00	7,182.71	62.73
AA.9030.800.000 Social Security & Medicare	0.00	1,426.00	7,602.00	6,176.00	18.76
AA.9040.800.000 Worker's Compensation	0.00	27.03	0.00	(27.03)	0.00
AA.9050.800.000 Unemployment Insurance	0.00	181.44	150.00	(31.44)	120.96
AA.9055.800.000 Disability Insurance	3,080.74	25,671.83	39,020.00	13,348.17	65.79
AA.9060.800.000 Medical Insurance	0.00	0.00	75,000.00	75,000.00	0.00
AA.9720.600.000 Debt Principal Highway Garage	0.00	3,187.50	6,375.00	3,187.50	50.00

Statement of Activity - MTD and YTD by Fund w/ Variance  
Town of Bergen  
For 8/31/2024

General Townwide	M-T-D	Y-T-D	Annual	Variance	Variance
	Actual	Actual	Budget		Percentage
Total Expenses	57,821.74	425,332.77	810,098.00	384,765.23	52.50
Excess Revenue Over (Under) Expenditures	\$ 26,345.52	\$ (272,546.89)	\$ 0.00	\$ 496,983.57	\$ 0.00



**Statement of Activity - MTD and YTD by Fund w/ Variance**  
**Town of Bergen**  
**For 8/31/2024**

General Outside Village

Revenues

BB.1120.000.000 County Sales Tax Distribution	
BB.1170.000.000 Franchise Fees	
BB.1560.000.000 Safety Inspection Fees	
BB.2110.000.000 Zoning Fees	
BB.2115.000.000 Planning Board Fees	
BB.2401.000.000 Interest & Earnings	
BB.2590.000.000 Permits, Others	
BB.2701.000.000 Refund of Prior Year Expense	
BB.5999.000.000 Unexpended Balance	

Total Revenues

Expenses

BB.1420.400.000 Attorney, Contractual	
BB.1440.400.000 Engineer Contractual	
BB.1990.400.000 Contingency	
BB.6772.400.000 Programs for the Aging Contractual	
BB.7310.400.000 Youth Programs Contractual	
BB.8010.100.000 Zoning Pers Svc	
BB.8010.400.000 Zoning Contractual	
BB.8020.100.000 Planning Personal Services	
BB.8020.400.000 Planning Contractual	
BB.8160.400.000 Refuse & Garbage Contractual	
BB.8664.100.000 Code Enforcement Personnel Services	
BB.8664.400.000 Code Enforcement Contractual	
BB.9030.800.000 Social Security & Medicare	
BB.9040.800.000 Workers Compensation	
BB.9050.800.000 Unemployment Insurance	
BB.9901.900.000 Interfund Transfers	

Total Expenses

Excess Revenue Over (Under) Expenditures

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	Variance Percentage
\$	0.00	123,403.27	236,241.00	(112,837.73)	\$
	5,342.54	16,061.44	24,500.00	(8,438.56)	52.24
	0.00	0.00	75.00	(75.00)	65.56
	65.00	4,018.12	3,000.00	1,018.12	0.00
	440.00	1,800.00	400.00	1,400.00	133.94
	633.74	5,271.27	3,500.00	1,771.27	450.00
	0.00	225.00	0.00	225.00	150.61
	0.00	975.00	0.00	975.00	0.00
	0.00	0.00	50,002.00	(50,002.00)	0.00

6,481.28 151,754.10 317,718.00 (165,963.90) 47.76

0.00	0.00	2,000.00	2,000.00	0.00
0.00	0.00	2,000.00	2,000.00	0.00
0.00	0.00	10,000.00	10,000.00	0.00
0.00	4,000.00	4,000.00	4,000.00	100.00
0.00	4,500.00	4,500.00	4,500.00	100.00
59.80	553.40	887.00	333.60	62.39
0.00	462.25	1,240.00	777.75	37.28
292.33	2,788.64	5,542.00	2,753.36	50.32
20.70	3,277.67	3,000.00	(277.67)	109.26
148.55	148.55	1,000.00	851.45	14.86
1,546.46	13,918.14	20,104.00	6,185.86	69.23
338.92	3,815.91	4,400.00	584.09	86.73
145.24	1,280.22	2,029.00	748.78	63.10
0.00	282.00	944.00	662.00	29.87
0.00	3,527.21	0.00	(3,527.21)	0.00
0.00	256,072.00	256,072.00	0.00	100.00
2,552.00	294,625.99	317,718.00	23,092.01	92.73

