

**Town Board Meeting**  
**Town of Bergen**  
**December 30th 2025**  
**Town Hall- 10 Hunter Street, Bergen New York**

Agenda

**I. Call to Order: 7 pm**

**Prayer** Almighty God, as we meet today to conduct matters of Town business, grant us the wisdom to remember as we work that we are servants of our constituency. Assist us to be sure our decisions should be in the best interests of the Town and its citizens, entirely unblemished by any thoughts of personal benefit. Amen.

**Pledge to the flag**

**II. Privilege of the Floor:** - Swearing in and Oath of Office

- Ernest Haywood, Supervisor
- Cindy Anderson, Councilperson
- Karen Ely, Councilperson

**III. Approval of meeting Minutes for:** Dec. 9<sup>th</sup>, 2025

**IV. Communications included with this agenda:**

- 1. Charter I Communications of 12/2/2025 and 12/9/2025

**V. Members' items for addition to the agenda**

**VI. Reports:**

**Supervisor**

**Clerk**

**Board Members**

**Highway**

New Tractor/ Mower and Surplus Equipment (Grader)

**Committees**

-Building, Grounds, and Facilities – Building Committee-

- Need to set meeting for Building Committee
- Discussion of schedule for renovations to create record storage rooms at the library, records room and Highway Garage and Renovations for security and addition of office space for CEO/ZEO and Assessor at Town Hall.

-Parks

- Survey vs. in person community input meeting
- Update on Drews- BOCES work and Robins Brook- Bathroom -BOCES work

-Local History & Museum

-Policy and Personnel

**VII. Old Business:**

**VIII. New Business:**

1) Discussions:

- Real Property Tax Exemption for Seniors- raising assessment reduction from 50% to 65% effective 1/2027
- Bergen Town Board-Committee Assignments for 2025
- Dates of Town Board Meetings for 2026- Consideration of moving to 3<sup>rd</sup> Tuesday

2) Resolution(s):

- Authorization to purchase tractor and mower

3) Action Items:

- Declaration of Surplus Grader, authorization to sell
- Approval of Travel Request for Cindy Anderson to attend Newly Elected Board Member Training- Corning 1/21- 1/23/2026- not to exceed \$1,500.00
- Approval of Town of Bergen Holiday Schedule
- Acceptance of resignation of Joshua Lathan as alternate member of the Zoning Board of Appeals as of 12/31/2025.
- Upon Recommendation of Planning Board Chair, appointment of Joshua Lathan to the planning board for a term of

The Bergen Town Board convened in a regular session at 6:45 pm audit of the bills; convened in a regular session in the Town Hall with Supervisor Haywood presiding at 7:00 pm.

**PRESENT:**

Supervisor Ernie Haywood  
Councilperson Belinda Grant  
Councilperson Karen Ely  
Councilperson Mark Swanson

**ALSO PRESENT:**

Teresa Robinson, Town Clerk  
Joel Pocock, Highway Superintendent

**ABSENT:**

**OTHER ATTENDENCE:** Cindy Anderson

**PRAAYER:** Almighty God, as we meet today to conduct matters of Town business, grant us the wisdom to remember as we work that we are servants of our constituency. Assist us to be sure our decisions should be in the best interests of the Town and its citizens, entirely unblemished by any thoughts of personal benefit. Amen.

**PLEDGE TO THE FLAG:**

**PRIVILEGE OF THE FLOOR:**

**APPROVAL OF MINUTES FOR:** Board Meeting 11/04/2025; Councilperson Swanson made a motion to approve the Town Board Minutes of 11/04/2025; seconded by Councilperson Grant

Ayes: Haywood, Grant, Ely, Swanson  
Nays: None  
Abstained: None  
APPROVED by: Unanimous vote (4-0)

**COMMUNICATIONS/INFORMATION included with this agenda:**

1. Supervisor Report for Nov. 2025
2. Financial Statements for Nov. 2025
3. Town Clerks Report for Nov. 2025
4. ZEO/CEO Report for Nov. 2025-
5. Mercy EMS report for Oct. 2025

**BOARD MEMBERS' ITEMS FOR THE AGENDA:** Nothing to Report

## **REPORTS:**

### **SUPERVISOR:**

Congratulations Karen and Cindy on being elected as town councilpersons. Thank YOU, Jim, for 8 years of dedicated service!

