

**Town Board Meeting  
Town of Bergen  
December 9<sup>th</sup>, 2025  
Town Hall- 10 Hunter Street, Bergen New York**

Agenda

**I. Audit of Bills 6:45 pm Call to Order 7:00 pm**

**Prayer** Almighty God, as we meet today to conduct matters of Town business, grant us the wisdom to remember as we work that we are servants of our constituency. Assist us to be sure our decisions should be in the best interests of the Town and its citizens, entirely unblemished by any thoughts of personal benefit. Amen.

**Pledge to the flag**

**II. Privilege of the Floor:**

**III. Approval of meeting Minutes for: 11/4/2025 meeting.** 

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**IV. Communications included with this agenda:**

1. Supervisor Report for Nov. 2025 -if available
2. Financial Statements for Nov. 2025 -if available
3. Town Clerks Report for Nov. 2025
4. ZEO/CEO Report for Nov. 2025-
5. Mercy EMS report for Oct. 2025

**V. Board Members' items for addition to the agenda**

**VI. Reports:**

Supervisor

Clerk

Board Members

Highway

**Committees**

- Building, Grounds, and Facilities (cemeteries)
- Parks      - Robins Brook Bathroom update
  - Drew's Nature Center
  - Draft Park Rules/ Town Code- Revisions of 11/26/2025

-Local History & Museum -

-Policy and Personnel:

Financial Policy Review and Update

**VII. Old Business:**

**VIII. New Business:**

1. Discussions
  - 2026 Proposed Holiday Schedule
  - Committee Assignments for 2026
    - USDA Rural Development Compliance Review and Security Inspection
    - Cleaning Contract for 2026
2. Resolutions
  - Recognition of Councilperson Starowitz
  - 2025 Encumbrances
  - Set Health Insurance Plan for 2026
  - Review of Financial Policies- No Changes- Cash Policies, Investment Policy, Post Issuance Tax Compliance Policy, Emergency Purchasing Policy, and Fund Balance Policy.

- Review of On-Line Banking Policy- Change from reconciliation of Bank Statements by Town Accountant to Town Budget Officer.
- Amend 2026 Out-Of-District User Fees for WIBA No.1 Water District.
- Admit Out of District User- WIBA #1- Michael Winter-2256 Read Road
- Admit Out of District User – WIBA #1- Paul and Alexandra Vadas- 2434 Reed Road
- Deletion of Dental Insurance subsection of Employee Handbook Section 5-

3. Actions/Approvals

- Establish date and times for Year End meeting on 12/30/2025 at 7 pm and Annual Organization meeting on 1/13/2026 at 7 pm.
- Action to file Town Clerks Report Nov. 2025
- Action to file Supervisor's Report-Nov. 2025
- Approval of Budget Transfers- if any
- Approval to pay bills and authorize the bookkeeper to transfer funds necessary to the checking account to pay the bills.

**IX. Meeting and Other Upcoming Dates**

- Town Board Meeting: 12/30/2025 7:00 pm at Town Hall.
- Organization Meeting and Town Board Meeting 1/13/2026, 7:00 pm Town Hall

**X. Adjournment**

Draft

The Bergen Town Board convened in a regular session at 6:45 pm audit of the bills; The Town Board Meeting convened at 7:00 pm to run concurrent with a regular session board meeting with a 15 minute Public Hearing to override the Tax Levey Established in General Municipal Law; followed by a 7:15 Public Hearing for the proposed Fire Protection Contract for 2026; and 7:30 pm the Public Hearing for the Preliminary 2026 Budget for the Town will begin in the Town Hall with Supervisor Haywood presiding.

**PRESENT:**

Supervisor Ernie Haywood  
Councilperson Belinda Grant  
Councilperson Karen Ely  
Councilperson Mark Swanson 7:05pm

**ALSO PRESENT:**

Teresa Robinson, Town Clerk  
Joel Pocock, Highway Superintendent

**ABSENT:** Councilperson James Starowitz

**OTHER ATTENDENCE:** Savanna Topor, Deputy Town Clerk

**PRAYER:** Almighty God, as we meet today to conduct matters of Town business, grant us the wisdom to remember as we work that we are servants of our constituency. Assist us to be sure our decisions should be in the best interests of the Town and its citizens, entirely unblemished by any thoughts of personal benefit. Amen.

**PLEDGE TO THE FLAG:****PRIVILEGE OF THE FLOOR:**

**APPROVAL OF MINUTES FOR:** Town Board Meeting October 14, 2025; Councilperson Grant made a motion to approve the Town Board Minutes of October 14, 2025; seconded by Councilperson Ely

Ayes: Haywood, Grant, Ely, Swanson  
Nays: None  
Abstained: None  
APPROVED by: Unanimous vote (4-0)

**COMMUNICATIONS/INFORMATION included with this agenda:**

1. Supervisor Report for Oct. 2025
2. Financial Statements for Oct. 2025
3. Town Clerks Report for Oct. 2025
4. ZEO/CEO Report for Oct. 2025-
5. Mercy EMS report for Sept. 2025

7. Proposed Final 2026 Town Budget, including the Bergen Fire Department- Proposed Budget for 2026
8. Resolution to approve Local Law Number 1 of 2025 to override the Tax Levey Established in General Municipal Law Section 3-c for the Fiscal Year 2026
- 9.. Resolution to adopt the 2026 Town of Bergen Budget and Fire Contract for 2026
10. Resolution for approval of acquisition of an easement by Monroe County Water Authority along frontage at 8451 Peachey Road (tax account # 7.0-1-19) and along frontage at 0 Dublin Road (tax account # 15.0-1-8.121).
11. Resolution for approval to establish Out-of-District User Fee for WIBA No. 1 Water District.
12. Resolution for Official Undertaking for Tax Collector Officer
13. Resolution authorizing an Intermunicipal Agreement (IMA) between the Town and The Bergen Fire Department for Mowing/Plowing.
14. Resolution authorizing the execution of Supplemental Agreement #3 for the NYS DOT snow and Ice Agreement.

## **BOARD MEMBERS' ITEMS FOR THE AGENDA:**

### **REPORTS:**

### **SUPERVISOR:**

#### **Meetings and Updates:**

- BBCA Trunk or Treat: I had the opportunity to assist with the town's trunk or treat booth at the BBCA's Halloween event on 10/18. Thank you to Teresa and Joel for taking the lead to set up and for the shared opportunity to pick pumpkins to give out. Thank you to Karen E for your help with the booth and for the hit of an idea to have a pumpkin patch. I sent a thank you to the Starowitz family for the donation of the pumpkins that the children were able to decorate and take with them.
- Parks – Robins Brook Playgrounds: Belinda, Teresa, Joel, and I met on 10/21 to review the estimate for playground equipment we received from Miricle Playground. It was agreed upon that we should start smaller with the amount of playground equipment to consider and have equipment (playground/swing) at two locations in the park. One of the locations would be by the pavilion and the other area could be in the front of the park. The group reviewed equipment from another company Pro-Playgrounds, that Teresa found. In follow up to our meeting I reached out to Pro-Playground and to Miricle playground to get prices for equipment and installation. Once we have the costs from both we can determine next steps and when to submit to the board for approval. We also discussed the potential for a dog park at Robins Brook Park. Based upon input from the Board, we are recommending a survey be completed to determine interest in a dog park. We also will be seeking the Boards thought on cameras for the pavilion and keeping the main gate unlocked at the park.
- Community Input on Future Development of Parks: To enhance our planning for the parks, I would like the support of the Board, Joel, and Teresa in hosting a community meeting with interested stakeholders to obtain feedback and solicit ideas for the future of Robins Brook, Drew's Nature Center, and the West Shore linear park. We could invite community members and at the meeting we would share what some

or the thoughts are and obtain input. I would recommend the meeting be on the 11/4/2025 meeting.