\$ (3,929.28)\$ 142,871.89 \$ 0.00 \$ 189,055.91 \$ 0.00



Statement of Activity - MTD and YTD by Fund w/ Variance  
Town of Bergen  
For 8/31/2024

Highway Townwide

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	Variance Percentage
Revenues					
DA.1001.000.000 Property Taxes	\$ 0.00	\$ 292,620.00	\$ 292,620.00	\$ 0.00	100.00
DA.2300.000.000 Services to Other Gov't	0.00	152,722.08	130,000.00	22,722.08	117.48
DA.2401.000.000 Interest & Earnings	2,513.11	18,277.88	5,000.00	13,277.88	365.56
DA.2650.000.000 Sale of Scrap Material	197.40	320.17	0.00	320.17	0.00
DA.3589.000.000 St. Aid, Other Transportation	0.00	32,169.63	40,000.00	(7,830.37)	80.42
DA.5999.000.000 Appropriated Fund Balance	0.00	0.00	46,874.00	(46,874.00)	0.00
Total Revenues	2,710.51	496,109.76	514,494.00	(18,384.24)	96.43
Expenses					
DA.5130.100.000 Machinery, Pers Serv	4,385.60	6,900.40	12,309.00	5,408.60	56.06
DA.5130.200.000 Machinery, Equip & Cap Outlay	0.00	51,305.56	125,000.00	73,694.44	41.04
DA.5130.400.000 Machinery, Contr Expend	599.85	28,252.21	40,000.00	11,747.79	70.63
DA.5140.100.000 Brush & Weeds, Pers Serv	0.00	7,308.65	12,060.00	4,751.35	60.60
DA.5140.400.000 Brush & Weeds, Contr Expend	0.00	0.00	1,500.00	1,500.00	0.00
DA.5142.100.000 Snow & Ice, Contr Expend	0.00	70,370.34	128,102.00	57,731.66	54.93
DA.5142.400.000 Snow & Ice, Pers Serv	0.00	53,003.81	113,000.00	59,996.19	46.91
DA.9010.800.000 NYS Retirement, Empl Bnfts	0.00	0.00	20,965.00	20,965.00	0.00
DA.9030.800.000 Social Security & Medicare, Empl Bnfts	312.55	6,182.96	11,664.00	5,481.04	53.01
DA.9040.800.000 Workers Compensation, Empl Bnfts	0.00	2,820.00	4,274.00	1,454.00	65.98
DA.9055.800.000 Disability Insurance, Empl Bnfts	0.00	90.00	150.00	60.00	60.00
DA.9060.800.000 Hospital & Medical (Dental) Ins, Empl Bnfts	3,533.60	33,075.78	45,470.00	12,394.22	72.74
Total Expenses	8,831.60	259,309.71	514,494.00	255,184.29	50.40
Excess Revenue Over (Under) Expenditures	\$ 6,121.09	\$ (236,800.05)	\$ 0.00	\$ 273,568.53	0.00

# Statement of Activity - MTD and YTD by Fund w/ Variance

## Town of Bergen

### For 8/31/2024

## Highway Outside Village

## Revenues

DB.2401.000.000 Interest & Earnings  
 DB.3501.000.000 Consolidated Highway Aid  
 DB.5031.000.000 Interfund Transfers  
 DB.5999.000.000 Unexpended Balance

## Total Revenues

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	Variance Percentage
\$	59.86 \$	1,821.60 \$	2,000.00 \$	(178.40)\$	91.08
	0.00	0.00	75,000.00	(75,000.00)	0.00
	0.00	256,072.00	256,072.00	0.00	100.00
	0.00	0.00	50,006.00	(50,006.00)	0.00
	59.86	257,893.60	383,078.00	(125,184.40)	67.32

