**JANUARY 14, 2025 BERGEN TOWN BOARD REGULAR MEETING**

Draft

The Bergen Town Board convened in a regular session at 6:45 pm audit of the bills; convened in a regular session in the Town Hall with Supervisor Haywood presiding at 7:14 pm.

**PRESENT:**  **ALSO PRESENT:**

Supervisor Ernie Haywood Teresa Robinson, Town Clerk

Councilperson Belinda Grant Joel Pocock, Highway Superintendent

Councilperson Karen Ely

Councilperson Mark Swanson

Councilperson James Starowitz

**ABSENT:**  Councilperson James Starowitz and Councilperson Belinda Grant

**OTHER ATTENDENCE:**  None

**PRAYER:**

**PLEDGE TO THE FLAG:**

**PRIVILEGE OF THE FLOOR:**

**APPROVAL OF MINUTES FOR:** Board Meeting 12/30/2024; *Councilperson Swanson made a motion to approve the Town Board Minutes of September 10, 2024; seconded by Councilperson Ely*

Ayes: Haywood, Ely, Swanson

Nays: None

Abstained: None

APPROVED by: Unanimous vote (3-0)

**COMMUNICATIONS/INFORMATION included with this agenda:**

1. Supervisors Report for December 2024
2. Summary spreadsheets for December 2024
3. Town Clerks report for December 2024 and yearly report for 2024
4. ZEO/CEO Report for December 2024
5. Mercy EMS report for December 2024
6. Correspondence from Charter Communications dated – 12/30/2024
7. Budget Transfer in the amount of $584.00
8. Monroe County Water Authority Easement

**BOARD MEMBERS’ ITEMS FOR THE AGENDA:** Nothing to add

**REPORTS:**

**SUPERVISOR**:

* Out of town next will be checking emails.
* Annual report submitted to the Board.
* Looking into the cleaning contract.
* Working on the Department of Transportation traffic study on Route 33.
* Working with the Village of Bergen on the Town/Village Comprehensive Plan.

**TOWN CLERK**:

* Working with CYMA on the new accounting software, currently they don’t have an option to print off vouchers, they are working on that.
* Tax season has started, been busy collecting taxes.
* Will be attending a Zoom call on Thursday with NYS Archives to learn what Grant money may be available.
* Will be checking on an update to the Town website.

**BOARD MEMBERS**:

* Nothing to Report.

**HIGHWAY**:

* Currently working on snow and ice.
* CHIPS money carried over from 2024 was $21,820 and for the 2025 year the CHIPS money tentative budget amount is $136,000.
* Water installation at Robins Brook Park maybe in sometime in March.

**COMMITTEES**:

Buildings, Grounds, and Facilities (Cemeteries): Building Committee update of Buildings.

* The Building Committee met on January 7, 2025. Town Historian, Tom Tiefel and The Library Manager, Nancy Bailey were also in attendance to discuss space needed and possible ideas. The next step in the process is to have the architect design preliminary plans.
* Looking into ideas for the BBCA donation. Possibly purchasing 4 more players benches and benches along the walking trail.

Local History & Museum: Collection Policy.

* The Town Historian can plan his own collection policy as to what items will be accepted.

Policy & Personnel:

* Nothing to Report.

**OLD BUSINESS:**

* Nothing to Report.

**NEW BUSINESS:**

* Approval of Monile Home Park Permits for Bergen Meadows & Barbary Coast/Cook Properties
* Resolution to authorize the Supervisor to execute the NYS Dept. of Transportation – Supplemental agreement for snow and ice removal for an additional 5 years.
* Action to file to Town Clerks Report – December 2024
* Action to file the Supervisor’s Report – December 2024
* Approval to pay the bills and authorize the bookkeeper to transfer funds necessary to the checking account to pay the bills.
* Resolution for Budget Modifications and Transfer of Funds
* Resolution to approve the acquisition of an easement by the Monroe County Water Authority

Approval of the Mobile Home Parks for Bergen Meadows and Barbary Coast/Cook Properties – Councilperson Ely made a motion to approve the Mobile Home Park Applications; seconded by Councilperson Swanson.

Ayes: Haywood, Ely, Swanson

Nays: None

APPROVED by: Unanimous vote (3-0)

Action to file the Town Clerk’s Report for December 2024 and 2024 Annual Report – Councilperson Swanson made a motion to file to Town Clerk’s Report for December 2024 and 2024 Annual Report; seconded by councilperson Ely.