- Drew's Nature Center: I was able to visit Drew's Nature Center when the BOCES Conservation Students were working on clearing trails and removing some of the invasive species. The students are enjoying the work and the main trail is looking better. As there is a significant amount of work left to be done on this project it most likely will be a couple years in duration.
- Fire Department Mowing and Plowing- Intermunicipal Agreement: I received notification from the Chairperson of the Fire Department Board of Directors that they agree with the proposed intermunicipal agreement for the fire district to pay the town for the plowing and mowing of the fire hall property. The request for approval of this agreement from the Town is on the agenda for the 11/4/2025 meeting.
- Library Reimbursement/Future Lease: On 10/27, Teresa, Belinda and I attended a meeting with Sally C, Library Board Chair, the Library Manager and two of the library board members to discuss the costs that town tax payers are paying for the operation of the library out of their town tax. I presented that we would be looking to have the library pay a higher rent to reimburse the town for library expenses, now that they are their own taxing jurisdiction. I presented the cost and the amount we would be looking for an increase in rent. The current lease between the town and library, requires the town to pay the identified expenses. However, the lease was written at a time that the town, through town taxes was funding the library. The members of the library board, indicated they would look for ways to reduce the expenses and discuss with the board if there is any way for them to start paying more in rent to cover the expenses that the town has and is paying through the town budget. The library also inquired as to the willingness of the Town to sell them the building. In response, I shared I would discuss this with the Board.
- NYS Association of Towns-Grant Workshop: On 10/29 I attended a grant workshop at the Byron Town Hall that was hosted by the New York State Association of Towns (AOT). The workshop focused on what is necessary in preparation to submit grants, to be the most competitive and, they provided information on available grants for various projects.
- Posted for position of traffic prosecutor to town website
- Received updated list from Monroe County Water Authority for new water users in the district

### Updates from Previous Meetings:

- Park Rules/ Code- Thank you Councilperson Ely for providing your edits and thoughts on the draft park rules and town Code. If any other board member has comments please provide by mid Nov. I forwarded a copy of the draft town code that outlines the rules to our attorney for his review. Our goal is to finalize both the rules and code and hold the public hearing in Feb. of 2026. Potentially seek out volunteers for ideas for the park.
- Fire Department- Future Lease of Town Hall Space: To date I have not received a response to my correspondence to the Fire Department regarding a memorandum of understanding outlining key components of any new lease. I have reached out to them to see if they are interested in meeting to discuss terms of the lease effective 1/1/2029. Time is of the essence as if we cannot reach agreement the Town needs to make alternative plans.

**TOWN CLERK:** Attended the BBCA Trunk or Treat with Supervisor Haywood, Highway Superintendent Pocock, Councilperson Ely. Thank you to Starowitz Farms for the pumpkin donations. The kids enjoyed coloring on their pumpkins.

Attended a meeting with Supervisor May Wood, Councilperson Gran, and the Library Board to discuss the cost of the building.

Started training the new deputy clerk; she is doing very well. Has been clearing up issues with the emails on their iPads

Training for new Town Board Member – the cost for the 2 ½ days of training is \$250.00 and the hotel (Corning, NY) is \$110.00

Office hours for the month of January, Mon – Thurs 8am to noon and 1:00pm – 5pm, Fri 8am – 3pm, normal business hours after Jan 31<sup>st</sup>.

Checking into required training with lunch afterwards for December for all Town employees and appointed board members. Decided on Tuesday December 16<sup>th</sup> for the training in the morning with lunch to follow at the Rose Garden.

Previously approved by resolution, end of the month bills from May to October were brought before the town board members to sign and review.

**TOWN BOARD:** Nothing to Report

**HIGHWAY:** Trucks are ready for the change of the seasons. Snow fence is being put up.

Students are making progress at Drew's Nature Park

Trimmed trees on Swamp and West Sweden roads to increase visibility.

Truck 501 is in the process of being repaired. Replaced PTO and water pump. Approximately \$5,000.

Purchased more salt.

**COMMITTEES:** Discussed the following with the prior reports.

Buildings, Grounds, and Facilities (Cemeteries):

Parks: Bathroom update –

Drew's Update –

Update on Park Rules -

Local History & Museum: Nothing new to report.

Policy & Personnel: Nothing new to report.

Nothing new to report from the Department of Transportation.

**NEW BUSINESS:**

Create a tax cart to display numbers and amounts.

- Resolution to approve Local Law Number 1 of 2025 to override the Tax Levy Established in General Municipal Law Section 3-c for the Fiscal Year 2026.
- Resolution to adopt the 2026 Town of Bergen Budget and Fire Contract for 2026
- Resolution for approval of acquisition of an easement by Monroe County Water Authority along frontage at 8451 Peachey Road (tax account # 7.0-1-19) and along frontage at 0 Dublin Road (tax account # 15.0-1-8.121).
- Resolution for approval to establish Out-of-District User Fee for WIBA No. 1 Water District.
- Resolution for Official Undertaking for Tax Collector Officer
- Resolution Authorizing Intermunicipal Agreement (IMA) between the Town and The Bergen Fire Department for Mowing/Plowing.
- Resolution authorizing the execution of Supplemental Agreement #3 for the NYS DOT snow and Ice Agreement.
- Discussion and determination of need for Town Board meeting on 11/18/2025 at 7 pm
- Establish dates for 2026-year end meeting in Dec. 2025 (12/30/2025- 7pm) and Regular and Organization Meeting in Jan. 2026 (1/6/2026-7pm).
- Action to file Town Clerks Report Oct. 2025
- Action to file Supervisor's Report-Oct. 2025
- Approval of Budget Transfers
- Approval to pay bills and authorize the bookkeeper to transfer funds necessary to the checking account to pay the bills.
- Discussion regarding additional to

**Town of Bergen**

**Public Hearings at the Bergen Town Hall**

**11/4/2025**

Public Hearing: Local Law # 1 of 2025 to Override the Tax Levy Limit Established in General Municipal Law Section 3-c for the Fiscal Year 2026

Public Hearing: Preliminary 2026 Budget for the Town of Bergen

1. Open Public Hearing on Local Law # 4 of 2025 to Override the Tax Levy Limit Established in General Municipal Law Section 3-c for the Fiscal Year 2026. Councilperson Ely made a motion to Open the Public Hearing; seconded by Councilperson Grant

Ayes: Haywood, Grant, Ely, Swanson

Nays: None

Abstained: None

APPROVED by: Unanimous vote (4-0)

- a. Public Comments on the Board Discussion regarding proposed Local Law – None.

Councilperson Grant made a motion to Close the Public Hearing; seconded by Councilperson Ely.

Ayes: Haywood, Grant, Ely, Swanson

Nays: None

Abstained: None

APPROVED by: Unanimous vote (4-0)

2. Open Public Hearing on Proposed Fire Protection Contract for 2026. Councilperson Swanson made a motion to Open the Public Hearing; seconded by Councilperson Grant

- a. Public Comments on the Board Discussion Regarding the proposed Fire Protection Contract for 2026 – None.

Councilperson Ely made a motion to Close the Public Hearing; seconded by Councilperson Grant.

Ayes: Haywood, Grant, Ely, Swanson

Nays: None

Abstained: None

APPROVED by: Unanimous vote (4-0)

3. Open Public Hearing on Preliminary 2026 Budget for the Town of Bergen. Councilperson Grant made a motion to Open the Public Hearing; seconded by Councilperson Ely.

- a. Public Comments on the Board Discussion regarding the preliminary 2026 budget for the Town of Bergen – None.

Councilperson Ely made a motion to Close the Public Hearing; seconded by Councilperson Swanson.

Ayes: Haywood, Grant, Ely, Swanson

Nays: None

Abstained: None

APPROVED by: Unanimous vote (4-0)

Local Law No. 2025-4 of the year 2025

**A Local Law to Override the Tax Levy Limit Established in General Municipal Law 3-c**

Be it enacted by the Town Board of the Town of Bergen as follows:

**Section 1. Legislative Intent**

It is the intent of this local law to override the limit on the amount of real property taxes that may be levied by the Town of Bergen pursuant to General Municipal Law §3-c, and to allow the Town of Bergen to adopt a budget for the fiscal year 2026 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law §3-c.

**Section 2. Authority**

This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c which expressly authorizes the Town Board to override the tax cap by the adoption of a local law approved by vote of sixty (60%) of the Town Board.

**Section 3. Tax Levy Limit Override**

The Town Board of the Town of Bergen, County of Genesee, is hereby authorized to adopt a budget for the fiscal year 2026 that requires a real property tax levy in excess of the amount otherwise proscribed in General Municipal Law §3-c.

**Section 4. Severability**

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

**Section 5. Effective Date**

This local law shall take effect immediately upon filing with the Secretary of State.

Motion for adoption Councilperson Grant; Seconded by Councilperson Swanson

VOTE BY ROLL CALL AND RECORD:

Councilperson Ely - AYE

Councilperson Grant - AYE

Councilperson Swanson – AYE

Supervisor Haywood – AYE

Submitted November 4, 2025

WHEREAS, the Town Board has met at the time and place specified in the notice of public hearing on the Preliminary Town Budget for 2026 and heard all persons desiring to be heard thereon.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Preliminary Budget for 2026, as amended, and as hereinafter set forth and filed by the Supervisor in the Office of the Town Clerk be adopted as the Annual Budget for the Town of Bergen for the fiscal year commencing January 1, 2026, and ending December 31, 2026. That the several amounts stated be and are appropriated for the objects and purposes specified, that all amounts stated in the summary as "Amounts to be raised by Tax" be and are the tax levy for the year 2026, and that salaries of elected officers as stated shall be fixed at the amounts shown effective January 1, 2026.