#### **Robins Brook Park, Drews Nature Center and West Shore Linear Park:**

- Robins Brook Park– Playgrounds: I received an updated quote from Denzak Recreation Design, the company we are working with for playground design and cost, for two separate playgrounds. The Park Committee is considering two playgrounds. One smaller playground would be by the pavilion and a larger playground would be in the front of the park. The proposals will be shared with our grant consultant to determine if we can apply for grant funding. The proposals will also be shared with the community input group. The Park Committee is also interested in the Boards thought on cameras for the pavilion and keeping the main gate unlocked at the park.
- Robins Brook Park- Bathroom: The BOCES construction and electrical engineering students have continued their work on the construction of the bathroom at the park. The anticipate being able to get the roof on within the next month or so and then to proceed with interior work as weather permits. They are on schedule to complete the bathroom by the summer of 2026
- Community Input on Future Development of Parks: I am collecting names of people and organizations to invite to a meeting in January or February to obtain feedback and solicit ideas for the future of Robins Brook, Drew's Nature Center, and the West Shore Linear Park. If you have suggestions for participants, please let me know.
- Drew's Nature Center: I have researched the potential of the town applying for a NYS Department of Transportation (DOT)- PRISM grant to assist with combating the invasive species at the Drew's Nature Center. We are too late to apply for this year however, will be working with our Grant Consultants (La Bella) and the instructor from the BOCES Conservation Class, who has contacts at DEC, on a potential application for next year. The BOCES Conservation students continue their work on clearing trails and removing some of the invasive species. They have cleared most of the trails around the main pond and are working on the trails for the back pond. If you have not had the opportunity to walk through the nature center, I recommend you do. I have received several positive comments from community members on the work being done and how beautiful the area is. Thanks to Teresa for her article in the town newsletter regarding Drews and the work at Robins Brook Park on the bathroom.
- Potential Grant Applications for Park, Recreation Areas, and Nature Center Enhancements: In response to notices of availability of grant funding for playground equipment, walkway/pedestrian trail development etc., I reached out to our grant consultant at LaBella to discuss the potential of applying for grants. We have agreed that the best course of action is to meet to discuss all areas we are looking for enhancement/development at Drews, West Shore and Robins Brook and then they will help determine which grants to apply for with the best likely hood of success. We anticipate being able to meet in Jan. We need lead time to prepare for the submission of grant applications (in June). In order to apply for grants we need to have cost estimates and concept drawings. Hosting the community input meeting in Jan. or Feb. will also help with understanding and documenting community support.
- Park Rules: I have incorporated recommended changes from Karen, Belinda and Leisa into the draft Park Rules and Regulations. We will be sharing these with the community group when we meet to obtain their thought as well. As previously shared, the goal is to have the rules and the required law finalized in the spring.