Ayes: Haywood, Ely, Swanson

Nays: None

APPROVED by: Unanimous vote (3-0)

Action to File the Supervisor’s Report for December, 2024: Councilperson Swanson; made a motion to file the Supervisor’s Report for December 2024; seconded by Councilperson Ely.

Ayes: Haywood, Ely, Swanson

Nays: None

APPROVED by: Unanimous vote (3-0)

Approval to pay the bills and authorizing the board to pay the bills and authorizing the bookkeeper to transfer of funds necessary to the checking account to pay the bills:

Councilperson Swanson made a motion to pay the bills; seconded by Councilperson Ely.

Ayes: Haywood, Ely, Swanson

Nays: None

APPROVED by: Unanimous vote (3-0)

***RESOLUTION #6-2025***

***AUTHORIZE THE 2025-2029 SNOW & ICE SUPPLEMENTAL AGREEMENT***

***WHEREAS****, the Town Board of the Town of Bergen on JANUARY 14, 2025 made a Resolution to approve the accepted Snow & Ice SUPPLEMENTAL Contract # D014809 between the State of New York and the Town of Bergen for snow and ice control which will expire on June 30, 2029 unless further extended. The contract will be for $52,158.38 adjusted each year for the life of the contract.*

Councilperson Ely made offered resolution # 2025-6 to Authorize the Snow and Ice Agreement for contract year 2025 - 2029; seconded by Councilperson Swanson and it carried by a vote 3 -0.

*VOTE BY ROLL CALL AND RECORD:*

*Councilperson Ely- AYE*

*Councilperson Swanson - AYE*

*Supervisor Haywood- AYE*

Submitted January 14, 2025

***RESOLUTION #7-2025***

Budget Modification and Transfer

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Supervisor is hereby authorized to making the following transfer as appropriated in the **2024 budget**:

$584 from AA1990.400 Contingency to

AA1620.4 Building Operation Contractual

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Council Ely

Seconded by Swanson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Ely - AYE

Councilperson Swanson - AYE

Supervisor Haywood - AYE

Submitted January 14, 2025

RESOLUTION # 8-2025

APPROVAL OF ACQUISITION OF AN EASEMENT BY THE MONROE COUNTY WATER AUTHORITY PURSUANT TO §1096(6-a) OF NEW YORK’S PUBLIC AUTHORITIES LAW

**WHEREAS,** The Monroe County Water Authority (“Authority”) intends to provide public water service to 6997 Appletree Avenue and Part of Vacant Land on Dublin Road located in the Town of Bergen; and

**WHEREAS,** the acquisition of the easement is necessary for operation, maintenance and the future replacement of the water main which will allow the Authority to continue to reliably provide potable water supply to the area; and

**WHEREAS,** the easement is located along the frontage of 6997 Appletree Avenue (Tax Acct. No. 13.0-1-59.211), which is owned by The Broadway Group LLC d/b/a TBG Alabama, LLC; and

**WHEREAS,** the easement is located along the frontage of Part of Vacant Land on Dublin Road (Tax Acct. No. 14.0-1-16.1), which is owned by The Dennis and Cynthia Burke; and

**WHEREAS,** §1096(6-a) of New York’s Public Authorities Law requires the Authority to obtain the prior approval of the Town Board for the above-referenced acquisition; now therefore be it

**RESOLVED,** that the Town hereby approves of the Authority’s acquisition of the frontage easement located at 6997 Appletree Avenue and Part of Vacant Land on Dublin Road in accordance with §1096(6-a) of the New York Public Authorities Law and be it further

**RESOLVED** that a copy of this resolution be provided to the Authority

MOTION for adoption of this resolution by Swanson

Seconded by Ely

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Ely -AYE

Councilperson Swanson - AYE

Supervisor Haywood - AYE

Submitted January 14, 2025

**MEETING AND OTHER UPCOMING DATES** – Regular Town Board Meeting: 2/11/2025; audit of the bills 6:45 pm.

**ADJOURNMENT** Was at 7:50 p.m. on a motion made by councilperson Swanson*;* seconded by councilperson Ely.

Ayes: Haywood, Grant, Ely, Swanson, Starowitz

Nays: None

APPROVED by: Unanimous vote (3-0)

Respectfully submitted

**Teresa Robinson**

Teresa Robinson, Town Clerk