Sec. 2. That the Bergen Fire Department as attached to the 2026 Bergen Town Budget is approved.

MOTION for adoption of this resolution Councilperson Swanson

Seconded by Councilperson Grant

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Ely - AYE

Councilperson Grant - AYE

Councilperson Swanson - AYE

Supervisor Haywood - AYE

Submitted – November 4, 2025

APPROVAL OF ACQUISITION OF AN EASEMENT BY THE MONROE COUNTY WATER AUTHORITY  
PURSUANT TO §1096(6-a) OF NEW YORK'S PUBLIC AUTHORITIES LAW

**WHEREAS**, The Monroe County Water Authority ("Authority") intends to provide public water service to 8451 Peachey Road located in the Town of Bergen; and

**WHEREAS**, the acquisition of the easement is necessary for operation, maintenance and the future replacement of the water main which will allow the Authority to continue to reliably provide potable water supply to the area; and

**WHEREAS**, the easement is located along the frontage of 8451 Peachey Road (Tax Acct. No. 7.0-1-19), which is owned by Robert Morrow and Jamie Morrow; and

**WHEREAS**, §1096(6-a) of New York's Public Authorities Law requires the Authority to obtain the prior approval of the Town Board for the above-referenced acquisition; now therefore be it

**RESOLVED**, that the Town hereby approves of the Authority's acquisition of the frontage easement located at 8451 Peachey Road in accordance with §1096(6-a) of the New York Public Authorities Law and be it further

**RESOLVED** that a copy of this resolution be provided to the Authority.

VOTE BY ROLL CALL AND RECORD: Councilperson Grant, Councilperson Swanson  
Councilperson Grant - AYE  
Councilperson Ely - AYE  
Councilperson Swanson -AYE  
Supervisor Haywood - AYE

Submitted November 4, 2025

WHEREAS, The Town of Bergen has created Water Improvement Benefit Area No. 1 to provide public water to properties within the district; and

WHEREAS, There is an opportunity for the Town of Bergen to provide public water to properties on Reed Road in the Town of Sweden that are not within the WIBA No. 1 Water District; and

WHEREAS, The Town of Bergen desires to provide water service to the Town of Sweden Reed Road properties for an annual fee equal to the EDU charge paid by Town of Bergen WIBA No. 1 Water District properties.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Bergen Town Board hereby approves the provision of public water to Town of Sweden Reed Road properties through the WIBA No. 1 Water District in exchange for an annual fee equal to the EDU charge paid by Town of Bergen WIBA No. 1 properties.

Sec. 2. That the 2026 out-of-district user fee for Town of Sweden Reed Road properties that access public water through the WIBA No. 1 Water District is \$582.44.

Sec. 3. That the out-of-district fee will be billed in January 2026 to all Town of Sweden Reed Road properties that have accessed the Town of Bergen WIBA No. 1 Water District on or before December 31, 2025.

Sec 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by: Councilperson Ely

Seconded by: Councilperson Grant

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Ely - AYE

Councilperson Grant -AYE

Councilperson Swanson - AYE

Supervisor Haywood - AYE

Submitted – November 4, 2025

for Official Undertaking for Tax Collection Officer by Town Clerk, Teresa F. Robinson; seconded by Councilperson n Swanson and it carried by vote 4-0.

**RESOLUTION # 2025-44**  
**APPROVAL OF OFFICIAL UNDERTAKING**  
**FOR TAX COLLECTION OFFICER**  
**APPROVAL OF THE TOWN BOARD**

We, the undersigned members to the Town Board of the Town of Bergen, County of Genesee, State of New York, do hereby approve the attached undertaking or bond as to its form, manner of execution, amount and sufficiency therof, and to the sureties named thereon. Said undertaking or bond shall be conditioned that the collector of the taxes shall well and truly keep, pay over and account for all moneys and property coming into the Tax Collector, Teresa F. Robinson's hand as such collector.

**VOTE BY ROLL CALL AND RECORD:**

Councilperson Grant - AYE

Councilperson Starowitz - Absent

Councilperson Ely - AYE

Councilperson Swanson -AYE

Supervisor Haywood - AYE

**CERTIFICATE OF CLERK**

STATE OF NEW YORK)

COUNTY OF GENESEE) (SS

I, Teresa F. Robinson, Town Clerk of the Town of Bergen, County of Genesee and State of New York, Do Hereby certify that I have compare the foregoing Motion Duly Adopted by the Town Board of the Town of Bergen on November 14, 2025, with the Original thereof on file in my office and the same is correct and true copy of said motion of the whole thereof.

Dated: November 4, 2025

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Teresa F. Robinson, Town Clerk

**Supplemental Agreement #3 for the 2025/2026 SNOW & ICE AGREEMENT**

**WHEREAS**, the Town OF BERGEN and the New York State Department of Transportation desire to execute Supplemental Agreement #3 to Contract No. D014809 for the 2025/2026 snow and ice agreement,

**NOW, THEREFORE BE IT RESOLVED:** That the Bergen Town Board authorizes the Bergen Town Supervisor to sign the supplemental AGREEMENT BETWEEN The New York State Department of Transportation and the Town of Bergen on behalf of the town of Bergen.

Motion for adoption of this resolution by; Councilperson Grant

Seconded by: Councilperson Swanson

Discussion:

Vote By Roll Call and record:

COUNCILPERSON ELY - AYE

COUNCILPERSON GRANT - AYE

COUNCILWOMAN SWANSON -AYE

SUPERVISOR HAYWOOD- AYE

SUBMITTED: 11/4/2025

**CERTIFICATE OF CLERK**

state of new York}

county of GENESEE} {ss

*I, Teresa Robinson, Town Clerk of the Town of Bergen, County of Genesee and state of new York, do hereby certify that I have compared the foregoing motion duly adopted by the Town Board of the Town of Bergen on October 14, 2025 with the original thereof on file in my office and the same is correct and true copy of said motion of the whole thereof.*

*Dated: November 4, 2025*

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*Teresa Robinson, Town Clerk*

APPROVAL OF ACQUISITION OF AN EASEMENT BY THE MONROE COUNTY WATER AUTHORITY  
PURSUANT TO §1096(6-a) OF NEW YORK'S PUBLIC AUTHORITIES LAW

**WHEREAS**, The Monroe County Water Authority (“Authority”) intends to provide public water service to 0 Dublin Road located in the Town of Bergen; and

**WHEREAS**, the acquisition of the easement is necessary for operation, maintenance and the future replacement of the water main which will allow the Authority to continue to reliably provide potable water supply to the area; and

**WHEREAS**, the easement is located along the frontage of 0 Dublin Road (Tax Acct. No. 15.0-1-8.121), which is owned by -Eight Little Boots, LLC; and

**WHEREAS**, §1096(6-a) of New York's Public Authorities Law requires the Authority to obtain the prior approval of the Town Board for the above-referenced acquisition; now therefore be it

**RESOLVED**, that the Town hereby approves of the Authority's acquisition of the frontage easement located at 0 Dublin Road in accordance with §1096(6-a) of the New York Public Authorities Law and be it further

**RESOLVED** that a copy of this resolution be provided to the Authority

Motion for adoption of this resolution by; Councilperson Grant

Seconded by: Councilperson Swanson

Discussion:

Vote By Roll Call and record:

COUNCILPERSON ELY - AYE

COUNCILPERSON GRANT - AYE

COUNCILWOMAN SWANSON -AYE

SUPERVISOR HAYWOOD- AYE

SUBMITTED: 11/4/2025

**Town of Bergen**

<b>Accounting Adjustments/Corrections</b>					
<b>Activity Date</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Description</b>	
01/14/2025	DA.5142.400.000	Snow and Ice Contractual	3,059.69	To reclass fuel cost for plowing to proper account per J. Pocock	
01/14/2025	DB.5110.400.000	General Highway Repairs Contractual	(3,059.69)	To reclass fuel cost for plowing to proper account per J. Pocock	
7/25/2025	BB.1120.000.000	County Sales Tax Distribution	103,944.74	To reclass county sales tax to proper fund per L. Strabel	
7/25/2025	AA.1120.000.000	County Sales Tax Distribution	(103,944.74)	To reclass county sales tax to proper fund per L. Strabel	
6/10/2025	AA.1355.400.000	Assessors Contractual	402.00	To reclass BOA costs to proper fund per L. Strabel	
6/10/2025	BB.1355.400.000	Board of Assessment Review	(402.00)	To reclass BOA costs to proper fund per L. Strabel	
9/9/2025	AA.7110.200.000	Parks Equipment and Capital Outlay	40,710.06	To reclass Park Bathrooms concrete to proper fund per J. Pocock	
9/9/2025	AA.7110.400.000	Parks Contractual	(40,710.06)	To reclass Park Bathrooms concrete to proper fund per J. Pocock	
<b>Approved by:</b>			<b>Date:</b>	<b>1/14/2025</b>	
Ernest Haywood, Supervisor			Date:	1/14/2025	
Karen Ely, Councilperson			Date:	1/14/2025	
Belinda Grant, Councilperson			Date:	1/14/2025	
James Starowitz, Councilperson			Date:	1/14/2025	
Mark Swanson, Councilperson			Date:	1/14/2025	