## Expenses

DB.5110.100.000 General Highway Repairs Personal Services  
 DB.5110.400.000 General Highway Repairs Contractual  
 DB.5112.200.000 Permanent Highway Improvements  
 DB.9010.800.000 NYS Retirement  
 DB.9030.800.000 Social Security & Medicare  
 DB.9040.800.000 Workers Compensation  
 DB.9055.800.000 Disability Insurance  
 DB.9060.800.000 Medical Insurance  
 DB.9785.600.000 Installment Purchase Debt, Principal  
 DB.9785.700.000 Installment Purchase Debt, Interest

## Total Expenses

	11,120.05	53,729.98	93,648.00	39,918.02	57.37
	6,000.12	88,765.14	93,500.00	4,734.86	94.94
	33,822.98	90,209.59	75,000.00	(15,209.59)	120.28
	0.00	0.00	12,869.00	12,869.00	0.00
	845.08	3,837.33	7,164.00	3,326.67	53.56
	0.00	1,112.00	1,112.00	0.00	100.00
	0.00	70.05	120.00	49.95	58.38
	2,165.76	20,273.29	27,870.00	7,596.71	72.74
	0.00	20,297.53	67,736.00	47,438.47	29.97
	0.00	1,556.53	4,059.00	2,502.47	38.35
	53,953.99	279,851.44	383,078.00	103,226.56	73.05

## Excess Revenue Over (Under) Expenditures

\$	53,894.13 \$	21,957.84 \$	0.00 \$	228,410.96 \$	0.00
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Statement of Activity - MTD and YTD by Fund w/ Variance  
Town of Bergen  
For 8/31/2024

Capital Projects Project 004	M-T-D	Y-T-D	Annual	Variance	Variance Percentage
	Actual	Actual	Budget		
Revenues					
HH.2401.000.004 Interest & Earnings, Water Capital #4	\$ 894.92	\$ 7,918.62	\$ 0.00	\$ 7,918.62	0.00
Total Revenues	894.92	7,918.62	0.00	7,918.62	0.00
Expenses					
HH.1380.200.004 Fiscal Agents Capital Outlay	7,000.00	21,375.00	0.00	(21,375.00)	0.00
Total Expenses	7,000.00	21,375.00	0.00	(21,375.00)	0.00
Excess Revenue Over (Under) Expenditures	\$ 6,105.08	\$ 13,456.38	\$ 0.00	\$ (29,293.62)	0.00

Statement of Activity - MTD and YTD by Fund w/ Variance  
Town of Bergen  
For 8/31/2024

Fire Special District	M-T-D	Y-T-D	Annual	Variance	Variance
	Actual	Actual	Budget		Percentage
Revenues					
SM.1001.000.000 Real Property Taxes	\$ 0.00	\$ 205,722.00	\$ 205,722.00	\$ 0.00	100.00
SM.2401.000.000 Interest & Earnings	5.73	2,547.47	1,500.00	1,047.47	169.83
SM.5999.000.000 Unexpended Balance	0.00	0.00	2,000.00	(2,000.00)	0.00
Total Revenues	5.73	208,269.47	209,222.00	(952.53)	99.54
Expenses					
SM.3410.400.000 Fire Contract Contractual	0.00	209,222.00	209,222.00	0.00	100.00
Total Expenses	0.00	209,222.00	209,222.00	0.00	100.00
Excess Revenue Over (Under) Expenditures	\$ (5.73)	\$ 952.53	\$ 0.00	\$ 952.53	0.00