## Announcements/ Updates

- Annual Training: Thank you to Teresa for arranging for the annual required Cyber Security Training at 9:45 am and Sexual Harassment Prevention Training at 10:45 am on 12/16/2025 at the Town Hall. Following the training there will be a buffet lunch at the Viking Valhalla Restaurant starting around noon. This training is mandated by NYS. Please RSVP to Teresa if you have not already done so.
- Code of Ethics: I have forwarded the required Code of Ethics to all elected and appointed officials as well as employees to review and sign. If you have submitted your signed code to Teresa, please do so by 12/12/2026.
- Mortgage Tax for 2025: The total Mortgage Tax revenues the town received from the County for 2025 was \$34,910.24, we budgeted to receive \$35,000. Mortgage Tax revenues have decreased from a high of \$67,949.33 in 2023 to the low of \$34,910.24 this year. In anticipation of this trend continuing, we budgeted \$30,000.00 in revenue from Mortgage Tax revenues for 2026.
- USDA-Rural Development Compliance Review and Security Inspection: The USDA-Rural Development will conduct an on- site Compliance Review and Security Inspection on 12/8/2025. The review and inspection are required as a condition of the town receipt of funding from USDA for the water districts. The review will focus on Compliance with the American with Disability Act. In preparation we have completed an internal American with Disability Act Self-Evaluation and reviewed the Town of Bergen American with Disability Act Grievance Procedures.
- Water District Users Review: I completed an annual review of the new water customers in the town of Bergen and on Reed Road in the town of Sweden. As a result of this review, we discovered additional properties had hook up within the town of Bergen's WIBA #1 district and one within the Out -of- District Reed Road, Sweden area. Subsequently, the rate for EDU charge for town of Bergen users and for out-of-district users will be reduced in 2026 from \$582.44 to \$580.43. Upon discovering a new water service had been installed on Reed Road in the town of Sweden without out the town being informed, we send out a correspondence to all the potential property owners that are eligible to request to connect to the WIBA #1 district to remind them of the requirements/ procedures to apply to the town for water. In response we had one new property owner, in the town of Sweden, apply to be an out- of -district customer.
- Planning Board Member: As Cindy Anderson, currently planning board member, was elected to the Town Board, we need a planning board member. I have reached out to Gary Fink, planning board chair to share the name of someone who may be interested, and we have advertised the vacancy on the town web site. If you have anyone who may be interested, please reach out to Gary.
- Disability Insurance: Teresa and I have been reviewing the number of employees participating in NYS Disability Insurance and for which the town and employees are paying for. Participation in NYS disability is required for employees working 30 hours or more per week and it is optional for those under 30 hours. In follow-up to our review, I sent a letter to employees, for which having disability insurance is an optional expense for them and the Town, to let us know if they are interested or not in having disability insurance by 12/12/2025. Once we have an accurate count, we will modify the number of people we are paying for and hopefully reduce costs.
- Proposed Holiday Schedule: In preparation for the organizational meeting, we have prepared a proposed 2026 holiday schedule. I have forwarded this to board members and department heads for their feedback. Currently the union contract and Employee Handbook provide the holidays. We are proposing that the department heads (Clerk/Highway Superintended) be allowed to designate for each employee the two (2) floating Holidays they are eligible for.

As we head into the Holiday Season, thank you for all your support and Happy Holidays and all the best in the New Year.

### **TOWN CLERK:**

- The Dec- Feb Newsletter has been completed.
- Took a walk through Drews Nature Center and was quite impressed how nice it is and thank you to the BOCES Conservation class for clearing the trails. Joel delivered breakfast pizza to the class.
- Preparing for Tax Season to begin. I have not received notice from the county to pick up the tax bills yet.
- Reminder for training on Dec. 16 at the Town Hall and luncheon to follow.

### **BOARD MEMBERS:** Nothing to Report

### **HIGHWAY:**

- Snow plow season has begun and we are off to a good start.
- Pike Construction – has completed the road work for OXBO, I have signed off on the permit and will submit a voucher to return the deposit Pike submitted.
- The John Deere tractor used for mowing has had multiple problems breaking down. The PTO has been repaired twice the hitch has been repaired a few times and electrical problems. The tractor is 10 years old and is not a heavy enough tractor for the use at the town. On trade in, Land Pro would allow \$26,000 towards a new heavier tractor. Will be checking with other manufacturers as well on replacing the current tractor.
- Met with the morning conservation students who have been working on Drews Nature Center and brought them breakfast pizza in appreciation of all of the work that has been completed.

### **COMMITTEES:**

#### Buildings, Grounds, Facilities (Cemeteries) and Parks:

Robins Brook Bathroom Update – discussed prior in Supervisor's report.

Drew's Nature Center - discussed prior in Supervisor's report.

Draft Park Rules/Town Code – Revisions of 11/26/2025 - discussed prior in Supervisor's report.

Local History & Museum: Nothing new to report.

Policy & Personnel: Nothing new to report.

**OLD BUSINESS:** Nothing new to report

**NEW BUSINESS:**

**1. Discussions**

**-2026 Proposed Holiday Schedule**

Board members received a list of the current Holidays and would like to change from the board deciding when an employee can use the 2 floating holidays to have the direct supervisor approve when a floating holiday can be used. Will discuss further at the December 30, 2025 Board Meeting.

**-Committee Assignments for 2026**

If there is a committee a board member would like to be on in 2026, will be assigned at the December 30, 2025 Board Meeting.