Budget Modification and Transfer

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Supervisor is hereby authorized to make the following transfer as appropriated in the 2025 budget:

\$9.79 from AA1310.4 Bookkeeper Contractual to  
AA1110.4 Town Board Contractual

\$411.99 from AA1310.4 Bookkeeper Contractual to  
AA1220.4 Supervisor Contractual

\$850.00 from AA7510.4 Historian Contractual to  
AA1440.4 Engineer Contractual

\$667.00 from AA1355.4 Assessors Contractual to  
AA1460.4 Records Management Contractual

\$2,665.89 from AA1620.4 Building Operation Contractual-Town Hall to  
AA1621.4 Building Operation Contractual-Assessor

\$429.36 from AA1640.4 Building Operation Contractual-Town Hall to  
AA1622.4 Building Operation Contractual-Historian

\$1,161.66 from AA1680.2 Computers Equipment to  
AA1680.4 Computers Contractual

\$31.89 from AA5132.4 Garage Contractual to  
AA5010.2 Superintendent of Highways Equipment

\$48.36 from AA5132.4 Garage Contractual to  
AA5010.4 Superintendent of Highways Contractual

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Grant

Seconded by Councilperson Swanson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Ely

Councilperson Grant

Councilperson Swanson

Supervisor Haywood

Submitted November 4, 2025

Tabled

Establish dates for 2026 - year end meeting in December 2025 (12/30/2025 7pm) and Regular and Organizational Meeting in January 2026 (1/6/2026) -7pm.

Motion to file the Town Clerk's Report for October 2025 – Councilperson Grant made a motion to file the Town Clerk's Report for October 2025; seconded by Councilperson Swanson.

Ayes: Haywood, Grant, Ely, Swanson  
Nays: None  
APPROVED by: Unanimous vote (4-0)

Action to file the Supervisor's Report for October 2025 – Councilperson Swanson made a motion to file the Supervisor's Report for October 2025; seconded by Councilperson Ely

Ayes: Haywood, Grant, Ely, Swanson  
Nays: None  
APPROVED by: Unanimous vote (4-0)

Approval of Budget Transfers – Councilperson Grant made a motion to approve the budget transfers; seconded by Councilperson Ely

Ayes: Haywood, Grant, Ely, Swanson  
Nays: None  
APPROVED by: Unanimous vote (4-0)

Approval to pay the bills and authorizing the board to pay the bills and authorizing the bookkeeper to transfer of funds necessary to the checking account to pay the bills: The bills were presented for audit and totaled \$ 13,040.36; General A Fund \$ 6,431.45; General B \$ 255.90; Highway DA \$ 5,978.56; Highway DB \$ 374.45.

Councilperson Ely made a motion to pay the bills; seconded by Councilperson Swanson

Ayes: Haywood, Grant, Ely, Swanson  
Nays: None  
APPROVED by: Unanimous vote (4-0)

## **MEETING AND OTHER UPCOMING DATES –**

Regular Town Board meeting at 7:00 pm on December 9, 14, 2025; audit of the bills at 6:45pm.

Regular Town Board Meeting at 7:00 pm on Dec. 30, 2025

ADJOURNMENT was at 8:15 pm on a motion made by Councilperson Ely, seconded by Councilperson Swanson.

Ayes: Haywood, Grant, Ely, Swanson, Starowitz

Nays: None

APPROVED by: Unanimous Vote (5-0)

Respectfully submitted  
**Teresa Robinson**  
Teresa Robinson, Town Clerk



Town of Bergen

## Permit Monthly Report

1/1/2025 - 1/30/2025

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
BP-0053-2025	11/19/2025	James Warney	Res-Acc Structure	7140 Swamp Rd SBL#: 10-2-40.121	\$75.00	
BP-0054-2025	11/19/2025	Affordable Great Locations Inc	Res-Acc Structure	7862 Clinton St Rd SBL#: 13-1-16	\$35.00	
				November 2025 Total:	\$0.00	\$110.00
				Reporting Period Total:	\$0.00	\$110.00

Response Time Minutes	Call Count	Cumulative Call Count	Percentage of Total Calls	Cumulative Percentage
--------------------------	------------	--------------------------	------------------------------	--------------------------

**Response Zone: GEN BERG 17**

13:00 - 13:59	1	1	14.29%	14.29%
17:00 - 17:59	2	3	28.57%	42.86%
18:00 - 18:59	1	4	14.29%	57.14%
19:00 - 19:59	3	7	42.86%	100.00%
<b>Total Calls:</b>		<b>7</b>	<b>100%</b>	

**Response Zone: GEN BERG 22**

20:00 - 20:59	1	1	25.00%	25.00%
21:00 - 21:59	1	2	25.00%	50.00%
23:00 - 23:59	1	3	25.00%	75.00%
24:00 - 24:59	1	4	25.00%	100.00%
<b>Total Calls:</b>		<b>4</b>	<b>100%</b>	

**Call Source Total Calls:** 11

# TOWN OF BERGEN

\* ESTABLISHED APRIL 2, 1813 \*

P.O. BOX 249  
10 HUNTER STREET  
BERGEN, NY 14416

PHONE: (585) 494-1121 \* FAX: (585) 494-1372 \* NYS TDD 1-800-662-1220

**SUPERVISOR**  
ERNEST HAYWOOD

**COUNCILPERSONS**  
BELINDA GRANT, DEPUTY SUPERVISOR  
CINDY ANDERSON  
KAREN E. ELY  
MARK SWANSON

**SUPERINTENDENT OF HIGHWAYS**  
JOEL POCOCK

**TOWN CLERK/TAX COLLECTOR**  
TERESA ROBINSON

**JUSTICES**  
ROBERT SWAPCEINSKI  
VINCENT PULCINI

**ZONING & CODE ENFORCEMENT OFFICER**  
GERALD WOOD

**ASSESSOR**  
RHONDA SAULSBURY



## 2026 Town of Bergen Holiday Schedule **PROPOSED**

January 1	New Years Day
February 15	Presidents Day
March 26	Good Friday
May 31	Memorial Day
July 5	Independence Day
September 6	Labor Day
October 11	Columbus Day
November 11	Veterans Day
November 25	Thanksgiving
December 25	Christmas

- In addition to the designated holidays, a full-time employee will receive two floating holidays annually. The dates for these holidays will be determined by their supervisor.
- Per the Teamsters Union Contract, eligible highway crew members will receive two floating holidays to be determined by the Highway Superintendent.

*This institution is an equal opportunity provider, and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9922 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 2050-9410 or by fax (202)690-7742 or e-mail [program.intake@usda.gov](mailto:program.intake@usda.gov).*

# Committee Objectives

## Buildings, Grounds, and Facilities Committee

- Identify maintenance, repair, or renovation needs related to buildings, grounds, & facilities.
- Facilitate proposals for maintenance, repairs, or renovations related to buildings, grounds, & facilities.
- Develop plans for improved handicap accessibility at 13 South Lake Ave.
- Develop building use policies & procedures.
- Make recommendations related to buildings, grounds, & facilities.
- Research funding opportunities related to buildings, grounds, & facilities.
- Further develop projects & topics related to buildings, grounds, & facilities.

## Parks Committee

- Develop a Comprehensive Plan for Parks.
- Make recommendations for improvements related to Robins Brook Park, Drews Nature Center, Westshore Linear Park, and Transfer Station location.
- Review / Maintain / Revise policies related to parks use as needed.
- Facilitate proposals for improvements related to parks & recreation.
- Research funding opportunities related to parks & recreation.
- Support recreation & leisure activities at Robins Brook Park, Drews Nature Center, and Westshore Linear Park.
- Further develop projects & topics related to parks.
- Work cooperatively with Highway Department to coordinate work related to parks development & maintenance.

## Local History & Museum Committee

- Act as liaison between Town Historian and Town Board.
- Discuss & research methods to improve services of the Town Historian.
- Provide input and recommendations for topics and projects related to the museum and the Historians office.
- Work cooperatively with the Historical Society and the Town Historian to advance projects related to the Museum and the Historians office. .