# Statement of Activity - MTD and YTD by Fund w/ Variance

## Town of Bergen

### For 8/31/2024

## Water Special District Project 003

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	Variance Percentage
<b>Revenues</b>					
SW.1001.000.003 Real Property Taxes - Peachey Rd District 3	0.00 \$	43,863.00 \$	43,863.00 \$	0.00 \$	100.00
SW.2401.000.003 Interest & Earnings	188.97	1,547.00	1,500.00	47.00	103.13
SW.5031.000.003 Interfund Transfer - Peachey Road	0.00	0.00	5,000.00	(5,000.00)	0.00
SW.5999.000.003 Unexpended Balance - District 3	0.00	0.00	1,000.00	(1,000.00)	0.00
<b>Total Revenues</b>	188.97	45,410.00	51,363.00	(5,953.00)	88.41
<b>Expenses</b>					
SW.9720.600.003 Debt Principal, Install Bonds - Peachey Rd District 3	0.00	0.00	20,000.00	20,000.00	0.00
SW.9720.700.003 Debt Interest, Install Bonds - Peachey Rd District 3	0.00	14,681.25	29,363.00	14,681.75	50.00
SW.9950.900.003 Interfund Transfer	0.00	0.00	2,000.00	2,000.00	0.00
<b>Total Expenses</b>	0.00	14,681.25	51,363.00	36,681.75	28.58
<b>Excess Revenue Over (Under) Expenditures</b>	<u>\$ (188.97)</u>	<u>\$ (30,728.75)</u>	<u>\$ 0.00</u>	<u>\$ 42,634.75</u>	<u>\$ 0.00</u>

# Statement of Activity - MTD and YTD by Fund w/ Variance

## Town of Bergen

### For 8/31/2024

## Water Special District Project 004

## Revenues

SW.1001.000.004 Property Taxes  
 SW.2140.001.004 Out of District User  
 SW.2401.000.004 Interest & Earnings

## Total Revenues

M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	Variance Percentage
\$ 0.00	\$ 252,060.00	\$ (252,060.00)	\$ 504,120.00	100.00
0.00	2,951.50	(2,900.00)	5,851.50	101.78
<u>1,215.28</u>	<u>11,338.25</u>	<u>(8,000.00)</u>	<u>19,338.25</u>	<u>141.73</u>
1,215.28	266,349.75	(262,960.00)	529,309.75	101.29

## Expenses

SW.9710.600.004 Bond Principal (\$5,615,000), Water #4  
 SW.9710.601.004 Bond Principal (\$935,000), Water #4  
 SW.9710.700.004 Bond Interest (\$5,615,000), Water #4  
 SW.9710.701.004 Bond Interest (\$935,000), Water #4  
 SW.9901.900.004 Interfund Transfer

## Total Expenses

0.00	0.00	110,000.00	110,000.00	0.00
0.00	0.00	15,000.00	15,000.00	0.00
0.00	58,384.37	116,770.00	58,385.63	50.00
0.00	6,325.00	12,650.00	6,325.00	50.00
<u>0.00</u>	<u>0.00</u>	<u>8,540.00</u>	<u>8,540.00</u>	<u>0.00</u>
0.00	64,709.37	262,960.00	198,250.63	24.61

## Excess Revenue Over (Under) Expenditures

\$ (1,215.28)	\$ (201,640.38)	\$ 525,920.00	\$ (331,059.12)	(38.34)
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Account#	Account Description	Fee Description	Qty	Local Share
	Marriage License	Marriage License	1	17.50
		<b>Sub-Total:</b>		<b>\$17.50</b>
A1255	Clerk Fees	Certified Copies	13	130.00
		Copier Copies	38	9.50
		Junkyard Permit	2	300.00
	Conservation	Conservation	5	40.28
	Junk Yard Re-inspection	Junk Yard Re-inspection	1	150.00
		<b>Sub-Total:</b>		<b>\$629.78</b>
A2544	Dog Licensing	Exempt Dogs	2	0.00
		Female, Spayed	16	80.00
		Female, Unspayed	5	90.00
		Male, Neutered	26	130.00
		Male, Unneutered	5	90.00
	Senior Discount	Senior Discount	5	-23.00
		<b>Sub-Total:</b>		<b>\$367.00</b>
B2110	Building & Zoning	Building Permit \$795.00	5	1,915.00
		<i>from Dollar General for MKB bills</i>		
		<b>Sub-Total:</b>		<b>\$1,915.00</b>
		<b>Total Local Shares Remitted:</b>		<b>\$2,929.28</b>
Amount paid to: N Y State Department Of Health				22.50
Amount paid to: NYS Ag. & Markets for spay/neuter program				72.00
Amount paid to: NYS Environmental Conservation				689.72
<b>Total State, County &amp; Local Revenues:</b>		<b>\$3,713.50</b>	<b>Total Non-Local Revenues:</b>	<b>\$784.22</b>