**- USDA Rural Development Compliance Review and Security Inspection**

Supervisor Haywood and Town Clerk met with Kristina from USDA Rural Development and also had a representative from Monroe County Water Authority (MCWA) on a conference call to discuss the security inspection and that MCWA handles all of the maintenance on the water system.

**-Cleaning Contract for 2026**

Will be posting for a part time cleaning person.

**2. Resolutions**

**-Recognition of Councilperson Starowitz**

RESOLUTION NO. 2025-32

Recognition of Councilperson Starowitz

WHEREAS: James Starowitz has served as a Bergen Town Board member for eight years; and

WHEREAS: During his tenure, the Town Board expanded access to public water to nearly all properties in the Town; undertook renovations to the Library and the Town Parks; navigated the Pandemic; and updated the Town Code and many policies and procedures; and

WHEREAS: Councilperson Starowitz was an integral part of all of those accomplishments; and

WHEREAS: Councilperson Starowitz has been an advocate for low Town taxes and excellent Town services.

NOW, THEREFORE BE IT RESOLVED:

That the Town Board recognizes and thanks Councilperson James Starowitz for his years of dedicated and faithful service to the residents of the Town of Bergen.

MOTION for adoption of this resolution Councilperson Grant  
Seconded by Councilperson Ely

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Ely - AYE  
Councilperson Grant - AYE  
Councilperson Swanson - AYE  
Supervisor Haywood - AYE

Submitted – December 9, 2025

**-2025 Encumbrances**

RESOLUTION NO. 2025-33

2025 Encumbrances

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Supervisor be authorized to establish accounts payable and encumber the applicable appropriation account balances to apply to unpaid obligations as filed at the close of the 2025 fiscal year by the heads of administrative units of the Town and to amend the 2025 budget by increasing the proper appropriations per any encumbrances so filed.

Sec 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution Councilperson Ely  
Seconded by Councilperson Swanson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Ely - AYE  
Councilperson Grant - AYE  
Councilman Swanson - AYE  
Supervisor Haywood - AYE

Submitted – December 9, 2025

**-Set Health Insurance Plan for 2026**

RESOLUTION NO. 2025-34

Set Health Insurance Plan for 2026

NOW, THEREFORE BE IT RESOLVED:

- Section 1. That the Health Insurance Plan offered to eligible full-time employees for the calendar year 2026 is the Teamsters Union Select Plan.
- Section 2. That eligibility and cost apportionment is defined by the Teamsters Union Contract and in the Town of Bergen Employee Handbook Section 5.
- Section 3. That this new health insurance plan goes into effect January 1, 2026.

MOTION for adoption of this resolution: Councilperson Grant

Seconded by: Councilperson Swanson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Ely - AYE  
Deputy Supervisor Grant - AYE  
Councilman Swanson - AYE  
Supervisor Haywood - AYE

Submitted – December 9, 2025

**-Review of Financial Policies- No Changes- Cash Policies, Investment Policy, Post Issuance Tax Compliance Policy, Emergency Purchasing Policy, and Fund Balance Policy.**

RESOLUTION NO. 2025-35

Review of Financial Policies

WHEREAS: The Town Board of the Town of Bergen has undertaken the review of the following policies:  
Cash Policies  
Investment Policy  
Post Issuance Tax Compliance Policy  
Emergency Purchasing Policy  
Fund Balance Policy; and

WHEREAS: No changes have been recommended.

NOW, THEREFORE BE IT RESOLVED:

1. That based upon review by the Town Board of the Town of Bergen, no changes to those policies will be made at this time.

MOTION for adoption of this resolution Councilperson Grant  
Seconded by Councilperson Ely

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Ely - AYE  
Councilperson Grant - AYE  
Councilperson Swanson - AYE  
Supervisor Haywood - AYE

Submitted – December 9, 2025

**-Review of On-Line Banking Policy- Change from reconciliation of Bank Statements by Town Accountant to Town Budget Officer.**

RESOLUTION NO. 2025-36

Review of On-line Banking Policy

WHEREAS: The Town Board of the Town of Bergen has undertaken the review of the following policy: On-line Banking Policy; and

WHEREAS: One change has been recommended.