## Policies & Personnel Committee

- Review current town policies.
- Make recommendations for new policies and policy revisions.
- Address employee topics and/or issues related to personnel.

## Town & Village Relations Committee

- Work with Village representatives to identify and outline plans in accordance with the Comprehensive Plan.
- Maintain dialog between Village and Town entities.
- Discuss & research methods to improve efficiencies, consolidate efforts, and share services where practical.
- Make recommendations related to improved efficiencies, consolidated efforts, and shared services.
- Further develop projects & topics related to Village relations.

RESOLUTION NO.

Recognition of Councilperson Starowitz

WHEREAS: James Starowitz has served as a Bergen Town Board member for eight years; and

WHEREAS: During his tenure, the Town Board expanded access to public water to nearly all properties in the Town; undertook renovations to the Library and the Town Parks; navigated the Pandemic; and updated the Town Code and many policies and procedures; and

WHEREAS: Councilperson Starowitz was an integral part of all of those accomplishments; and

WHEREAS: Councilperson Starowitz has been an advocate for low Town taxes and excellent Town services.

NOW, THEREFORE BE IT RESOLVED:

That the Town Board recognizes and thanks Councilperson James Starowitz for his years of dedicated and faithful service to the residents of the Town of Bergen.

MOTION for adoption of this resolution

Seconded by

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Ely

Councilperson Grant

Councilperson Starowitz

Councilperson Swanson

Supervisor Haywood

Submitted – December 9, 2025

OUR APPRECIATION TO

**James Starowitz**

IN RECOGNITION OF

**Years of Service to the Town of Bergen**

THE TOWN BOARD OF THE TOWN OF BERGEN thanks you for your 8 years of service as a Bergen Councilperson. During your tenure, the Town Board expanded public water availability to all un-watered properties, constructed improvements at the Byron Bergen Library and Bergen Town Park, navigated the Pandemic and updated the Town Code and many policies and procedures. Those are accomplishments in which you were an integral part and of which you should be proud.

PRESENTED this 9th day of December, in the year 2025.

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Supervisor Ernest Haywood

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Councilperson Belinda Grant

---

Councilperson Karen Ely

---

Councilperson Mark Swanson

RESOLUTION NO.

2025 Encumbrances

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Supervisor be authorized to establish accounts payable and encumber the applicable appropriation account balances to apply to unpaid obligations as filed at the close of the 2025 fiscal year by the heads of administrative units of the Town and to amend the 2025 budget by increasing the proper appropriations per any encumbrances so filed.

Sec 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution

Seconded by

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Ely  
Councilperson Grant  
Councilperson Starowitz  
Councilman Swanson  
Supervisor Haywood

Submitted – December 9, 2025

NOW, THEREFORE BE IT RESOLVED:

Section 1. That the Health Insurance Plan offered to eligible full-time employees for the calendar year 2026 is the Teamsters Union Select Plan.

Section 2. That eligibility and cost apportionment is defined by the Teamsters Union Contract and in the Town of Bergen Employee Handbook Section 5.

Section 3. That this new health insurance plan goes into effect January 1, 2026.

MOTION for adoption of this resolution:

Seconded by:

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Ely  
Deputy Supervisor Grant  
Councilperson Starowitz  
Councilman Swanson  
Supervisor Haywood

Submitted – December 9, 2025

RESOLUTION NO.

Review of Financial Policies

WHEREAS: The Town Board of the Town of Bergen has undertaken the review of the following policies:

Cash Policies  
Investment Policy  
Post Issuance Tax Compliance Policy  
Emergency Purchasing Policy  
Fund Balance Policy; and

WHEREAS: No changes have been recommended.

NOW, THEREFORE BE IT RESOLVED:

1. That based upon review by the Town Board of the Town of Bergen, no changes to those policies will be made at this time.

MOTION for adoption of this resolution

Seconded by

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Ely  
Councilperson Grant  
Councilperson Starowitz  
Councilperson Swanson  
Supervisor Haywood

Submitted – December 9, 2025

# **Town of Bergen Cash Management Policy**

Cash Receipt Policy

Cash Disbursement Policy

Claims Processing Policy

Credit Card Use Policy

Bank Reconciliation Policy

Petty Cash Policy

## Cash Receipt Policy

- Cash and checks collected by the Town of Bergen shall be kept secured at all times until deposited.
- Checks shall be restrictively endorsed as soon as received.
- Personal or payroll checks cannot be cashed from money in cash drawers.
- Checks must be for exact amount due; no “cash back” is permitted
- For customer-based transactions, pre-numbered duplicate receipts (or other acceptable evidence for auditing) will be given for any cash, checks or money orders received. One copy shall be provided to the customer, the other shall be retained for audit purposes. Receipts shall be given in order and voided receipts kept on file.
- Office copies of receipts shall be periodically reviewed by the chief fiscal officer or designee and any missing forms shall be investigated.
- Deposits shall be made timely, in accordance with State Comptroller guidelines.
- Detailed deposit slips shall be prepared and maintained.
- Copies of deposit slips shall be kept on file.
- An NSF charge of \$35 may be assessed for checks returned for non-sufficient funds. Notification of the NSF check charge should be included on all billings and posted in public view.
- Receipts shall be recorded in the accounting system in a timely manner.
- Daily cash collection records shall be reconciled to the amount of cash on hand at the end of each business day.

## Cash Disbursement Policy

- Checks issued shall be pre-numbered and in sequence.
- Blank checks and check stock shall be secure at all times.
- Checks must be made payable to a specific payee.
- The official responsible for check preparation and signing shall not have the authority to solely or individually audit and approve claims for payment.
- The official responsible for signing checks shall compare prepared checks to an audited and approved warrant or a payroll register prior to releasing such checks.
- Signing a blank check is not permitted.
- After checks are printed, someone outside the check processing function shall account for all checks printed, voided or returned to stock unused.
- Supervisory review of all journal entries and financial transactions shall be performed periodically.

## **Claims Processing Policy**

- The procurement guidelines detailed in the Town of Bergen's procurement policy shall be adhered to at all times.
- Prior to authorizing a major purchase and periodically for routine purchases, the availability of budget appropriations shall be verified.
- All vouchers shall include specific details about the items or services to be purchased including quantity, costs, model numbers (if available), terms of sale and approvals to purchase.
- All vouchers shall be sequentially numbered.
- When goods or services are delivered, receiving or packaging slips shall be verified against the quantity, type and condition of the goods received.
- The responsibility for the receipt and verification of items ordered shall be segregated from the employee who requested or authorized the purchase.
- Each department that ordered goods or services shall assemble a voucher package containing: the receiving slip, the original invoice and the signed approval of the department head stating that the goods or services were received and they are a true and just charge. All voucher packages shall be forwarded to the Town Clerk's office.
- Checks shall be mailed directly to the vendor and not returned to the department who made the purchase.
- The criteria for evaluating claims:
  1. Is the claim for a valid and legal purpose?
  2. Was the purchase authorized and approved?
  3. Are there sufficient appropriations to pay the claim?
  4. Is the claim mathematically correct?
  5. Is the claim sufficiently itemized?
  6. Does the claim meet legal and policy requirements in relation to competitive bidding and the Town's procurement policy?
  7. Does the attached documentation support the claim?
  8. Were the goods or services actually received?
- Claims not requiring audit:
  1. Salaries
  2. Principal and interest payments on debt
  3. Retirement contributions
  4. Insurance premiums
- Payments allowed in advance of the audit:
  1. Utilities (water, sewer, telephone, electric and gas)
  2. Postage
  3. Freight and express charges

## **Credit Card Use Policy**

- Credit card use shall be limited to appropriations not payable by voucher method.
- Currently the Town credit card is kept in the Town Clerk's office and issued in the Clerk's name.
- The Supervisor may choose to have additional credit cards issued and must notify the Town Board of their issuance.

- Credit card receipts must be in original form. Copies of receipts are not acceptable.

#### Bank Reconciliation Policy

- Bank and cash reconciliations shall be performed monthly to compare bank balances to balances in the general ledger cash accounts.
- The records shall be reviewed by personnel other than the employee who prepared them.
- The bank statements and cash reconciliations shall be on file and available for review.

#### Petty Cash Policy

- The Town Clerk is provided with a small amount of cash for immediate purchases.
- All requests for replenishment of petty cash shall be made through the monthly claim process.
- Requests for replenishment of petty cash shall be made in the period incurred unless less than \$10.
- Requests for replenishment shall have an original paid receipt. Copies of receipts are not acceptable.
- Under no circumstances shall petty cash be used for other than legitimate Town expenses.
- Petty cash is subject to audit by the Chief Fiscal Officer or designee.