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Michele M. Smith, Town Clerk, Town of Bergen during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Date

*Michele M. Smith*  
\_\_\_\_\_  
Town Clerk

*9-4-2024*  
\_\_\_\_\_  
Date



Town of Bergen

# Permit Monthly Report

08/01/2024 - 08/31/2024

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
<b>August</b>	<b>2024</b>					
BP-0024-2024	08/08/2024	Richard Pringle	Res-Deck	6683 West Sweden Rd SBL#: 12.-1-72	\$25,000.00	\$50.00
BP-0025-2024	08/15/2024	Metalico Rochester, Inc.	Junkyard	7652 Clinton St Rd SBL#: 17.-1-2		\$150.00
BP-0026-2024	08/15/2024	John Cole	Junkyard	South Lake Rd SBL#: 17.-1-18		\$150.00
BP-0027-2024	08/15/2024	Loren Berl	Res-Remodel	2301 Reed Rd SBL#: 9.-1-83	\$50,000.00	\$225.00
BP-0028-2024	08/29/2024	genesee county	Comm-New Structure	6997 appletree ave (dollar general) SBL#: 13.-1-59.211	\$574,550.00	\$795.00
BP-0029-2024	08/29/2024	William Engle	Res-Generator	7967 Sackett Rd SBL#: 8.-1-22	\$15,970.00	\$40.00
August 2024 Total:					\$665,520.00	\$1,410.00
Reporting Period Total:					\$665,520.00	\$1,410.00

Genesee County 911  
Response Times Report

**GEN BERGEN FIRE**

Report Date Range from: 7/1/2024 to 7/31/2024

# Mercy Flight EMS

*Report includes Emergent First On Scene Responses.*

Response Time Minutes	Call Count	Cumulative Call Count	Percentage of Total Calls	Cumulative Percentage
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**Response Zone: GEN BERG 17**

10:00 - 10:59	2	2	16.67%	16.67%
12:00 - 12:59	1	3	8.33%	25.00%
15:00 - 15:59	2	5	16.67%	41.67%
17:00 - 17:59	2	7	16.67%	58.33%
18:00 - 18:59	1	8	8.33%	66.67%
19:00 - 19:59	2	10	16.67%	83.33%
20:00 - 20:59	1	11	8.33%	91.67%
24:00 - 24:59	1	12	8.33%	100.00%
Total Calls:	12	12	100%	

**Response Zone: GEN BERG 22**

19:00 - 19:59	2	2	50.00%	50.00%
21:00 - 21:59	1	3	25.00%	75.00%
24:00 - 24:59	1	4	25.00%	100.00%
Total Calls:	4	4	100%	

**Call Source Total Calls: 16**



Alex Camarda  
Associate VP, State Government Affairs

August 6, 2024

Sent Via Certified Mail  
Return Receipt Requested

Supervisor Ernest Haywood  
Town of Bergen  
10 Hunter Street  
Bergen, NY 14416

Dear Supervisor Haywood:

Spectrum Northeast, LLC, an indirect subsidiary of Charter Communications, Inc., has appreciated the opportunity to serve the Town of Bergen and its residents over the years. Therefore, as we are sure you can appreciate, Charter Communications is taking the proper steps well in advance toward the renewal of our franchise agreement with you, which is due to expire on June 22, 2027. We are now looking forward to the renewal of our franchise.

As you may know, Section 626 of Title VI of the Communications Act of 1934, as amended (the "Cable Act") contains provisions that detail a procedure for the renewal of franchises. In order to comply with these provisions, Charter requests that the Town of Bergen commence renewal proceedings in accordance with the requirements of Section 626(a) through (g) of the Cable Act.

We believe that this informal process may be preferable for all concerned. We would like to meet with you at your earliest convenience to discuss the renewal proceedings outlined in the Cable Act. We look forward to meeting with you in the near future and to a continuing, mutually beneficial relationship.