NOW, THEREFORE BE IT RESOLVED:

1. That based upon review by the Town Board of the Town of Bergen, the following change to the On-line Banking Policy is made:

“The printed record of each of these transactions will be filed with the monthly bank statements. The bank statements are reconciled by the *Town Budget Officer* and reviewed and initialed by the Supervisor.”

2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution Councilperson Swanson

Seconded by Councilperson Grant

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Ely - AYE  
Councilperson Grant - AYE  
Councilperson Swanson - AYE  
Supervisor Haywood - AYE

Submitted – December 9, 2025

**-Amend 2026 Out-Of-District User Fees for WIBA No.1 Water District.**

RESOLUTION NO. 2025-36

Amend 2026 Out-of-District User Fee for WIBA No. 1 Water District

WHEREAS, On November 4, 2025, the Town of Bergen established the 2026 out-of-district user fee for Town of Sweden Reed Road properties that access public water through the WIBA No. 1 Water District as \$582.44; and

WHEREAS, There has subsequently been a change in the EDU count for the district.

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Bergen Town Board hereby amends the 2026 annual fee to be paid by Town of Sweden Reed Road properties accessing the WIBA No. 1 waterline.
- Sec. 2. That the 2026 out-of-district user fee for Town of Sweden Reed Road properties that access public water through the WIBA No. 1 Water District shall be \$580.43.
- Sec. 3. That the out-of-district fee will be billed in January 2026 to all Town of Sweden Reed Road properties that have accessed the Town of Bergen WIBA No. 1 Water District on or before December 31, 2025.
- Sec 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by: Councilperson Grant

Seconded by: Councilperson Swanson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Ely - AYE

Councilperson Grant - AYE

Councilperson Swanson- AYE

Supervisor Haywood- AYE

Submitted – December 9, 2025

**-Admit Out of District User- WIBA #1- Michael Winter-2256 Read Road**

RESOLUTION NO. 2025-37

Admit Out of District User WIBA-1

WHEREAS, Property Address 2434 Reed Road in the Town of Sweden has applied to the Monroe County Water Authority for connection to the Town of Bergen's Water Improvement Benefit Area No. 1; and

WHEREAS, The Town Board of the Town of Bergen desires to grant of Out-of-District User status to certain Town of Sweden properties on Reed Road for the purpose of accessing public water from Water Improvement Benefit Area No. 1.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Bergen Town Board hereby approves the following Reed Road property in the Town of Sweden to connect to the Town of Bergen's Water Improvement Benefit Area No. 1 as Out-of-District Users:

2256 Reed Road      128.01-1-10      Michael Winter

Sec. 2. That the Town of Bergen will bill this Out-of-District user an annual access fee equivalent to the EDU being charged properties in the Water Improvement Benefit Area No. 1. District

Sec 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution Councilperson Swanson  
Seconded by Councilperson Grant

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Ely - AYE

Councilperson Grant- AYE

Councilman Swanson - AYE

Supervisor Haywood - AYE

Submitted – December 9, 2025

**-Admit Out of District User – WIBA #1- Paul and Alexandra Vadas- 2434 Reed Road**

RESOLUTION NO. 2025-38

Admit Out of District User WIBA-1

WHEREAS, Property Address 2434 Reed Road in the Town of Sweden has applied to the Monroe County Water Authority for connection to the Town of Bergen's Water Improvement Benefit Area No. 1; and

WHEREAS, The Town Board of the Town of Bergen desires to grant of Out-of-District User status to certain Town of Sweden properties on Reed Road for the purpose of accessing public water from Water Improvement Benefit Area No. 1.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Bergen Town Board hereby approves the following Reed Road property in the Town of Sweden to connect to the Town of Bergen's Water Improvement Benefit Area No. 1 as Out-of-District Users:

2434 Reed Road      128.01-1-7.11      Paul and Alexandra Vadas

Sec. 2. That the Town of Bergen will bill this Out-of-District user an annual access fee equivalent to the EDU being charged properties in the Water Improvement Benefit Area No. 1. District

Sec 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution Councilperson Grant

Seconded by Councilperson Swanson

Discussion:

**VOTE BY ROLL CALL AND RECORD:**

Councilperson Ely- AYE

Councilperson Grant - AYE

Councilman Swanson - AYE

Supervisor Haywood - AYE

Submitted – December 9, 2025

NOW EREFORE BE RESOLVED:

Sec. 1. That the Town Board of the Town of Bergen deletes the following Dental Insurance subsection of the Employee Handbook Section 5 due to the new Health Insurance Plan that includes Dental Insurance effective January 1, 2026:

## Dental Insurance

Town of Bergen may make Dental Insurance available to employees at their own cost through payroll deduction.