**Investment Policy  
For  
Town of Bergen  
Updated for March 24, 2020**

**I. Scope**

This investment policy applies to all monies and other financial resources available on its own behalf or on behalf of any other entity or individual.

**II. Objectives**

The primary objectives of the local government's investment activities are, in priority order:

- To conform with all applicable federal, state and other legal requirements(legal);
- To adequately safeguard principal(safety);
- To provide sufficient liquidity to meet all operating requirements (liquidity), and
- To obtain a reasonable rate of return (yield).

**III. Delegation of Authority**

The governing board's responsibility for administration of the investment program is delegated to the Supervisor who shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a database or records incorporation description and amounts of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees

**IV. Prudence**

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Town to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence discretion and intelligence exercise in the management of their own affairs, not speculation, but investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

**V. Diversification**

It is policy of the Town to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling.

## VI. Internal Controls

It is the policy of the Town for all monies collected by any officer or employee of the government to transfer those funds to the supervisor within ten days of deposit or within the time period specified by law whichever is shorter.

The Supervisor is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

## | VII. Designation of Depositaries

The Banks and trust companies authorized for the deposit of monies up to the maximum amounts are:

<u>Depository Name</u>	<u>Maximum Amount</u>
Tompkins -Bank of Castile	\$5,000,000
NYCLASS	\$5,000,000

## VIII. Collateralized of Deposits

In accordance with the provisions of General Municipal Law, Section 10, all deposits of the Town including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured.

1. By a pledge of "eligible securities" with an aggregate "market value" as provided by GML Section 10, equal to the aggregate amount of deposits from the categories designated in Appendix A to the policy.
2. By an eligible "irrevocable letter of credit" issued by a qualified bank other the bank with deposits in favor of the government for a term not to exceed 90 days with the aggregate value equal to 140% of the aggregate amount of deposits and the agreed upon interest, if any. A qualified bank is one whose commercial paper and other unsecured short-term debt obligations are rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk-based capital requirements.
3. By an eligible surety bond payable to the government for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims – paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations.

## IX. Safekeeping and Collateralization

Eligible securities used for collateralizing deposits shall be held by the depository and/or a third-party bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the local government to exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the local government, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to the Town or its custodial bank.

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the local government, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the local government a perfected interest in securities.

## X. Permitted Investments

As authorized by General Municipal Law, Section 11, the Town authorizes the Supervisor to invest monies not required for immediate expenditures for terms not to exceed its projected cash flow needs in the following types of investments:

- Special time deposit accounts;
- Certificate of deposit;
- Obligations of the United States of America;
- Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America;
- Obligations of the State of New York;
- Obligations issued pursuant to LFL Section 24.00 or 25.00 (with approval of the State Comptroller) by any municipality, school district or district corporation other than the Town;
- Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general State statutes governing such entities or whose specific enabling legislation authorizes such investments;

- Certificates of Participation (COPs) issued pursuant to GML Section 109-b;
- Obligations of this local government, but only with any monies in a reserve fund established pursuant to GML Sections 6-c, 6-d, 6-e, 6-g, 6-h, 6-j, 6-k, 6-l, 6-m, 6-n.

All investment obligation shall be payable or redeemable at the option of the Town within such times as the proceeds will be needed to meet expenditures for purposes for which the monies were provided and in the case of obligations purchased with proceeds of bonds or notes, shall be payable or redeemable at the option of the Town within two years of the date of purchase.

## XI. Authorized Financial Institutions and Dealers

The Town shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments which can be made with each financial institution or dealer. All financial institutions with which the local government conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the Town. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Supervisor is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

## XII. Purchase of Investments

The Supervisor is authorized to contact for the purpose of investments:

1. Directly, including through a repurchase agreement, from an authorized trading partner.
2. By participation in a cooperative investment program with another authorized governmental entity pursuant to Article 5G of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 88-46, and the specific program has been authorized by the governing board.
3. By utilizing an ongoing investment program with an authorized trading partner pursuant to a contract authorized by the governing board.

All purchased obligations, unless registered or inscribed in the name of the local government, shall be purchased through, delivered to or held in custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the Town by the bank or trust company. Any obligation held in custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law, Section 10.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the local government, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The

agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the local government a perfected interest in securities.

### XIII. RepurchaseAgreements

Repurchase agreements are authorized subject to the following restrictions:

- All repurchase agreements must be entered into subject to a Master RepurchaseAgreement.
- Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reportingdealers.
- Obligations shall be limited to obligations of the United States of America and obligations guaranteed by agencies of the United States of America.
- No substitution of securities will be allowed.
- The custodian shall be a party other than the tradingpartner.

## Appendix A

### Schedule of Eligible Securities

- (i) Obligations issued, fully insured or guaranteed as to the payment of principal and interest by the United States of America, an agency thereof or a United States government sponsored corporation.
- (ii) Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development, the Asian Development Bank and the African Development Bank.
- (iii) Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the market value of the obligation that represents the amount of the insurance or guaranty.
- (iv) Obligations issued or fully insured or guaranteed by the State of New York, obligations issued by a municipal corporation, school district or district corporation of such State or obligations of any public benefit corporation which under a specific State statute may be accepted as security for deposit of public monies.
- (v) Obligations issued by states (other than the State of New York) of the United States rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.
- (vi) Obligations of Puerto Rico rated in one of the three highest rating categories by at least one nationally statistical rating organization.
- (vii) Obligations of counties, cities and other governmental entities of a state other than the State of New York having the power to levy taxes that are backed by the full faith and credit of such governmental entity and rated in one of the three highest rating categories by at least one of the three highest rating categories by at least one nationally recognized statistical rating organization.
- (viii) Obligations of domestic corporations rated in one of the two highest rating categories by at least one nationally recognized statistical rating organization.
- (ix) Any mortgage related securities, as defined in the Securities Exchange Act of 1934, as amended, which may be purchased by banks under the limitations established by bank regulatory agencies.
- (x) Commercial paper and bankers' acceptances issued by a bank, other than the Bank, rated in the highest short term category by at least one nationally recognized statistical rating organization and have maturities of no longer than 60 days from the date they are pledged.
- (xi) Zero coupon obligations of the United States government marketed as "Treasury strips".

# **Post-Issuance Tax Compliance and Continuing Disclosure Policies and Procedures for Tax-Exempt Notes and Bonds**

Approved 1/24/2021

Re-approved 1/4/2022

The purpose of these Post-Issuance Tax Compliance and Continuing Disclosure Policies and Procedures is to establish policies and procedures in connection with tax-exempt notes and bonds, or installment purchase agreements, or other tax-exempt or tax-advantaged debt obligations (referred to herein in each case as the “Bonds”) issued by, or on behalf of, the TOWN OF BERGEN (the “Issuer”) so as to maximize the likelihood that certain applicable post-issuance requirements of federal income tax law needed to preserve the tax-exempt status of the Bonds are met and so as to likewise maximize the likelihood that certain applicable post-issuance requirements of the federal securities laws Rule, hereinafter defined, are met. The Issuer reserves the right to use its discretion as necessary and appropriate to make exceptions or request additional provisions as circumstances warrant, and as permitted by applicable law. The Issuer also reserves the right to change these policies and procedures from time to time. The Issuer shall review and reconfirm and re-adopt these policies and procedures not less frequently than annually at the same time it adopts or re-adopts its other ongoing policies and procedures.

## **Post-Issuance Tax Compliance Requirements**

### External Advisors/Documentation

The Issuer shall consult with bond counsel and other legal counsel and with its financial advisor and other advisors, as needed, through the Bond issuance process to identify requirements and to establish procedures necessary or appropriate so that the Bonds will continue to qualify for tax-exempt status. Those requirements and procedures shall be documented in the tax arbitrage certificate (the “Arbitrage Certificate”) and/or other documents finalized at or before issuance of the Bonds. Those requirements and procedures shall include future compliance with applicable arbitrage rebate or yield restriction requirements and all other applicable post-issuance requirements of federal tax law throughout (and in some cases beyond) the term of the Bonds.

When authorized or required in the Arbitrage Certificate, the Issuer shall engage expert advisors, which may include the financial advisor to the Issuer (each a “Rebate Service Provider”), to assist in the determination of whether yield restriction is required or in the calculation of arbitrage rebate payable in respect of the investment of Bond proceeds, unless the Arbitrage Certificate documents that arbitrage rebate or yield restriction will not be applicable to an issue of Bonds. When authorized or required by the Arbitrage Certificate, the Issuer shall engage bond counsel for consultation to assist the Issuer in meeting its obligations in the Arbitrage Certificate.

The Issuer shall prepare regular, periodic statements regarding the investments and transactions involving Bond proceeds.