If you have any questions, please feel free to contact me at 212-379-5123 or via email at [Alex.Camarda@charter.com](mailto:Alex.Camarda@charter.com).

Sincerely,

A handwritten signature in black ink, appearing to read "A. Camarda", written in a cursive style.

Alex Camarda  
Associate VP, State Government Affairs  
Charter Communications

RESOLUTION #

APPROVAL OF ACQUISITION OF AN EASEMENT BY THE MONROE COUNTY  
WATER AUTHORITY PURSUANT TO §1096(6-a) OF NEW YORK'S PUBLIC  
AUTHORITIES LAW

**WHEREAS**, The Monroe County Water Authority ("Authority") intends to provide public water service to 0 North Lake Road located in the Town of Bergen; and

**WHEREAS**, the acquisition of the easement is necessary for operation, maintenance and the future replacement of the water main which will allow the Authority to continue to reliably provide potable water supply to the area; and

**WHEREAS**, the easement is located along the frontage of 0 North Lake Road (Tax Acct. No. 8.0-1-39.1 and 8.0-1-39.2), which is owned by Bergen North Lake LLC; and

**WHEREAS**, §1096(6-a) of New York's Public Authorities Law requires the Authority to obtain the prior approval of the Town Board for the above-referenced acquisition; now therefore be it

**RESOLVED**, that the Town hereby approves of the Authority's acquisition of the frontage easement located at 0 North Lake Road in accordance with §1096(6-a) of the New York Public Authorities Law and be it further

**RESOLVED** that a copy of this resolution be provided to the Authority.

RESOLUTION #

APPROVAL OF ACQUISITION OF AN EASEMENT BY THE MONROE COUNTY  
WATER AUTHORITY PURSUANT TO §1096(6-a) OF NEW YORK'S PUBLIC  
AUTHORITIES LAW

**WHEREAS**, The Monroe County Water Authority ("Authority") intends to provide public water service to 7711 West Bergen Road located in the Town of Bergen; and

**WHEREAS**, the property owner has elected to retain and maintain the private well water source(s) on the premises and maintain separation between the plumbing that contains the public water (the "public system") and the plumbing that contains the well water (the "private system"); and

**WHEREAS**, the acquisition of the permanent irrevocable access easement is necessary to allow the Authority to inspect the public and private systems to make sure they are not interconnected as required by the New York State Sanitary Code; and

**WHEREAS**, the permanent irrevocable access easement is located at 7711 West Bergen Road (Tax Acct. No. 16.0-1-18.115), which is owned by Verity B. Moore; and

**WHEREAS**, §1096(6-a) of New York's Public Authorities Law requires the Authority to obtain the prior approval of the Town Board for the above-referenced acquisition; now therefore be it

**RESOLVED**, that the Town hereby approves of the Authority's acquisition of the permanent irrevocable access easement located at 7711 West Bergen Road in accordance with §1096(6-a) of the New York Public Authorities Law and be it further

**RESOLVED** that a copy of this resolution be provided to the Authority.

Town of Bergen- Proposed Language change for Employee Handbook- Regarding Milage (9/10/2024)

(note proposed change is in red)

**Reimbursement of milage.** Milage will be reimbursed at a rate set by the Town Board at its annual meeting and may be based upon the IRS guidelines. Request for milage reimbursement must specify the dates, place and total milage. **Milage reimbursement will be provided for official town business and will only be payable from the employee's office to and from the work required destination. If the employee starts from their home to a required work destination other than their office, the milage reimbursement will be based upon the distance from the employee's office and the required work destination.**

**Reimbursement for mileage.** Mileage will be reimbursed at the rate set by the Town Board at its annual meeting and may be based upon the IRS guideline. Request for mileage reimbursement must specify the dates, place and total mileage.

**Receipts required for travel expenditures.** All travel expenditures must be documented with receipts attached to the voucher.

**Voucher submission to Town Clerk.** In order to avoid delay of travel payments, all vouchers must be submitted to the Town Clerk at least one business day before the regularly scheduled Board meeting.