Sec. 2 That this resolution shall take effect January 1, 2026.

Motion by Councilperson Grant

Seconded by Councilperson Swanson

## VOTE BY ROLL CALL AND RECORD

Councilperson Ely - AYE

Councilperson Grant -AYE

Councilperson Swanson -AYE

Supervisor Haywood -AYE

Submitted December 9, 2025

**- Establish date and times for Year End meeting on 12/30/2025 at 7 pm and Annual Organization meeting on 1/13/2026 at 7 pm.**

Councilperson Grant made a Motion to establish the following dates for the year end meeting on 12/30/2025 at 7:00 pm and the Annual Organizational Meeting on 1/13/2026 at 6:45 pm; seconded by Councilperson Ely

AYES: Haywood, Grant, Ely, Swanson

NAYS:

Approved by Vote (4-0)

**- Action to file Town Clerks Report Nov. 2025**

Action to file the Town Clerk's Report for November 2025 – Councilperson Ely made a motion to file to Town Clerk's Report for November 2025; seconded by Councilperson Grant

Ayes: Haywood, Grant, Ely, Swanson

Nays: None

APPROVED by: Unanimous vote (4-0)

**- Action to file Supervisor's Report-Nov. 2025**

Action to File the Supervisor's Report for November 2025: Councilperson Grant made a motion to file the Supervisor's Report for July 2024; seconded by Councilperson Swanson

Ayes: Haywood, Grant, Ely, Swanson

Nays: None

APPROVED by: Unanimous vote (4-0)

**- Approval to pay bills and authorize the bookkeeper to transfer funds necessary to the checking account to pay the bills.**

Approval to pay the bills and authorizing the board to pay the bills and authorizing the bookkeeper to transfer of funds necessary to the checking account to pay the bills: The bills were presented for audit and totaled \$ 104,137.06; General A Fund \$ 46,043.69; General B \$ 2,021.33; Highway DA \$ 39,251.00; Highway DB \$ 18,821.04.

Councilperson Grant made a motion to pay the bills; seconded by Councilperson Ely.

Ayes: Haywood, Grant, Ely, Swanson

Nays: None

APPROVED by: Unanimous vote (4-0)

**MEETING AND OTHER UPCOMING DATES** – Town Board Meeting: Regular meeting of the board 12/30/2025, regular meeting at 7:00 pm.

**ADJOURNMENT** Was at 8:10 pm on a motion made by councilperson Ely seconded by councilperson

Ayes: Haywood, Grant, Starowitz, Ely, Swanson

Nays: None

APPROVED by: Unanimous vote (5-0)

Respectfully submitted

*Teresa Robinson*

Teresa Robinson, Town Clerk



**Lauren Kelly**  
Director of Government Affairs

December 9, 2025

RE: Charter Communications – Upcoming Changes

Dear Municipal Official:

Spectrum Northeast, LLC ("Spectrum"), recently learned that on January 9, 2026, MotorTrend will change its name to Discovery Turbo on the channel line-up serving your community. Programming for Discovery Turbo will remain focused on automotive-themed programming.

If you have any questions about this change, please feel free to contact me at 585-797-5395 or via email at [Lauren.Kelly@charter.com](mailto:Lauren.Kelly@charter.com).

Sincerely,

A handwritten signature in black ink that reads "Lauren E Kelly".