### Arbitrage Rebate and Yield

Unless the Arbitrage Certificate documents that arbitrage rebate will not be applicable to an issue of Bonds, the Issuer shall be responsible for:

- Engaging the services of a Rebate Service Provider and, prior to each rebate calculation date, delivering periodic statements concerning the investment of Bond proceeds to the Rebate Service Provider;
- Providing to the Rebate Service Provider additional documents and information reasonably requested by the Rebate Service Provider;
- Monitoring efforts of the Rebate Service Provider;
- Assuring payment of required rebate amounts, if any, no later than 60 days after each 5-year anniversary of the issuer date of the Bonds, and no later than 60 days after the last Bond of each issue is redeemed;
- During the acquisition and construction period of each capital project financed in whole or in part by Bonds, monitoring the investment and expenditure of Bond proceeds and consulting with the Rebate Service Provider to determine compliance with any applicable small issuer or spending exceptions from the arbitrage rebate requirements during each 6-month spending period up to 6 months, 18 months, 24 months, or 36 months, as applicable, following the issue date of the Bonds; and
- Retaining copies of all arbitrage reports and spending or investment statements as described below under “Record Keeping Requirements.”

#### Use of Bond Proceeds and Bond-Financed or Refinanced Assets

The Issuer shall be responsible for:

- Monitoring the use of Bond proceeds and the use (including, with particular sensitivity, any use or potential for use by any person or entity other than a governmental unit, such as, a private entity or not-for-profit entity) of Bond-financed or refinanced assets (e.g., facilities, furnishings or equipment) throughout the term of the Bonds to ensure compliance with covenants and restrictions set forth in the Arbitrage Certificate relating to the Bonds;
- Maintaining records identifying the assets or portion of assets that are financed or refinanced with proceeds of each issue of Bonds, including a final allocation of Bond proceeds as described below under “Record Keeping Requirements”;
- Consulting with bond counsel and other legal counsel and with the financial advisor or other advisors in the review of any contracts or arrangements involving the transfer, or sale, or lease or other use of all or any portion of Bond-financed or refinanced assets to ensure compliance with all covenants and restrictions set forth in the Arbitrage Certificate relating to the Bonds;
- Maintaining records for any contracts or arrangements involving the use of Bond-financed or refinanced assets as described below under “Record Keeping Requirements”;

- Conferring at least annually with personnel responsible for Bond-financed or refinanced assets to identify and discuss any existing or planned use of Bond-financed or refinanced assets, to ensure that those uses are consistent with all covenants and restrictions set forth in the Arbitrage Certificate relating to the Bonds; and
- To the extent that the Issuer discovers that any applicable tax restrictions regarding use of Bond proceeds and Bond-financed or refinanced assets will or may be violated, consulting promptly with bond counsel and other legal counsel and with the financial advisor or other advisors to determine a course of action to remediate all nonqualified bonds, if such counsel or advisor advises that a remedial action is necessary.

All relevant records and contracts shall be maintained as described below.

#### Due Diligence Monitoring Compliance

The board of the Issuer will identify in writing the appropriate business official(s) or other individual(s) or employees(s) of the Issuer responsible for conducting due diligence review of all outstanding Bonds at regular intervals and will provide a written description of the training provided, or to be provided, to such responsible individual(s) with regard to monitoring compliance and the Issuer shall maintain a record of such training, including the date(s) of attendance and a general description of the training received. The Issuer will assure adequate maintenance of training of the responsible official/employee and will establish such monitoring procedures, with timely reporting to the chief fiscal officer and/or to the Finance Board of the Issuer, reasonably expected to timely identify tax law noncompliance and procedures ensuring that the Issuer will take steps to timely correct any and all discovered noncompliance with the tax law. If the Issuer engages in an activity causing bond-financed property to be used in a manner that violates the applicable use and payment limitations in the internal revenue code, the Issuer may take one or more "self-help" remedial actions. Possible remedial actions include defeasing the non-qualified portion of the outstanding Bonds or using the amounts realized from a sale of bond-financed property for another qualifying use; and if the Issuer fails to timely identify noncompliance early enough to qualify for self-help remedial actions or for matters in which self-help is not available, the Issuer can approach the IRS under its VCAP program which is described in more detail in IRS Notice 2008-31 and Internal Revenue Manual Sections 7.2.3.

The Issuer is aware of its ability, pursuant to Revenue Service Notice 2008-31, as it may be modified by the IRS from time to time, to request a voluntary closing agreement with the IRS to correct failures on the part of the Issuer to comply with the federal tax rules related to tax-exempt debt issuances.

Whenever possible, monitoring of tax law compliance will be integrated with the Issuer's accounting systems so that those who directly manage Bond-financed or refinanced assets will be prompted to identify relevant facts at the time any changes are contemplated and to communicate such plans to the appropriate officials of the Issuer.

#### Record Keeping Requirement

The Issuer shall be responsible for maintaining the following documents for the term of each of Bonds (including refunding Bonds, if any) plus at least three years:

- A copy of the Bond closing transcript(s) and other relevant documentation delivered to the Issuer at or in connection with closing of the issue of Bonds;

- A copy of all material documents relating to capital expenditures financed or refinanced by Bond proceeds, including (without limitation) construction contracts, purchase orders, invoices, and payment records, as well as documents relating to costs reimbursed with Bond proceeds and records identifying the assets or portion of assets that are financed or refinanced with Bond proceeds, including a final allocation of Bond proceeds;
- A copy of all contracts and arrangements (such as, leases, subleases, management or other service agreements, research contracts, joint venture arrangements, and the like) involving the use of Bond-financed or refinanced assets;
- A copy of all expenditures of Bond proceeds for project expenses and records of all investments, arbitrage reports and underlying documents, including bank statements and copies of all investment bidding documents, if any;
- A copy of expenditure reimbursements incurred for expenditures paid prior to issuing the Bonds; and
- A copy of audited financial statements.

Post-Issuance Continuing Disclosure

Under the provision of SEC Rule 15c2-12 (the “Rule”), Participating Underwriters (as defined in the Rule) are required to determine that each borrower (such as the Issuer) has entered into a written Continuing Disclosure Agreement to make ongoing disclosure in connection with each debt offering subject to the Rule. Unless the Issuer is exempt from compliance with the Rule or the continuing disclosure provisions of the Rule as a result of certain permitted exemptions, the transcript of closing documentation for each issue of related Bonds will include a Continuing Disclosure Agreement executed by the Issuer (“Continuing Disclosure Agreement”).

In addition to the responsibilities of the Issuer set forth in each Continuing Disclosure Agreement, in order to monitor compliance by the Issuer with its Continuing Disclosure Agreements, the appropriate business official(s) or other individual(s) or employees(s) of the Issuer, as designated in writing by the board of the Issuer, will:

- A. Assist in the preparation or review of annual reports of financial information and operating data (“Annual Reports”) in the form required by the related Continuing Disclosure Agreements.
- B. Maintain a calendar, with appropriate reminder notifications, listing the filing due dates relating to dissemination of Annual Reports, which annual due date is generally expressed as a date within a certain number of days (e.g., 180 days) following the end of the Issuer’s fiscal year (the “Annual Report Due Date”), as provided in the related Continuing Disclosure Agreements.
- C. Ensure timely dissemination of the Annual Report by the Annual Report Due Date, in the format and manner provided in the related Continuing Disclosure Agreements, which may include transmitting such filing to the Municipal Securities Rulemaking Board (“MSRB”) through the Electronic Municipal Market Access (“EMMA”) System at [www.emma.msrb.org](http://www.emma.msrb.org) in the format prescribed by the MSRB.

- D. Monitor the occurrence of any event notice (as described in the Continuing Disclosure Agreements) and timely file notice of the occurrence of any such event in the manner provided under the Continuing Disclosure Agreements. Maintain an ongoing, updated list of all “financial obligations” of the Issuer, as defined in the Rule so as to be in a position to timely file any event notice that may be required by the Rule. To be timely filed, any and all such event notices must be transmitted within 10 business days (or such other time period as set forth in the Continuing Disclosure Agreements) of the occurrence of such event.
- E. Ensure timely dissemination of notice of any failure to provide the required Annual Report on or before the date specified in the Continuing Disclosure Agreement, if and as required by the Continuing Disclosure Agreement, and ensure that each official statement of the Issuer describes any instances in the previous five years in which the Issuer failed to comply, in all material respects, with any previous Continuing Disclosure Agreement.
- F. Monitor the performance of any dissemination agent(s) engaged by the Issuer (which may include the financial advisor to the Issuer) to assist in the performance of any obligation under the Continuing Disclosure Agreements.