**Reimbursement for meals.** The maximum reimbursement for meals is \$50 a day/\$70 a day NYC. Note: this is a maximum allowance; receipts must be attached. Alcoholic beverages cannot be included for reimbursement. A gratuity of up to 15% may be added to the above. An exception to the above meal allowances would be allowed for group meals when includes as part of the conference. (they should be included under registration).

**Reimbursement of actual costs of lodging and transportation.** The Town will reimburse the actual costs of lodging and transportation. An exception to this is if alternate methods of transportation are readily available and cheaper, the Town reserves the right to limit reimbursement to the cheaper alternative. "Example: if airfare is \$125 and mileage is \$140, the Town could limit reimbursement to \$125. This would be stated at the time of Board approval of the trip).

**Advance payment.** the Town will advance payment for lodging, registration fees and public transportation only. (This does not reduce the need for receipts upon return).

## **Personal Telephone Calls**

It is important to keep our telephone lines free for citizen calls. Although the occasional use of the Town's telephones for a personal emergency may be necessary, routine personal calls should be kept to a minimum.

**Reimbursement for telephone calls.**



RESOLUTION NO. \_\_\_\_\_

Authorizing MOU with Teamsters Local 264

WHEREAS: Teamsters Local 264 has requested a change to Article 24 (Uniforms) of the contract in effect from January 1, 2022 through December 31, 2025; and

WHEREAS: A change has been successful negotiated through a proposed Memorandum of Understanding.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Bergen Town Board approves the Memorandum of Understanding hereto attached.

Sec 2. That the Bergen Town Board authorizes the Supervisor to sign the Memorandum of Understanding on behalf of the Town of Bergen.

MOTION for adoption of this resolution by:

Seconded by:

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Ely  
Councilperson Grant  
Councilperson Swanson  
Councilwoman Starowitz  
Councilperson Swanson  
Supervisor Haywood

Submitted – September 10, 2024

# TOWN OF BERGEN

\* ESTABLISHED APRIL 2, 1813 \*

P.O. Box 249  
10 HUNTER STREET  
BERGEN, NY 14416

PHONE: (585) 494-1121 \* FAX: (585) 494-1372 \* NYS TDD 1-800-662-1220

## SUPERVISOR

ERNEST HAYWOOD

## COUNCILPERSONS

BELINDA GRANT, DEPUTY SUPERVISOR

JAMES STAROWITZ

MARK SWANSON

KAREN E. ELY

## SUPERINTENDENT OF HIGHWAYS

JOEL POCOCK

## TOWN CLERK/TAX COLLECTOR

TERESA ROBINSON

## JUSTICES

ROBERT SWAPCEINSKI

VINCENT PULCINI

## ZONING & CODE ENFORCEMENT OFFICER

GERALD WOOD

## ASSESSOR

RHONDA SAULSBURY



## MEMORANDUM OF UNDERSTANDING

BETWEEN TOWN OF BERGEN AND MEMBERS OF TEAMSTERS LOCAL 264

EFFECTIVE SEPTEMBER 11, 2024

In regards to the Union Contract in effect January 1, 2022 through December 31, 2025, Article 24, Section 24.1 which reads: "The Town will pay the full cost of renting and laundering five changes per week of work uniforms for all full-time highway employees," the Town and the Union agree to the following change without consideration or alteration to any other terms of the Union Contract:

The Town of Bergen will provide appropriate shirts for full-time highway employees to wear. The Town will also provide an annual stipend of \$250 for the purchase of jeans to wear to work. The \$250 will be paid in a lump sum to each employee upon submission of receipt(s) proving purchase of the jeans. All receipts must be submitted by December 1 each year to ensure processing in the December abstract. The reimbursement will be treated according to IRS regulations. It is understood that the highway employees are responsible for laundering this clothing and that they are required to wear the shirts provided by the Town.

\_\_\_\_\_  
Ernest Haywood, Supervisor  
Town of Bergen

\_\_\_\_\_  
Teamsters Local 264

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

*This institution is an equal opportunity provider, and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866)-632-9922 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20501-9410 or by fax (202)690-7742 or e-mail [program.intake@usda.gov](mailto:program.intake@usda.gov).*