Lauren Kelly  
Director, Government Affairs  
Charter Communications



**Lauren Kelly**  
Director of Government Affairs

Spectrum Pricing & Packaging <i>*Includes Broadcast TV Surcharge</i>	Price Change
Mi Plan Latino Silver*	Will increase by \$5 per month.
Mi Plan Latino Gold*	Will increase by \$5 per month.
Spectrum Receivers	Will increase by \$3 per month.
Digital Terminal Adapters	Will increase by \$3 per month.
Cable Card	Will increase by \$3 per month.
Filipino View	Will increase by \$1 per month.
Punjabi View	Will increase by \$3 per month.
HBO Max (Non-Spectrum TV Select Customers)	Will increase by \$2 per month.
HBO Max (Spectrum TV Select Customers)	Will increase by \$1 per month.
MGM+	The rate will change for all customers to \$8.00 per month.

We remain committed to providing excellent entertainment services in your community. If you have any questions about this change, please feel free to contact me at 585-797-5395 or via email at [lauren.kelly@charter.com](mailto:lauren.kelly@charter.com).

Sincerely,

Lauren Kelly  
Director, Government Affairs  
Charter Communications

<sup>1</sup> Exception applies to \$3/month broadcast tv surcharge increase.

## TOWN OF BERGEN

## TRAVEL REQUEST FORM

PURPOSE OF TRIP (ATTACH A COPY OF CONFERENCE AGENDA IF AVAILABLE)  
Newly Elected Town Officials SchoolLOCATION Corneria, NYMEETING START: DATE Jan 21, 2026 TIME 9:00amMEETING END: DATE Jan 23, 2026 TIME 12:15 pmWILL YOU BE ATTENDING THE ENTIRE PROGRAM YES  NO 

IF NO STATE PLANNED ARRIVAL AND DEPARTURE TIMES

MEANS OF TRANSPORTATION Personal vehicleESTIMATED EXPENSES: REGISTRATION \$250<sup>00</sup>TRANSPORTATION (approx 200 miles) ~ \$35<sup>00</sup> = \$700<sup>00</sup>LODGING \$330<sup>00</sup>MEALS 4 @ approx \$20 ea. \$80OTHER (details) Request not to exceed \$150<sup>00</sup>REQUESTED BY: NAME Lindy AndersonPOSITION Town CouncilpersonRequest not to exceed \$150<sup>00</sup>

TOWN CLERK USE ONLY BUDGET ACCT. NO. \_\_\_\_\_

ACTION BY TOWN BOARD: APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ DATE \_\_\_\_\_

BOARD COMMENTS \_\_\_\_\_

COPY OF COMPLETED FORM MUST BE ATTACHED TO VOUCHER FOR PAYMENT

# TOWN OF BERGEN

\* ESTABLISHED APRIL 2, 1813 \*

P.O. Box 249  
10 HUNTER STREET  
BERGEN, NY 14416

PHONE: (585) 494-1121 \* FAX: (585) 494-1372 \* NYS TDD 1-800-662-1220

**SUPERVISOR**  
ERNEST HAYWOOD

**COUNCILPERSONS**  
BELINDA GRANT, DEPUTY SUPERVISOR  
CINDY ANDERSON  
KAREN E. ELY  
MARK SWANSON

**SUPERINTENDENT OF HIGHWAYS**  
JOEL POCOCK

**TOWN CLERK/TAX COLLECTOR**  
TERESA ROBINSON

**JUSTICES**  
ROBERT SWAPCEINSKI  
VINCENT PULCINI

**ZONING & CODE ENFORCEMENT OFFICER**  
GERALD WOOD

**ASSESSOR**  
RHONDA SAULSBURY



## 2026 Town of Bergen Holiday Schedule **PROPOSED**

January 1	New Years Day
February 15	Presidents Day
March 26	Good Friday
May 31	Memorial Day
July 5	Independence Day
September 6	Labor Day
October 11	Columbus Day
November 11	Veterans Day
November 25	Thanksgiving
December 25	Christmas

- In addition to the designated holidays, a full-time employee will receive two floating holidays annually. The dates for these holidays will be determined by their supervisor.
- Per the Teamsters Union Contract, eligible highway crew members will receive two floating holidays to be determined by the Highway Superintendent.

Joshua Lathan  
7197 Old State Road  
Bergen NY 14416  
jdclathan@yahoo.com  
(585) 409-3758

December 17, 2025

Town of Bergen Planning Board  
10 Hunter Street  
Bergen, NY 14416

Dear Planning Board Members,

I am writing to express my interest in being considered for appointment to the Town of Bergen Planning Board.