The Issuer shall provide, or cause to be provided, periodic training of such business official(s) or other individual(s) or employee(s) of the Issuer regarding continuing disclosure obligations pursuant to the Rule to ensure compliance with the federal securities laws and shall maintain a record such training, including the date(s) of attendance and a general description of the training received.

## **Town of Bergen Emergency Purchasing Policy**

All non-highway department purchases of any department for capital equipment or repairs of more than \$250.00 must be approved by the Town Board, unless the purchase of equipment or repair is deemed an emergency and necessary under \$1,000.00

An emergency is defined as a situation that if immediate repair or replacement did not occur the situation would cause further irreversible and costly damage and/or has the potential for harm to the safety and welfare of people.

In cases of emergency, as defined above, any Town Board member, the Town Supervisor, Deputy Town Supervisor, or Town Clerk, may authorize the expenditures of funds up to \$1,000.00 Whomever authorizes the expenditure, shall discuss the reason for the approval and details of the expense with the entire Town Board at the next available board meeting.

## **Town of Bergen Fund Balance Policy (5/10/15)**

In accordance with GASB Statement No. 54, the Town reserve funds must be properly established and maintained to promote the goals of creating an open, transparent and accountable use of public funds. The Town may engage independent experts and professionals, including but not limited to auditors, accountants and other financial and legal counsel as necessary to monitor reserve fund activity and prepare reports that may be required.

### **Government Fund Type Assignment (GASB 54)**

The Town shall comply with the reporting requirements of Article 3 of General Municipal Law of the State of New York and the Governmental Accounting Standards Board (GASB) Statement Number 54 Fund Balance Reporting and Governmental Fund Types Definition.

- A. Restricted Fund Balances – Restricted fund balances consist of amounts that are subject to externally enforceable legal purpose restrictions imposed by creditors, grantors, contributors, or laws and regulations of other governments; or through constitutional provisions or enabling legislation.
- B. Committed Fund Balances – Committed fund balances consist of amounts that are subject to a purpose constraint imposed by a formal action of the Town Board.
- C. Assigned Fund Balances – Assigned fund balances consist of amounts that are subject to a purpose constraint that represent an intended use established by the Town Board. Assigned funds represent amounts intended to be used for a specific purpose. Assigned fund balances require same level of authority to remove the constraint.
- D. Unassigned Fund Balances – Amounts that are available for any purpose.

### **Spending Policy for Fund Balances**

The Town Board and Town Supervisor will assess the current financial condition of the Town and then determine the order of application of expenditures to which fund balance classification will be charged.

### **Periodic Review**

The Town Board and Town Supervisor will periodically review all restricted, committed, assigned and unassigned fund balances. The Board shall utilize the information to discuss reserve fund balances and to adequately maintain necessary funds for the Town's long-term financial planning. The Board will be mindful of its role and responsibility as a fiduciary of public funds when acting on reserve fund issues.

WHEREAS: The Town Board of the Town of Bergen has undertaken the review of the following policy:  
On-line Banking Policy; and

WHEREAS: One change has been recommended.

NOW, THEREFORE BE IT RESOLVED:

1. That based upon review by the Town Board of the Town of Bergen, the following change to the On-line Banking Policy is made:

“The printed record of each of these transactions will be filed with the monthly bank statements. The bank statements are reconciled by the ~~Town Accountant (EFPR)~~ *Town Budget Officer* and reviewed and initialed by the Supervisor.”

2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution

Seconded by

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Ely  
Councilperson Grant  
Councilperson Starowitz  
Councilperson Swanson  
Supervisor Haywood

Submitted – December 9, 2025

## **Town of Bergen On-Line Banking Policy –**

The Supervisor of the Town of Bergen has entered into a written agreement with designated banks and trust companies for online banking and electronic or wire transfers, which includes the implementation of a security procedure for all transactions.

The Supervisor has designated the Village of Bergen, through an intermunicipal agreement, to conduct normal on-line banking transactions. Normal on-line banking transactions include the moving of funds between Town of Bergen Bank Accounts, ACH Debits and Wire Transfers for limited and pre-approved purposes.

The printed record of each of these transactions will be filed with the monthly bank statements. The bank statements are reconciled by the **Town Accountant (EFPR)** **Town Budget Officer** and reviewed and initialed by the Supervisor.

Account transfers, ACH Debits and Wire Transfers are automatically approved for the purpose of payment of Payroll, payment of Employee Benefits, the payment of approved Abstracts, the payment of approved Capital Purchases, and the payment of Bond Interest and Principal.

Wire Transfers are limited to \$25,000 without individual written approval by the Supervisor or Deputy Supervisor. Designated Wire Recipients are the Depository Trust, Rural Development, Environmental Facilities Corporation. Any additional Designated Wire Recipients must be pre-approved, in writing, by the Supervisor or Deputy Supervisor.

Wire Transfers are also automatically approved between Town of Bergen bank accounts at different institutions.

RESOLUTION NO. \_\_\_\_\_

Amend 2026 Out-of-District User Fee for WIBA No. 1 Water District

WHEREAS, On November 4, 2025, the Town of Bergen established the 2026 out-of-district user fee for Town of Sweden Reed Road properties that access public water through the WIBA No. 1 Water District as \$582.44; and

WHEREAS, There has subsequently been a change in the EDU count for the district.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Bergen Town Board hereby amends the 2026 annual fee to be paid by Town of Sweden Reed Road properties accessing the WIBA No. 1 waterline.

Sec. 2. That the 2026 out-of-district user fee for Town of Sweden Reed Road properties that access public water through the WIBA No. 1 Water District shall be \$580.43.

Sec. 3. That the out-of-district fee will be billed in January 2026 to all Town of Sweden Reed Road properties that have accessed the Town of Bergen WIBA No. 1 Water District on or before December 31, 2025.

Sec 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by:

Seconded by:

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Ely  
Councilperson Grant  
Councilperson Starowitz  
Councilperson Swanson  
Supervisor Haywood

Submitted – December 9, 2025

RESOLUTION NO.

Admit Out of District User WIBA-1

WHEREAS, Property Address 2434 Reed Road in the Town of Sweden has applied to the Monroe County Water Authority for connection to the Town of Bergen's Water Improvement Benefit Area No. 1; and

WHEREAS, The Town Board of the Town of Bergen desires to grant of Out-of-District User status to certain Town of Sweden properties on Reed Road for the purpose of accessing public water from Water Improvement Benefit Area No. 1.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Bergen Town Board hereby approves the following Reed Road property in the Town of Sweden to connect to the Town of Bergen's Water Improvement Benefit Area No. 1 as Out-of-District Users:

2256 Reed Road      128.01-1-10      Michael Winter

Sec. 2. That the Town of Bergen will bill this Out-of-District user an annual access fee equivalent to the EDU being charged properties in the Water Improvement Benefit Area No. 1. District

Sec 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution

Seconded by

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Ely  
Councilperson Grant  
Councilperson Starowitz  
Councilman Swanson  
Supervisor Haywood

Submitted – December 9, 2025

RESOLUTION NO.

Admit Out of District User WIBA-1

WHEREAS, Property Address 2434 Reed Road in the Town of Sweden has applied to the Monroe County Water Authority for connection to the Town of Bergen's Water Improvement Benefit Area No. 1; and

WHEREAS, The Town Board of the Town of Bergen desires to grant of Out-of-District User status to certain Town of Sweden properties on Reed Road for the purpose of accessing public water from Water Improvement Benefit Area No. 1.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Bergen Town Board hereby approves the following Reed Road property in the Town of Sweden to connect to the Town of Bergen's Water Improvement Benefit Area No. 1 as Out-of-District Users:

2434 Reed Road      128.01-1-7.11      Paul and Alexandra Vadas

Sec. 2. That the Town of Bergen will bill this Out-of-District user an annual access fee equivalent to the EDU being charged properties in the Water Improvement Benefit Area No. 1. District

Sec 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution

Seconded by

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Ely  
Councilperson Grant  
Councilperson Starowitz  
Councilman Swanson  
Supervisor Haywood

Submitted – December 9, 2025

Resolution \_\_\_\_\_

NOW THEREFORE BE RESOLVED:

Sec. 1. That the Town Board of the Town of Bergen deletes the following Dental Insurance subsection of the Employee Handbook Section 5 due to the new Health Insurance Plan that includes Dental Insurance effective January 1, 2026:

## **Dental Insurance**

Town of Bergen may make Dental Insurance available to employees at their own cost through payroll deduction.

Sec. 2. That this resolution shall take effect January 1, 2026.

Motion by

Seconded by

### **VOTE BY ROLL CALL AND RECORD**

Councilperson Ely

Councilperson Grant

Councilperson Swanson

Councilperson Starowitz

Supervisor Haywood

Submitted December 9, 2025