My wife, Erin, and I have lived in Bergen for six years, establishing our roots as a family in 2019 on Old State Road. As a lifelong resident of the Byron-Bergen community, I am proud to raise our two children in the same town where I grew up and remain deeply invested in Bergen's future.

As a resident with a strong interest in the orderly growth and long-term planning of our town, I would be honored to contribute my experience, practical perspective, and work ethic to the Planning Board. I believe thoughtful planning is essential to preserving Bergen's rural character while allowing for responsible development that supports residents, local businesses, and infrastructure.

I am the owner of Extreme Clean, a service-oriented business serving Bergen and the surrounding communities. I have several years of experience in the construction trades, own my home in Bergen, and also own property in the Tug Hill area. My professional background includes municipal, commercial, and residential construction projects, which has provided me with experience reviewing plans, understanding project scopes, and working with property owners, developers, contractors, subcontractors, and engineers. This experience would allow me to meaningfully participate in site plan reviews and to evaluate how proposed projects may impact the town and surrounding properties.

Through my work in business and construction, I have developed a solid understanding of regulations, specifications, and compliance requirements. I also recognize the importance the role the Planning Board plays in evaluating environmental, traffic, drainage, and community impacts of proposed projects, particularly in a rural community like Bergen. I understand that planning

decisions must balance growth with environmental stewardship, public safety, and long-term community goals.

I am particularly interested in serving on the Planning Board because it plays a critical role in shaping Bergen's future through collaboration, public input, and thoughtful decision-making. I am committed to listening to residents, asking informed questions, and working collaboratively with fellow board members, town officials, and professional consultants to ensure decisions are fair, well-informed, and in the best interest of the community.

If selected, I would dedicate myself to thoroughly reviewing applications, attending meetings consistently, and contributing constructively to discussions regarding land use, development, and long-range planning. I take seriously the responsibility entrusted to Planning Board members and would approach the role with professionalism, integrity, and a commitment to the town I call home.

Thank you for your time and consideration. I would welcome the opportunity to further discuss my qualifications and to learn more about the responsibilities and expectations of serving on the Town of Bergen Planning Board. I look forward to the possibility of contributing to the continued success of our community.

Sincerely,

Joshua D. Lathan

Resolution

Awarding Purchase of 2025 Massey Ferguson  
Tractor and Diamond Flail Mower

WHEREAS: The Highway Superintendent has secured two quotes for a new tractor and flail mower: and

WHEREAS: The Highway Superintendent recommends the purchase of the 2025 Massey Ferguson 4710 Tractor and Diamond Flail Mower from Java Farm Supply, Inc.; and

WHEREAS: The 2025 Massey Ferguson 4710 Tractor is awarded through Sourcewell Contract #082923-AGCO; and

WHEREAS: The Diamond Flail Mower is awarded through NY OGS Contract PC69840; and

WHEREAS: For reference, the following quotes were received:

Java Farm Supply: Massey Ferguson Tractor and Diamond Flail Mower: \$103,704.00  
(\$65,110 tractor and \$38,549 mower)

LandPro Equip: John Deere Tractor and Alamo Flail Mower: \$109,542.14  
(\$75,326.24 tractor, \$60,215.90 mower, less trade on Bergen's current tractor (\$26,000)).

NOW THEREFORE BE RESOLVED:

Sec. 1. That the Town Board of the Town of Bergen does award the purchase of the 2025 Massey Ferguson Tractor and Diamond Flail Mower through Sourcewell and NY OGS contracts, respectively to Java Farm Supply, Inc., North Java, NY for a total price of \$103,704.00

Sec. 2. That the Town Board authorizes the Highway Superintendent and Town Supervisor to execute all necessary documents needed to order the tractor and mower.

Sec. 3. That the Town Board authorizes the Highway Superintendent to take the Town's 2014 John Deere 5100E tractor to public auction this spring.

Sec. 4. That this resolution takes effect immediately.

Motion by

Seconded by

VOTE BY ROLL CALL AND RECORD

Councilperson Ely

Councilperson Grant

Councilperson Starowitz

Councilperson Swanson

Supervisor Haywood

Submitted December 30, 2025